



**SOUTH TEXAS
COLLEGE**

**Board of Trustees
Regular Board Meeting**

**Thursday, October 27, 2016
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Thursday, October 27, 2016 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentations..... 1 - 9**
 - A. Report on the Association of Community College Trustees (ACCT) 2016 National Leadership Congress
 - B. Presentation of *Interstice*
 - C. Report on the 11th Annual Valley Scholars Program *A Night with the Stars*
- VI. Consideration and Action on Consent Agenda**
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 - C. Approval and Authorization to Accept Grant Award(s) 38 - 39
 - 1. The City of McAllen Grant from the McAllen Economic Development Corporation in the amount of \$400,000
 - 2. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$60,601.92
 - 3. Additional Grant(s) Received/Pending Official Award
- VII. Consideration and Action on Committee Items**
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 - a. Presentation on Regional Accreditation: Preparing for the 5th Year Review

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 - B. Non – Instructional Items
 - 2) Furniture (Purchase)
 - 3) Catering Services (Renewal)
 - 4) Institutional Membership – TACC (Renewal)
 - 5) Reprographic Services (Renewal)
 - 6) Testing and Balancing for HVAC Systems-On Call Services (Renewal)
 - C. Technology
 - 7) Microsoft Campus License Agreement (Renewal)
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A. Next Meetings:

- Tuesday, November 8, 2016
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, November 22, 2016
 - 4:00 p.m. Facilities Committee
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will close November 24 – 27, 2016 in observance of the Thanksgiving Holiday.

Presentations

A. Report on the Association of Community College Trustees (ACCT) 2016 National Leadership Congress

Board Vice Chair, Mrs. Graciela Farias and Trustees Ms. Rose Benavidez, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León attended the Association of Community College Trustees (ACCT) 2016 National Leadership Congress in New Orleans, Louisiana.

The Trustees attended presentations from peer institutions, and delivered the presentation “*Tuition Free Dual Credit Courses – A Pathway Out of Poverty*” to an audience of Trustees, CEOs, and administration from among the ACCT’s 1200 member colleges, sharing South Texas Colleges programs and achievements with leaders from peer institutions throughout the continent.

B. Presentation of Interstice

Dr. Margaretha Bischoff, Dean for Liberal Arts and Social Sciences, will introduce a team representing *Interstice*, South Texas College’s journal of local original creative works. *Interstice* focuses on publishing contributions from the College and community, capturing voices from a wide variety of backgrounds.

The team consists of Mr. Isaac Chavarria, *Managing Editor*, Ms. Rossy Evelin Lima, *Poetry Committee Member*, and Daniel M. Mendoza, *Book Review Editor*. They will present the 2016 *Interstice*, which includes submissions by STC students, including traditional and early college high school students, faculty, and members of the creative arts community, and proudly includes veterans among its published contributors.

Looking forward, *Interstice* seeks to incorporate additional forms of literary and visual art, including non-fiction, plays, book reviews, and different forms of visual arts.

C. Report on the 11th Annual Valley Scholars Program A Night with the Stars

On Thursday, October 13, 2016, The Valley Scholars Program hosted their 11th annual *A Night with the Stars*, a fundraiser gala whose proceeds directly benefit the Valley Scholars scholarship program.

The 11th Annual *A Night with the Stars* raised \$117,232 to support the Valley Scholars Program Scholarship:

Cash Sponsorships	\$90,900
Silent Auction Revenue	\$2,907
Ticket Revenue	\$1,900
One Time Donations	\$875
Total Cash Funds Raised	\$96,582
In-Kind Sponsorships	\$20,650
Total Cash & In-Kind	\$117,232

With total cash proceeds of \$96,582, and overhead expenses of \$8,256, the net proceeds of \$88,326 will fund Valley Scholars Program Scholarships.

Dr. Anahid Petrosian and Mrs. Jessica Garcia, Valley Scholars Program Coordinator, will provide a brief presentation on this year's benefit, the best to date.

These presentations are for the Board's information and feedback to staff, and no action is requested.



Welcome Reception



Welcome Reception

6 p.m. to 9 p.m.

- Registration
- Valley Scholars Students
- Silent Auction
- South Texas College Jazz Ensemble
- Culinary Program Appetizers

Welcome Reception



Guests included:

- Sponsors
- STC Staff/Faculty
- STC Trustees
- Media



Entertainment



Guests enjoyed the acoustic sounds of the **South Texas College Jazz Ensemble**, under the direction of Mr. Daniel Cather, and vocalist, Esperanza Medina

Rhythm Room



The Rhythm Room Studio Dancers performed a medley of dances including: Cha Cha, Tango, Salsa, West Coast Swing, and Foxtrot

Culinary Arts Program



The South Texas College **Culinary Arts Program** prepared an assortment of appetizers and desserts for guests to enjoy.

Silent Auction



The Silent Auction included a variety of items donated by local businesses and raised an additional **\$2,900** for Valley Scholars Program Scholarships!

Distinguished Supporters



The Valley Scholars Program was proud to recognize two Distinguished Supporters for their commitment to the Program.

Alumni Honoree



Myriam Lopez

Class One Valley Scholar

- Master of Business Administration
University of Texas Pan American, 2003
- Bachelor of Business Administration – Computer Information Systems
University of Texas Pan American, 2001
- Associate of Science – Computer Information Systems
South Texas Community College, 1999
- Associate of Applied Sciences – Business Administration
South Texas Community College, 1999

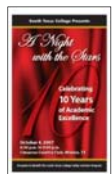
Cash and In-Kind Sponsorships

Cash Sponsorships	\$90,900
Silent Auction Revenue	\$2,907
Ticket Revenue	\$1,900
One Time Donations	\$875
Total Cash Funds Raised	\$96,582
In-Kind Sponsorships	\$20,650
Total Cash & In-Kind	\$117,232

Scholarship Funds Raised - 2016

Total Cash Funds Raised	\$96,582
Expenses	(\$8,256)
• Facility Rental & Food	\$7,753
• Other (Awards, Banner, Supplies)	\$473
Net Proceeds for Valley Scholars Program Scholarships	\$88,326

History of Funds Raised for Scholarships



ANWTS	Scholarship Funds
1 st Annual	\$33,860
2 nd Annual	\$58,113
3 rd Annual	\$38,053
4 th Annual	\$43,089
5 th Annual	\$51,826
6 th Annual	\$50,928
7 th Annual	\$58,159
8 th Annual	\$66,835
9 th Annual	\$71,571
10 th Annual	\$93,398
11 th Annual	\$88,126

A decorative border with a repeating floral and vine pattern in a light beige color, framing the central text.

*We thank you
for supporting the
Valley Scholars Program!*

Approval of Minutes

The following Board Meeting Minutes are submitted for approval:

1. September 27, 2016 Regular Board Meeting

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and adopt the September 27, 2016 Regular Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and adopts the September 27, 2016 Regular Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, September 27, 2016 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

Minutes

Call Meeting to Order:

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, September 27, 2016 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:50 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Mr. Jesse Villarreal, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León

Members absent: Ms. Rose Benavidez

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Mr. Fernando Lamas, Ms. Katarina Bugariu, Mr. Paul Varville, Mr. Ricardo De La Garza, Mr. George McCaleb, Mr. Cody Gregg, Mr. Gilbert Gallegos, Mr. Brian Fruge, Mr. Rolando Garcia, Ms. Diana Bravos Gonzalez, Mr. Eddie Vela, Mr. John Gates, Mr. Hernan Lugo, and Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation:

Mr. Cody Gregg, Dean of Library and Learning Support Services, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Presentations

A. Report on Fall 2016 Enrollment and Review of Enrollment Trends

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, provided the Board with the Fall 2016 Enrollment Report and a discussion of enrollment trends.

This presentation was for the Board's information and feedback to staff, and no action was requested.

Review and Action as Necessary on Order Adopting the Tax Rate for 2016

On August 23, 2016, the Board of Trustees scheduled Public Hearings on the proposed 2016 Tax Rate on September 13 and September 20, 2016.

At each of these Public Hearings, Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a presentation on the proposed 2016 Tax Rate for South Texas College to the public and Board of Trustees. A copy of the presentation was included within the Board packet.

Chapter 26 of the Property Tax Code requires taxing units to comply with truth-in-taxation laws in adopting the tax rate. The laws have two purposes: to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to rollback or limit a tax increase. The truth-in-taxation requires a taxing unit to calculate two (2) tax rates after receiving the certified appraisal roll from the chief appraiser, the effective tax rate and the rollback tax rate.

Comparing a proposed tax rate to these two (2) rates determines which truth-in-taxation steps apply. A taxing unit must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the effective tax rate or the rollback tax rate.

The Notice concerning the 2016 Property Tax Rate and the Notice of Public Hearing on Tax Increase were published in accordance with the Truth-In-Taxation requirements in the Monitor and the Starr County and Mid Valley Town Crier. The packet included copies of the Proposed 2016 Tax Presentation, 2016 Property Tax Rates, the Notice of Public Hearing on Tax Increase, and the Notice of Tax Revenue Increase for the Board's information and review.

The tax rate for 2015 Tax Year was as follows:

2015 Tax Rate			
	M & O Rate	Debt Rate	Rate
2015 Tax Rate	\$0.1400	\$0.0450	\$0.1850

The Tax Assessors for Hidalgo County and Starr County determined South Texas College's tax rates to be the following:

2016 Tax Rates				
	M&O Rate	Debt Rate	Rate	Revenue
Effective Tax Rate	-0-	-0-	\$0.1800	\$63,661,664
Rollback Tax Rate	\$0.1470	\$0.0450	\$0.1920	\$67,599,287
Proposed Tax Rate	\$0.1400	\$0.0450	\$0.1850	\$65,302,340

Determination of Tax Rates (M&O Rate and Debt Rate)

The proposed maintenance and operations (M&O) tax rate of \$0.1400 was the maximum rate that the College could adopt, as approved by the voters on November 5, 2013.

The proposed debt rate of \$0.0450 was the amount necessary to fully fund all the debt service payments, including the M&O Tax Bond Program 2013. The College would maintain the FY 2015-2016 debt rate of \$0.0450.

Public Hearings Prior to Adoption of the Proposed 2016 Tax Rate

South Texas College was required to hold two public hearings and publish special notices before adopting the proposed tax rate of \$0.1850 since this rate exceeds the lower of the effective tax rate or the rollback tax rate. At the August 23, 2016 Board of Trustees meeting, the Board of Trustees took a record vote and scheduled the two public hearings for the proposed tax rate of \$0.1850.

First Public Hearing

The first Public Hearing on the Proposed 2016 Tax Rate was held on Tuesday, September 13, 2016 @ 5:30 p.m. and special notices were published in accordance with state law.

Second Public Hearing

The second Public Hearing on the Proposed 2016 Tax Rate was held on Tuesday, September 20, 2016 @ 5:30 p.m. and special notices were published in accordance with state law.

Regular Board Meeting

The Board of Trustees of South Texas College was scheduled to take action on the proposed tax rate at a public meeting to be held on September 27, 2016 at South Texas College, Board Room, Annex Bldg., 2nd Floor, 3201 W. Pecan, McAllen, Texas at 5:30 PM.

New Voting Requirements

Recent changes to the State Tax Code, Sec. 26.05, required that any action by the South Texas College Board of Trustees to set a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the Board must vote in favor of the ordinance, resolution, or order establishing that rate.

For South Texas College Board of Trustees, this meant that successful establishment of the proposed 2016 Tax Rate required the support of at least five of the seven Trustees. This rule was beyond the normal quorum and voting requirements for other action.

Six Trustees were present at the September 27, 2016 Regular Board Meeting, which met minimum quorum requirements, and enough members were present to vote on the proposed 2016 Tax Rate.

Approval to adopt a debt service rate of \$0.0450 and maintenance and operations rate of \$0.1400 was required. Approval of the Order required a roll call vote of the members of the Board. A copy of the Order was provided in the packet for the Board's review.

While the proposed tax rate had not increased over the past year, the proposed rate did exceed the effective tax rate, as defined by the State. Because of this, State tax code required that the motion to adopt the proposed 2016 Tax Rate be made according to the following script:

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.1850, which is effectively a 2.78 percent increase in the tax rate.”

Mr. Paul R. Rodriguez made the motion: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.1850, which is effectively a 2.78 percent increase in the tax rate.”

Mrs. Graciela Farias seconded the motion, and Dr. Alejo Salinas, Jr. called for a roll-call vote. All six attending Board members voted in favor of the motion, and the motion carried.

Review and Action as Necessary on Interlocal Agreement for Dual Credit Programs with McAllen ISD

South Texas College presented a new Memorandum of Understanding (MOU) to local school districts with which the College has Dual Credit partnerships. The MOU outlined the partnership terms that helped the College and Districts maintain a high level of quality and service to participating dual credit high school students. The MOU also reflected recent Board-approved changes to the tuition and fee structures, as discussed with the Education and Workforce Development Committee and the Board of Trustees.

McAllen ISD requested that the MOU, which was presented for approval by the Superintendent, instead be redrafted as an Interlocal Agreement. McAllen ISD Legal Counsel also requested several non-substantive changes, which were completed.

South Texas College legal counsel advised that there was no conflict in having an Interlocal Agreement with one partnering District, and MOUs with the others.

Under state law, Interlocal Agreements must be approved by the appropriate governing boards of signatories. The Interlocal Agreement for the South Texas College Dual Credit Program partnership with McAllen Independent School District was provided for the Board's review and action as necessary.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the Interlocal Agreement for the South Texas College Dual Credit Program partnership with McAllen Independent School District as presented. The motion carried.

Approval of Minutes

The following Board Meeting Minutes were submitted for approval:

1. August 23, 2016 Regular Board Meeting
2. September 13, 2016 Public Hearing and Special Board Meeting
3. September 20, 2016 Public Hearing and Special Board Meeting
4. September 20, 2016 Special Board Meeting

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and adopted the August 23, 2016 Regular Board Meeting Minutes, September 13 and September 20, 2016 Public Hearing and Special Board Meeting Minutes, and September 20, 2016 Special Board Meeting Minutes as presented. The motion carried.

Review of Presentation to the Education and Workforce Development Committee

Mrs. Graciela Farias reviewed the following presentations, which were delivered to the Education and Workforce Development Committee on September 13, 2016:

a. Review and Discussion on Proposed Revisions to Policy #3320: Scholastic Progress Standards

The Education and Workforce Development Committee reviewed proposed revisions to Policy #3320: *Scholastic Progress Standards*. The proposed revisions would rename the policy and established new terminology and standards for academic probation and academic suspension.

The Committee raised several issues and asked that administration give further review to the policy and bring any proposed revisions back to the Committee when ready.

b. Presentation on Library Services, Activities, and Innovations at South Texas College

Dr. David Plummer, Interim Vice President for Information Services, Planning, and Strategic Initiatives, Dr. Lelia Salinas, Director of Learning Commons and Open Labs, and Mr. Jesus Campos, Director for Library Technical Services, provided a presentation on library services, activities, and innovations at South Texas College.

The College had already undertaken and planned additional major renovations to existing libraries and construction of new libraries at its Starr County Campus, Mid Valley Campus, and Nursing & Allied Health Campuses as part of the 2013 Bond Construction Program. Additionally, significant innovations were underway at the Pecan Campus Library.

This presentation included a report on the usage of libraries by South Texas College students, faculty, staff, and the communities served. Along with the usage information, administration presented the findings of several surveys of users' assessments of library services.

South Texas College had undertaken some innovative strategies in its offerings to its clientele. This presentation reviewed many of these innovations, which included a transition to a Learning Commons Model, piloting and installation of Collaborative Furniture, installation of Compact Shelving, the creation of Writing Centers, and the development of a variety of learning spaces to accommodate different activities and learning styles beneficial to the libraries' many visitors.

Finally, the presenters shared feedback from peer institutions that visited South Texas College and reviewed these new services, activities, and innovations.

This review of a presentation was for the Board's information and feedback to staff, and no action was requested.

Review and Action as Necessary on Purchases and Renewals

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals as listed below:

A. Instructional Item

B. Non- Instructional Items

C. Technology Items

A. Instructional Item

- 1) Student Learning Solution Services (Purchase):** purchase student learning solution services from **Pearson Education, Inc.** (Old Tappan, NJ), a sole source vendor, for the period beginning September 1, 2016 through August 31, 2017, at an estimated amount of \$158,988.00;
- 2) Industrial Supplies, Materials, and Accessories (Renewal):** renew the industrial supplies, materials, and accessories contracts for the period beginning November 25, 2016 through November 24, 2017, at an estimated amount of \$60,000.00 with the following vendors:
 - **Burton Companies** (Weslaco, TX)
 - **International Industrial Supply Company** (Brownsville, TX)
 - **MSC Industrial Supply Company** (Harlingen, TX)
 - **Rex Supply Company** (Pharr, TX)

B. Non – Instructional Items

- 3) Advertisement – Classified Ads (Purchase):** purchase advertisement – classified ads from **AIM Media Texas/The Monitor** (McAllen, TX), a sole source

vendor, for the period beginning September 1, 2016 through August 31, 2017, at an estimated amount of \$80,000.00;

- 4) **Lease of Storage Warehouse (Purchase):** purchase the lease of warehouse with the **McAllen Foreign Trade Zone** (McAllen, TX), a Board approved vendor, for the period beginning January 1, 2017 through December 31, 2017, at a monthly amount of \$4,680.00 totaling \$56,160.00;
- 5) **Chiller Maintenance Services (Renewal):** renew the chiller maintenance services contract with **Johnson Controls, Inc.** (Corpus Christi, TX), for the period beginning November 21, 2016 through November 20, 2017, at an annual amount of \$29,828.88 for scheduled services and an estimated amount of \$75,000.00 for repair services totaling \$104,828.88;
- 6) **Promotional T-Shirts for Student Outreach (Renewal):** renew promotional t-shirts for student outreach contracts, for the period beginning November 27, 2016 through November 26, 2017, at an estimated amount of \$55,000.00 with the following vendors:
 - a. **A & L Athletics** (McAllen, TX)
 - b. **Authentic Promotions.com** (Carmichael, CA)
 - c. **Champion Awards** (Weslaco, TX)
 - d. **Elite Promotions** (Brownsville, TX)
 - e. **Gateway Printing & Office Supply, Inc.** (Edinburg, TX)
 - f. **Images In Ink, Inc.** (McAllen, TX)
 - g. **Imprezos Pro Uniforms, LLC.** (Pharr, TX)
 - h. **Tekna Impact, LLC.** (McAllen, TX)

C. Technology

- 7) **Audio Visual Equipment and Supplies (Purchase):** purchase audio visual equipment and supplies for the period beginning September 1, 2016 through August 31, 2017, at an estimated amount of \$130,000.00 which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Audio Visual Aids Corp (San Antonio, TX) – Texas Association of School Boards – Buyboard and TIPS Purchasing Cooperative	\$50,000.00
B & H Foto & Electronics, Corp (New York, NY) – Texas Association of School Boards – Buyboard, Harris County Dept of Ed – Choice Partners, and E & I Cooperative Services	\$50,000.00
Best Buy (Richfield, MN/McAllen, TX) – Texas Association of School Boards – Buyboard	\$10,000.00
PCM Gov, Inc. (Chantilly, VA) – Texas Association of School Boards – Buyboard	\$10,000.00
Audio Fidelity Communications Corp/dba Whitlock (Austin, TX) – State of Texas Department of Information Resources (DIR)	\$10,000.00

- 8) **Computer Components, Peripherals, Software, and Supplies (Purchase):** purchase computer components, peripherals, software, and supplies for the period beginning September 1, 2016 through August 31, 2017, at an estimated amount of \$230,000.00 which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Best Buy (Richfield, MN/McAllen, TX) – Harris County Dept of Ed – Choice Partners	\$10,000.00
CDW Government (Vernon Hills, IL) – State of Texas Department of Information Resources (DIR), National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN), National Joint Power Alliance (NJPA), Harris County Dept of Ed – Choice Partners, and TIPS Purchasing Cooperative	\$80,000.00
Dell Marketing, LP. (McAllen, TX) – Department of Information Resources (DIR)	\$80,000.00
GovConnection (Merrimack, NH) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), E & I Purchasing Cooperative, and National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN)	\$20,000.00
PCM Gov, Inc. (Chantilly, VA) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), and TIPS Purchasing Cooperative	\$10,000.00
SHI Government Solutions, Inc. (Austin, TX) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), and Harris County Dept of Ed – Choice Partners	\$30,000.00

- 9) **Computers and Tablets (Purchase):** purchase of computers and tablets from the State of Texas Department of Information Resources (DIR) approved vendor **Dell Marketing, LP.** (Dallas, TX), in the total amount of \$343,763.62;
- 10) **Software and Consulting Services (Purchase):** purchase software and consulting services from **Ellucian Company, LP.** (Fairfax, VA) through Texas A&M University – Corpus Christ acting by and through the State of Texas Department of Information Resources (DIR) for Texas Connection Consortium (TCC), for the period beginning September 1, 2016 through August 31, 2017, at an estimated cost of \$300,000.00.

Recommend Action - The total for all purchases and renewals was \$1,518,669.02.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the purchases and renewals as presented. The motion carried.

Update on Status of Board Request to Broaddus & Associates for Project and Program Accountability and Status of 2013 Bond Construction Program

On July 13, 2016, Dr. Salinas wrote to Broaddus & Associates, the South Texas College 2013 Bond Construction Program Manager (CPM), requesting the delivery of project and

program accountability reporting to the Board of Trustees. The letter outlined the Board's expectations of the CPM.

Broaddus & Associates provided the following documentation to the Facilities Committee on Tuesday, September 13, 2016, and it was also provided in the September 27, 2016 Regular Board Meeting packet:

- Budget Accountability Reporting spreadsheet;
- Total Project Cost (TPC) worksheet;
- Update on the status of the 2013 Bond Construction Program;
- Chart of Project Progress; and
- Project Scorecards

This information was included for the Board's information. No action was taken.

Review and Action as Necessary on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates, and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program was presented for review and action as necessary.

The Facilities Committee had reviewed the presented timeline at an earlier meeting on September 27, 2016 and refrained from making a recommendation for Board action due to concerns with the information as presented. The Board did not deliberate or take action on this item.

Review and Action as Necessary on Schematic Design of the 2013 Bond Construction La Joya Jimmy Carter Teaching Site

Approval of the schematic design by EGV Architects for the 2013 Bond Construction La Joya Jimmy Carter Teaching Site project was requested.

Purpose

Schematic design is the first phase of basic design services provided by the project design team. In this phase, the design team prepares schematic drawings based on the Owner's project program and design meetings with staff and a project Advisory Committee. The approval of this phase was necessary to establish the basis on which the project design team was given authorization to proceed with design development and construction document phases.

Justification

Once schematic design was approved, EGV Architects would proceed to prepare all necessary design development drawings and specifications in preparation for the construction documents phase using College design standards as well as all applicable

codes and ordinances. The phases of a construction project are as follows: 1.) Schematic Design, 2.) Design Development, 3.) Construction Documents, 4.) Bidding, 5.) Construction, and 6.) Closeout

Background

As previously authorized by the Board of Trustees, EGV Architects began working with Broaddus and Associates, Facilities Planning and Construction, and College staff to develop the program requirements and the schematic design of the La Joya Jimmy Carter Teaching Site project. An Advisory Committee consisting of College and La Joya ISD representatives was formed to develop the needs of the program to incorporate into the project program and design. This project was part of the 2013 Bond Construction Program and included the following scope:

- **Architect**
 - EGV Architects

- **Competitive Sealed Proposals based on 100% drawing completion**

- **Total Project Cost including construction**
 - \$1,436,000

- **Program Scope**
 - New Outdoor Welding Lab including equipment
 - Furniture, Fixtures and Equipment for:
 - 2 Computer Labs
 - 2 Science Labs
 - 2 Science Prep Rooms
 - Science Storage Room
 - 3 Classrooms

Funding Source

The current total project cost including construction was \$1,436,000. Bond funds were budgeted in the Bond Construction budget for FY 2016 - 2017. La Joya ISD would be responsible for providing additional funds which were itemized on the Total Project Cost Estimate, which was included in the Board packet.

Reviewers

The proposed schematic design was reviewed by Broaddus and Associates and staff from South Texas College Facilities Planning and Construction, Operations and Maintenance, Coordinated Operations Council, and Administration.

Enclosed Documents

EGV Architects developed a schematic presentation describing the proposed design. Enclosed are drawings of the schematic design and Total Project Cost estimate.

Presenters

Representatives from Broaddus and Associates and EGV Architects attended the Board meeting to present the schematic design.

The Facilities Committee recommended Board approval at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the proposed schematic design by EGV Architects for the 2013 Bond Construction La Joya Jimmy Carter Teaching Site project as presented. The motion carried.

Review and Action as Necessary on Change Orders for Buyout Savings for 2013 Bond Construction Projects

- 1) Technology Campus Expansion - Demolition**
- 2) Technology Campus Parking and Sitework – Demolition**

Approval on proposed change orders for use of buyout savings for the 2013 Bond Construction Projects was requested.

Purpose

The current buyout savings for the 2013 Bond Construction Projects above was reviewed and the proposed savings would be processed by submitting a change order. These buyout savings were realized when actual construction services were contracted at a lower cost than provided for in a Board approved Guaranteed Maximum Price (GMP).

GMPs included Design and Construction contingency funds based upon a percentage of the total construction cost. When buyout savings reduced the total construction costs, the associated contingencies were also reduced from the GMP.

The proposed Change Orders would reduce the overall GMPs due to buyout savings and associated reductions to project level Design and Construction contingencies, and the reduced costs would be transferred to the 2013 Bond Construction Program Contingency fund.

Background

On June 28, 2016 the Board approved the amended Partial GMPs for the Technology Campus Expansion and the Technology Campus Parking and Site Improvements projects with ECON Construction. As part of the buyout process, ECON brought forward cost information to allow the acceptance of actual buyout savings and adjustments to the contingencies within the projects. They were as follows:

Funding Source

Buyout savings

Project	Design Contingency	Construction Contingency	Buyout Savings	Total Savings
Tech Campus Expansion	\$9,106	\$5,141	\$106,483	\$120,730
Tech Campus- Parking Site Improvements	\$9,105	\$5,141	\$8,000	\$22,246
Total Savings	\$18,211	\$10,282	\$114,483	\$142,976

Technology Southwest Building Renovation	
Partial GMP Approved	\$358,106
Balance of GMP Approved	10,175,481
Total GMP Approved	<u>\$10,533,587</u>
Deductive Change Order	(120,730)
Revised GMP	<u>\$10,412,857</u>
Technology Campus Parking and Site Improvements	
Partial GMP Approved	\$192,604
Balance of GMP Approved	1,793,216
Total GMP Approved	<u>\$1,985,820</u>
Deductive Change Order	(22,246)
Revised GMP	<u>\$1,963,574</u>

Broaddus and Associates recommended accepting the buyout savings for a total of \$142,976 and approval of change orders to re-allocate the savings to the 2013 Bond Construction Program Contingency. The current program contingency fund amount, including these change orders, totaled to \$1,345,056.

Staff recommended that Broaddus and Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Contingency fund, to help the College track its overall program budget.

Presenters

Representatives from Broaddus and Associates and ECON Construction attended the Board meeting to discuss the buyout savings.

The Facilities Committee recommended Board action approval of this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the proposed change orders for the buyout savings in the amount of \$142,976 for the 2013 Bond Construction Technology Campus projects as presented. The motion carried.

Review and Action as Necessary on Change Orders for the 2013 Bond Construction Pecan Campus Thermal Plant

Approval of change orders for the 2013 Bond Construction Pecan Campus Thermal Plant was requested.

Purpose

The use of the change order process would provide for proper documentation of any changes in the contract documents for the 2013 Bond Construction Pecan Campus Thermal Plant project.

Background

On August 9, 2016, Broaddus provided an update on the status of the construction process for the 2013 Bond Construction Pecan Campus Thermal Plant. Broaddus and Associates discussed two items:

- 1) new cooling tower column locations and
- 2) elevated platform adjustment due to dimensional discrepancy.

Broaddus and Associates explained that both items were addressed by the Engineer of Record, Halff Associates, through additional engineering documents along with construction modifications performed by the Construction Manager-at-Risk, D. Wilson Construction. The issues were corrected at no cost impact to South Texas College.

Broaddus and Associates was directed by the College's legal counsel to document these two issues through the use of construction change orders. The change orders were provided by the program manager noting the changes to the contract documents and noting the no cost impacts to the Owner.

Broaddus and Associates and College staff reviewed the change orders and recommended approval by the Board.

Presenters

Representatives from Broaddus and Associates attended the Board meeting to address any questions.

The Facilities Committee recommended Board approval of this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the proposed no cost change orders for the 2013 Bond Construction Pecan Campus Thermal Plant projects as presented. The motion carried.

Review and Recommend Action as Necessary Regarding 2013 Bond Construction Program Contingencies and Use of Non-Bond Funds

The Facilities Committee reviewed this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m. The Committee made no recommendation for Board action.

The Board did not deliberate or act upon this item.

Review and Action as Necessary on Revised Color Boards for the 2013 Bond Construction Projects

- 1) Nursing and Allied Health Campus Expansion**
- 2) Technology Campus Southwest Building Renovations**
- 3) Pecan Campus North Academic Building**
- 4) Pecan Campus Student Activities and Cafeteria**

Approval of the revised colors and finishes for the 2013 Bond Construction projects was requested.

Background

On August 23, 2016, the architects presented color boards for the projects listed above to the Board of Trustees. During the review, the Trustees gave specific feedback on some items. The architects made appropriate changes and presented their revisions for review and feedback.

The architects prepared revised color boards containing interior paint colors, wall finishes, flooring materials, millwork finishes, and wall tile for review by the Board. The revised colors and finishes were reviewed with College staff and Broaddus and Associates.

Enclosed Documents

Color boards and renderings were provided under separate cover for the Board's review.

Presenters

Representatives from the respective architects attended the September 27, 2016 meeting to present the color boards as follows:

Nursing and Allied Health Campus Expansion – ERO Architects

The Board of Trustees was favorable toward the presentation on this project, and no revisions were requested.

Technology Campus Southwest Building Renovations – EGV Architects

The Board of Trustees was generally favorable toward the presentation but requested that additional colors be used to improve the aesthetics of the facility.

Pecan Campus North Academic Building – PBK Architects

The Board of Trustees was generally favorable toward the presentation but requested that additional colors be used to improve the aesthetics of the facility. This included floor patterns as well as restroom interiors.

Pecan Campus Student Activities and Cafeteria – The Warren Group

The Board of Trustees was generally favorable toward the presentation but requested that additional colors be used to improve the aesthetics of the facility. This included floor patterns as well as restroom interiors.

The Facilities Committee recommended Board approval of the Color Boards as presented at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the selection of revised colors and finishes for the 2013 Bond Construction Nursing and Allied Health Campus Expansion, Technology Campus Southwest Building Renovations, Pecan Campus North Academic Building, and Pecan Campus Student Activities and Cafeteria projects as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Management-at-Risk Firm for the 2013 Bond Construction Regional Center for Public Safety Excellence

Approval to contract construction management-at-risk (CMR) services for the 2013 Bond Construction Regional Center for Public Safety Excellence was requested.

Purpose

The procurement of a construction management-at-risk firm would provide for pre-construction and construction services necessary for the 2013 Bond Construction Regional Center for Public Safety Excellence.

Background

On February 23, 2015 and on January 26, 2016, the Board of Trustees previously approved design services with PBK Architects, Inc. and Dannenbaum Engineering Company, respectively, to prepare plans and specifications for the 2013 Bond Construction Regional Center for Public Safety Excellence. The design teams are currently working on preparing schematic designs for the projects.

Solicitation of request for CMR proposals for this project began on June 6, 2016. A total of eight (8) sets of request for proposals were issued and a total of four (4) proposals were received on June 22, 2016.

Timeline for Solicitation of Construction Management-At-Risk	
June 6, 2016	Solicitation of construction management-at-risk began.
June 22, 2016	Four (4) proposals were received.

The published Request for Proposals (RFP) used to solicit Construction Manager @ Risk proposals outlined the method by which an evaluation committee comprised of staff from Broaddus & Associates and College staff would evaluate all proposals and recommend Board approval to contract with the top-ranked firm.

Justification

Approval of the construction management-at-risk firm allows for the CMR to provide pre-construction services which includes collaboration with the design consultant teams, program manager (Broaddus and Associates), and the College. The CMR would be involved with the design process through constructability reviews and providing preliminary construction estimates to meet the design program and budget.

Funding Source

Funds were budgeted in the FY 16 – 17 Bond Construction Budget

Reviewers

The proposals were reviewed by staff from Broaddus & Associate, Facilities Planning & Construction, Operations & Maintenance, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and included proposal summary and evaluation. It was recommended that the top ranked firm be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction management-at-risk services with Noble General Contractors for the 2013 Bond Construction Regional Center for Public Safety Excellence as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized contracting construction management-at-risk services with Noble General Contractors for the 2013 Bond Construction Regional Center for Public Safety Excellence as presented. The motion carried.

Review and Action as Necessary on Amendment to Increase Scope to Construction Manager-at-Risk Contract with D. Wilson Construction Company to Include the Non-Bond Construction Nursing and Allied Health Campus Thermal Energy Plant Parking and Site Improvements

Approval to increase the scope to the Construction Manager-at-Risk contract with D. Wilson Construction to include the Non-Bond Nursing and Allied Health Campus Thermal Energy Plant Parking and Site Improvements was requested.

Purpose

Authorization was requested to increase the scope of the 2013 Bond Construction Nursing and Allied Health Campus Expansion to the Construction Manager-at-Risk (CMR) with D. Wilson Construction to include the Non-Bond Nursing and Allied Health Campus Thermal Energy Plant Parking and Site Improvements.

Justification

As with the other campuses, one CMR was designated per campus to construct the 2013 Bond Construction projects. Including the Non-Bond Thermal Energy Plant Parking and Site Improvements with the current Bond 2013 Nursing and Allied Health Campus construction scope would allow the current CMR to coordinate the construction of the entire campus expansion effectively. The CMR could properly schedule the projects to meet the proposed completion dates and ensure that the building materials and products were consistent for all the projects campus-wide. The use of one CMR could also provide potential cost savings in contractor general conditions and mobilization fees.

Background

On April 26, 2016, the Board of Trustees authorized an amendment to R. Gutierrez Engineering agreement to increase civil design services for the non-bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements. As the CMR for the 2013 Bond Nursing and Allied Health Campus Parking and Site Improvement project, D. Wilson Construction was working with Broaddus & Associates, Facilities Planning & Construction, College staff, and R. Gutierrez by providing pre-construction services.

Funding Source

The current Construction Cost Limitations (CCL) was \$200,000 and would be adjusted once the Guaranteed Maximum Price (GMP) proposals were submitted by the Construction Manager-at-Risk to be presented to the Board for approval. Funds were budgeted in the non-bond construction budget for FY 2016 - 2017.

Enclosed Documents

The packet included a plan indicating the proposed location of the Thermal Plant Parking and Site Improvements at the Nursing and Allied Health Campus.

Presenters

Representatives from Broaddus & Associates attended the Facilities Committee meeting to respond to questions.

The Facilities Committee recommended Board approval to increase the scope of the Construction Manager-at-Risk contract with D. Wilson Construction to include the non-bond Nursing and Allied Health Campus Thermal Energy Plant Parking and Site Improvements as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized increasing the scope of the Construction Manager-at-Risk contract with D. Wilson Construction to include the non-bond Nursing and Allied Health Campus Thermal Energy Plant Parking and Site Improvements as presented. The motion carried.

Review and Action as Necessary on Color Board for the Non-Bond Pecan Campus Student Services Building K Enrollment Center

Approval of the colors and finishes for the Non-Bond Pecan Campus Student Services Building K Enrollment Center was requested.

Background

The architects prepared a color board and rendering containing interior paint colors, wall finishes, flooring materials and millwork finishes for review by the Board. The colors and finishes were reviewed with College staff.

Presenters

Representatives from Boultinghouse Simpson Gates Architects were present at the September 27, 2016 meeting to present the color selections. They also presented an animated video showing the proposed design of the renovations.

Enclosed Documents

The color board and renderings were provided under separate cover for the Board's review.

The Facilities Committee recommended Board approval of this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the selection of proposed colors and finishes for the Non-Bond Pecan Campus Student Services Building K Enrollment Center as presented. The motion carried.

Review and Action as Necessary on Contracting Mechanical Electrical and Plumbing (MEP) Engineering Services for the Non-Bond Technology Campus Building B Domestic/Fire Sprinkler Lines

Approval to contract mechanical, electrical, and plumbing (MEP) engineering services to prepare plans for the Non-Bond Technology Campus Building B Domestic/Fire Sprinkler Lines project was requested.

Purpose

Mechanical, Electrical, Plumbing (MEP) professional engineering services were necessary for design and construction administration services for the Technology Campus Building B Domestic /Fire Sprinkler Lines project. The engineering scope of work included, but was not limited to, design, analysis, preparation of plans and specifications, permit applications, construction administration, and inspection for the project.

Justification

This project would provide replacement of the existing domestic and fire sprinkler lines within Building B at the Technology Campus. This project was planned and scheduled as part of the Deferred Maintenance Plan developed by the Facilities Planning and Construction and Facilities Operation and Maintenance departments.

Background

The existing lines were over 20 years old and in need of replacement. The College's Operation and Maintenance Department had been replacing portions of the existing piping due to water leaks and also noted a build-up of corrosion within the piping which restricted the proper water flow and pressure for the building.

Funding Source

Funds for these expenditures were budgeted in the non-bond Renewals and Replacements Fund for FY 2016 - 2017.

Enclosed Documents

A plan indicating the building location was enclosed. College staff completed evaluations for the firms and provided a scoring and ranking summary.

The Facilities Committee recommended Board approval of this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized contracting mechanical, electrical, and plumbing (MEP) engineering services with Halff Associates for preparation of plans for the Non-Bond Technology Campus Building B Domestic /Fire Sprinkler Lines project as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the Non-Bond Technology Campus General Motors (GM) Car Storage

Approval to contract construction services for the Non-Bond Technology Campus General Motors (GM) Car Storage project was requested.

Purpose

The procurement of a contractor will provide for construction services necessary for the Non-Bond Technology Campus General Motors (GM) Car Storage project.

Background

On December 15, 2015, the Board of Trustees approved design services with R. Gutierrez Engineering to prepare plans and specifications for the Non-Bond Technology Campus General Motors (GM) Car Storage. The design team at R. Gutierrez Engineering worked with college staff in preparing and issuing the necessary plans and specifications for the solicitation of competitive sealed proposals.

Solicitation of competitive sealed proposals for this project began on August 18, 2016. A total of six (6) sets of construction documents were issued to general contractors, subcontractors, and plan rooms. A total of four (4) proposals were received on September 1, 2016.

Timeline for Solicitation of Competitive Sealed Proposals	
August 18, 2016	Solicitation of competitive sealed proposals began.
September 1, 2016	Four (4) proposals were received.

Justification

The existing General Motors car storage area was constructed of a caliche surface. Faculty and staff at the Technology Campus had requested to replace the existing caliche surface with a permanent impermeable surface for proper drainage and maintenance. The vehicles stored in this facility were donated for classroom training for students enrolled in automotive courses. The project also included exterior lighting, storm drainage, fencing, and landscaping. This project was submitted as part of the College's Capital Improvement Process.

Funding Source

As part of the FY 2016 - 2017 Renewals and Replacements construction budget, funds in the amount of \$275,000 were budgeted for this project.

Source of Funding	Amount Budgeted	Highest Ranked Proposal Roth Excavating, Inc.
Renewals and Replacements	\$275,000	\$262,500

Reviewers

The proposals were reviewed by R. Gutierrez Engineering, College faculty, and staff from the Facilities Planning and Construction, Operations and Maintenance, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and provided a proposal summary. It was recommended that the top ranked contractor be approved.

The Facilities Committee recommended Board approval of this item at a special Facilities Committee meeting on Tuesday, September 27, 2016 at 3:30 p.m.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized contracting construction services with Roth Excavating, Inc. in the amount of \$262,500 for the Non-Bond Technology Campus General Motors (GM) Car Storage project as presented. The motion carried.

Review and Action as Necessary on Contracting Civil Engineering Services for the Non-Bond Starr County Campus Library Building F Site Grading and Sidewalk Replacement

Approval to contract civil engineering design services for the non-bond Starr County Campus Library Building F Site Grading and Sidewalk Replacement was requested.

Purpose

The procurement of a civil engineer would provide for design services necessary for the site grading for proper drainage and sidewalk replacement of the Non-Bond Starr County Campus Library Building F Site Grading and Sidewalk Replacement project.

Justification

The procurement of a civil engineer would allow for the engineer to work with staff to prepare all necessary design development drawings and specifications in preparation for the construction documents phase using college design standards as well as all applicable codes and ordinances. Construction documents would then be issued to request for quotes.

Background

College staff requested the site be improved to include the replacement of the existing sidewalk to allow for proper storm drainage to prevent water from entering the library building during heavy rain events. Portions of the existing sidewalk north of the library had been noted to be replaced due to non-compliance with current ADA codes. This project was budgeted through the normal Capital Improvement Process (CIP).

In order to proceed with the design of site grading and sidewalk replacement, staff recommended contracting civil engineering services for preparation of plans and specifications. This work would be scheduled to be constructed during the fall of 2017.

Four civil engineering firms listed below were previously approved by the Board to provide professional on-call services as needed for projects under \$500,000.

1. Halff Associates
2. Melden and Hunt Inc.
3. Perez Consulting Engineers
4. R. Gutierrez Engineering

Based on the following criteria, Melden and Hunt, Inc. was recommended to provide civil engineering services for this project.

- Previous experience with site drainage and sidewalk design
- Familiarity with the civil design work and surveying at the campus for current projects
- Familiarity with the College's standards and processes

Funding Source

Funds were available in the FY 2016 – 2017 renewals and replacements budget for design and construction for this project.

Proposed Project Budget		
Budget Components	Amount Available	Proposed Costs
Design	\$5,000	Design fees are proposed at 10%.
Construction	\$50,000	Actual cost will be determined after the request for quotes.

Enclosed Documents

The packet included a site plan indicating the proposed location of the project.

The Facilities Committee recommended Board approval to contract civil engineering services with Melden and Hunt, Inc. for the Non-Bond Starr County Campus Library Building F Site Grading and Sidewalk Replacement project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approve and authorize contracting civil engineering services with Melden and Hunt, Inc. for the Non-Bond Starr County Campus Library Building F Site Grading and Sidewalk Replacement project as presented. The motion carried.

Review and Action as Necessary on Substantial Completion and/or Final Completion of the Following Non-Bond Construction Projects

- 1. Nursing & Allied Health Campus Resurfacing of Parking Lot No. 2**
- 2. District Wide Building to Building ADA Improvements**

Approval of substantial and/or final completion for the following non-bond construction projects was requested:

	Projects	Substantial Completion	Final Completion	Documents Attached
1.	Nursing & Allied Health Campus Resurfacing of Parking Lot No. 2 Engineer: Perez Consulting Engineers Contractor: Mid Valley Paving	Recommended	Recommended	Certificate of Substantial Completion and Final Completion Letter
2.	District Wide Building to Building ADA Improvements Engineer: Dannenbaum Engineering Contractor: 5 Star Construction	Approved August 2016	Recommended	Final Completion Letter

1. Nursing & Allied Health Campus Resurfacing of Parking Lot No. 2

It was recommended that substantial and final completion for this project with Mid Valley Paving be approved.

Perez Consulting Engineers and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, a Certificate of Substantial Completion for the project was certified on August 22, 2016. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project. A copy of the Substantial Completion Certificate was enclosed.

Final Completion including punch list items were accomplished as required in the Owner/Contractor agreement for this project. It was recommended that final completion and release of final payment for this project with Mid Valley Paving be approved. The original cost approved for this project was in the amount of \$98,367.30.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$250,000	\$98,367.30	\$0	\$98,367.30	\$93,448.93	\$4,918.37

On September 6, 2016, Perez Consultant Engineers and Planning & Construction Department staff inspected the site to confirm that all punch list items were completed. The packet included a final completion letter from Perez Consulting Engineers

acknowledging all work was complete and recommending release of final payment to Mid Valley Paving in the amount of \$4,918.37

2. District Wide Building to Building ADA Improvements

It was recommended that final completion and release of final payment for this project with 5 Star Construction be approved.

Final Completion including punch list items were accomplished as required in the Owner/Contractor agreement for this project. It was recommended that final completion and release of final payment for this project with 5 Star Construction be approved. The original cost approved for this project was in the amount of \$466,112.03.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$400,000	\$466,112.03	\$2,058.01	\$468,170.04	\$421,682.66	\$46,487.38

On August 25, 2016, Dannenbaum Engineering and Planning & Construction Department staff inspected the site to confirm that all punch list items were completed. The packet included a final completion letter from Dannenbaum Engineering acknowledging all work was complete and recommending release of final payment to 5 Star Construction in the amount of \$46,487.38.

Due to time constraints at the September 13, 2016 Facilities Committee meeting, the Facilities Committee did not take action on this item and requested that it be presented to the Board without a committee recommendation.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized the substantial completion, final completion, and release of final payment for the Nursing & Allied Health Campus Resurfacing of Parking Lot No. 2 project and final completion and release of final payment for the District Wide Building to Building ADA Improvements project as presented. The motion carried.

Update on Status of Non-Bond Program Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were available to respond to questions and address concerns of the Board.

No action was taken.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of August 2016. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, was available to provide a review of the Financial Report for the month of August 2016, and respond to questions posed by the Board.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of August 2016. The motion carried.

Announcements

A. Next Meetings:

- Tuesday, October 11, 2016
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, October 25, 2016
 - 4:00 p.m. Facilities Committee
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The Valley Scholars Program 11th Annual *A Night with the Stars* will be held Thursday, October 13, 2016, from 6:00 p.m. – 9:00 p.m.

Adjournment:

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 6:41 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, September 27, 2016 Regular Board Meeting of the South Texas College Board of Trustees.

Mr. Jesse Villarreal
Secretary

Review and Action as Necessary on Approval of Proposed Revision to the 2016-2017 Academic Calendar

Approval of the proposed revisions to the 2016 - 2017 Academic Calendar is requested.

The 2016 - 2017 Academic Calendar was presented to the Board for approval on June 23, 2015, and revised on June 28, 2016. The Academic Calendar Steering Committee has proposed a further revision to the calendar, to establish new, preferred dates for the May 2017 Commencement Ceremonies.

College staff requires a full day to set up for its May Commencement Ceremonies held at the State Farm Arena. The State Farm Arena previously had a conflicting event scheduled on Thursday, May 11th, which would have prevented the College from setting up for its ceremonies on the normal, preferred Friday/Saturday schedule. To work around this conflict, the College planned to set up on Friday, May 12, and then hold its commencement ceremonies on Saturday and Sunday, May 13th and 14th.

The conflicting event on Thursday, May 11th has been cancelled, and the State Farm Arena is available to the College for that date, allowing staff to instead set up on Thursday and hold Friday and Saturday ceremonies, as preferred.

Under the previous schedule, the College would have held commencement ceremonies on Sunday, May 14, 2017, which is also Mother's Day. This could be a conflict for students and their families, as well as faculty, staff, and VIPs that represent the College and its partners at the ceremonies.

If the Board approves the proposed revision to the 2016-2017 Academic Calendar, staff will finalize the dates with the State Farm Arena and schedule other activities accordingly.

The revised 2016 - 2017 Academic Calendar is provided in the packet, with the proposed change highlighted in yellow.

The Board is asked to approve the proposed revision to the 2016 - 2017 Academic Calendar as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revision to the 2016 - 2017 Academic Calendar as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the proposed revision to the 2016 - 2017 Academic Calendar as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

2016-2017 Calendar

Final Draft 10-17-16



Fall Semester 2016

August 17 (Wednesday)	New Faculty Start Date - Benefits & Orientation HR Dept.
August 18 (Thursday)	New Faculty Orientation
August 19 (Friday)	New Faculty Service Area Tour
August 22 (Monday)	Faculty Return – Academic Affairs Convocation/Division Meetings
August 23 (Tuesday)	Faculty Preparation Day / Departmental Meetings
August 24 (Wednesday)	Faculty Preparation Day/Focus Academy Kick-Off
August 25 (Thursday)	Distance Learning Symposium / STC Faculty Teaching Dual Enrollment PD Day
August 26 (Friday)	Faculty Preparation Day / Departmental Meetings
August 27 (Saturday)	Adjunct / Dual Enrollment Faculty Professional Development Day
August 29 (Monday)	Classes Begin
September 5 (Monday)	College Closed – Labor Day
September 14 (Wednesday)	Census Day - Twelfth Class Day
September 23 (Friday)	College Closed - Professional & Organizational Development Day
November 18 (Friday)	Last Day to Withdraw
November 24-27 (Thursday – Sunday)	College Closed - Thanksgiving Holiday
December 12-18 (Monday – Sunday)	Finals
December 17 (Saturday)	Graduation
December 19 (Monday)	Grades Due Date
December 19-January 3 (Monday-Tuesday)	Winter Break (College Closed)

Spring Semester 2017

January 4 (Wednesday)	College Opens – Staff return
January 9 (Monday)	Faculty Return – Division / Department Meetings
January 10 (Tuesday)	New Faculty Benefits & Orientation - HR Dept.
January 11-13 (Wednesday-Friday)	Faculty Preparation Day /Departmental Meetings
January 14 (Saturday)	Adjunct /Dual Enrollment Faculty Professional Development Day
January 16 (Monday)	Martin Luther King, Jr. Day – College Closed
January 17 (Tuesday)	Classes Begin
February 1 (Wednesday)	Census Day - Twelfth Class Day
February 10 (Friday)	College Closed Professional & Organizational Development Day
March 13-19 (Monday - Sunday)	College Closed - Spring Break
April 13-16 (Thursday - Sunday)	College Closed - Semester Break
April 18 (Tuesday)	Last Day to Withdraw
May 5-11 (Friday - Thursday)	Finals
May 12-13 (Friday-Saturday)	Graduation Previously May 13-14 (Saturday-Sunday)
May 15 (Monday)	Grades Due Date

Summer Sessions 2017



Summer Session I (June 5 – July 6)

May 29 (Monday)	College Closed - Memorial Day
May 30-June 4 (Tuesday-Sunday)	Final registration dates for Summer I, III
June 5 (Monday)	Classes Begin
June 8 (Thursday)	Census Day - Fourth Class Day
June 28 (Wednesday)	Last Day to Withdraw
July 4 (Tuesday)	College Closed-Independence Day
July 5 (Wednesday)	End of Classes
July 6 (Thursday)	Finals
July 10 (Monday)	Grades Due Date

Summer Session II (July 11 – August 10)

July 10 (Monday)	Final registration dates for Summer II
July 11 (Tuesday)	Classes Begin
July 14 (Friday)	Census Day - Fourth Class Day
August 3 (Thursday)	Last Day to Withdraw
August 9 (Wednesday)	End of Classes
August 10(Thursday)	Finals
August 12 (Saturday)	Graduation (Proposed)
August 14 (Monday)	Grades Due Date

Summer Session III (June 5 – August 10)

May 30-June 4 (Tuesday-Sunday)	Final registration dates for Summer I, III
May 29 (Monday)	College Closed - Memorial Day
June 5 (Monday)	Classes Begin
June 13 (Tuesday)	Census Day - Seventh Class Day
July 4 (Tuesday)	College Closed-Independence Day
July 10 (Monday)	No classes
July 26 (Wednesday)	Last Day to Withdraw
August 9 (Wednesday)	End of Classes
August 10 (Thursday)	Finals
August 12 (Saturday)	Graduation (Proposed)
August 14 (Monday)	Grades Due Date

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. The City of McAllen Grant from the McAllen Economic Development Corporation in the amount of \$400,000

This grant will fund training for at least 650 new and incumbent workers in the local manufacturing industry, possibly training over 1,000 employees total. This award is for the period of October 1, 2016 through September 30, 2017.

This grant aligns to Strategic Direction #3 High Success Rate, by providing training to new and incumbent workers, which promotes economic and social mobility.

2. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$60,601.92

The Texas Department of Agriculture provides funding for South Texas College's Nutrition Program to prepare and serve nutritious meals to the children enrolled at Mid Valley Child Care Center. The Texas Department of Agriculture may award extra funds based on enrollment. The funding period is October 1, 2016 through September 30, 2017.

This award aligns to Strategic Direction #4, Collective Responsibility, by supporting the College in its efforts to ensure that eligible children enrolled at the Mid Valley Child Care Center receive nutritious meals.

3. Additional Grant(s) Received/Pending Official Award

The presented grants would provide up to \$460,601.92 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant awards and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. The City of McAllen Grant from the McAllen Economic Development Corporation in the amount of \$400,000
2. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$60,601.92
3. Additional Grant(s) Received/Pending Official Award

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. The City of McAllen Grant from the McAllen Economic Development Corporation in the amount of \$400,000
2. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$60,601.92
3. Additional Grant(s) Received/Pending Official Award

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

Review of Presentation to the Education and Workforce Development Committee

a. Presentation on Regional Accreditation: Preparing for the 5th Year Review

Dr. Laura Sanchez, Associate Dean of Institutional Research and Effectiveness, presented on the upcoming Regional Accreditation 5th Year Review of South Texas College by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

In 2010, SACSCOC reaffirmed South Texas College's accreditation through 2021. As part of this reaffirmation, SACSCOC conducts a standard 5-year review of the institution to ensure accreditation standards are being met. The upcoming visit by SACSCOC is a normal part of the accreditation process.

Dr. Sanchez reviewed the purpose and significance of the accreditation process and its importance to South Texas College's students and communities.

Dr. Sanchez also reviewed the accreditation process and the principles of accreditation:

- Core Requirements
- Comprehensive Standards
- Federal Requirements
- Policy Compliance

Dr. Sanchez was joined by Mr. Pablo Cortez, Associate Professor of Developmental Math, and they discussed South Texas College's Quality Enhancement Plan (QEP), which called for an overhaul of the Developmental Math program at South Texas College, improving the teaching of developmental mathematics to help students become college-ready in fewer hours than before the QEP.

Dr. Sanchez and Mr. Cortez reviewed the QEP goals, the changes to and positive impact of the plan on student success, and the lessons learned from the QEP.

This review of a presentation is for the Board's information and feedback to staff, and no action is requested.

Review and Action as Necessary on Purchases and Renewals

Approval of the following purchases and renewals is requested as follows:

- | | |
|---|-----------------------------------|
| <p>A. Instructional Item</p> <p>B. Non- Instructional Items</p> | <p>C. Technology Items</p> |
|---|-----------------------------------|

A. Instructional Item

1) Training Mannequins (Purchase)

Purchase training mannequins from **Laerdal Medical Corporation** (Wappingers Fall, NY), a sole source vendor, at a total amount of \$195,717.16.

Purpose – The Associate Degree Nursing Program in the Division of Nursing and Allied Health is requesting to purchase three (3) training mannequins for student instruction. They will provide students the opportunity to perform realistic assessments on patient mannequins and will allow them to practice realistic scenarios which help students learn concepts and skills. The students will perform patient treatments in an advanced simulated clinical environment.

Justification and Benefit – The patient simulators have the ability to create clinical reality-based scenarios for student education. It allows faculty to evaluate the student’s care of patients and provide effective and consistent feedback. In addition, this new avenue of clinical teaching methodology in nursing, allows the faculty to evaluate student’s provision of safe and competent care to assigned patients in a simulation environment. The mannequins assist the student in correcting practical skills and enhancing critical thinking. This hands on experience reinforces theory and skills that help with the board exam and/or a certification. Finally, this simulation clinical pedagogy permits students to be exposed to clinical environments and situations that allow very few students for actual observations and practices in the real clinical setting.

Funds for this expenditure are budgeted in the Jobs and Education for Texans (JET) grant budget and Nursing and Allied Health Program budget for FY 2016 – 2017.

B. Non – Instructional Items

2) Furniture (Purchase)

Purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA) and State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$122,639.12.

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$3,789.80

B	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$762.13
C	ERG International/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$8,291.63
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$28,327.47
E	Krueger International Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$56,191.52
F	National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$25,276.57
	Total	\$122,639.12

The purchases can be summarized as follows:

- Allsteel, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - ⇒ 10 Chairs for the Enrollment Center
- Datum Filing Systems, Inc./Gateway Printing and Office Supply Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - ⇒ 3 Shelves for the BAT Program
- ERG International/ Gateway Printing and Office Supply Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 18 Tables for the Enrollment Center
- Exemplis Corporation/ Gateway Printing and Office Supply Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - 30 Soft seating sofas for the Enrollment Center
 - ⇒ 7 Chairs for the Business Office
- Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - ⇒ 7 Workstations for the Business Office
 - ⇒ 86 Stools and 33 Chairs for the Enrollment Center
- National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)
 - ⇒ Pecan Campus
 - ⇒ 14 Computer Workstations for the Enrollment Center
 - ⇒ 8 Round Tables for the Enrollment Center

Fund for these expenditures are budgeted in the requesting department budgets for FY 2016 - 2017 as follows: BAT/BAS Program, Business Office, and Construction - Pecan Building K Improvements FFE.

3) Catering Services (Renewal)

Renew the catering services contracts for the period beginning November 21, 2016 through November 20, 2017, at an estimated amount of \$80,000.00 based on prior year expenditures. The vendors are as follows:

a	CB Cafes McAllen I, LLC./dba Corner Bakery Café (McAllen, TX)	b	Cornerstone Catering (Mission, TX)
c	Delgar Foods/dba Delia's (McAllen, TX)	d	Domine Catering, LLC. (McAllen, TX)
e	El Reno Investments, LLC./dba Subway 41178 (Mission, TX)	f	Esperanza on Fifth/dba Blimpie Weslaco (Weslaco, TX)
g	H&B Southern Investments/dba Don Pepe's Mexican Restaurant (McAllen, TX)	h	Jason's Deli (Corpus Christi, TX/McAllen, TX)
i	Pizza Properties, Inc./dba Peter Piper Pizza (El Paso, TX/McAllen, TX)	j	RGV Pizza Hut, LLC. (McAllen, TX)

Purpose – Various College departments and programs are requesting to purchase food and drinks for meetings and events that are attended by employees and the community.

Justification and Benefit – The catering services are necessary throughout the district for student activities events, professional development events, South Texas College sponsored events, and division meetings.

Background - The Board awarded the contracts for catering services at the October 27, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins November 21, 2016 and ends November 20, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	10/27/15	11/21/15 - 11/20/16	2 – one year options
1 st Renewal	10/25/16		11/21/16 – 11/20/17

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the various Auxiliary Fund budgets for FY 2016 – 2017.

4) Institutional Membership - TACC (Renewal)

Renew the institutional membership - TACC with the **Texas Association of Community Colleges** (TACC) (Austin, TX), a sole source vendor, for the period beginning September 1, 2016 through August 31, 2017, at an amount of \$79,157.00.

Purpose – The Office of the President is requesting to renew the institutional membership which includes the annual association membership, telecommunication membership, building assessment, and mathways assessment.

Justification and Benefit – TACC is comprised of all 50 public community college districts in the state and represents the interests of the colleges before the Texas Legislature and state agencies. The General Appropriations Bill and legislation affecting public community colleges in general have been and remain the principal concern of TACC.

Funds for this expenditure are budgeted in the Non-Public Fund Project budget for FY 2016 – 2017.

5) Reprographic Services (Renewal)

Renew the reprographic services contract with **RGV Reprographics, Inc.** (McAllen, TX), for the period beginning December 12, 2016 through December 11, 2017, at an estimated amount of \$200,000.00.

Purpose – Facilities - Planning and Construction is requesting to renew the contract for reprographic services which covers Bond and Non-Bond construction projects plans.

Justification and Benefit – The reprographic services will include the printing of construction or renovation project documents and specification manuals for the constructions that are interested in submitting a proposal. These documents and manuals are various sizes which require these services. It is also required that all documents and manuals be tracked when released and contractor must provide a deposit.

Background - The Board awarded the contract for reprographic services at the November 24, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins December 12, 2016 and ends December 11, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	11/24/15	12/12/15 - 12/11/16	2 – one year options
1 st Renewal	10/25/16		12/12/16 – 12/11/17

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Planning and Construction and various Construction budgets for FY 2016 – 2017.

6) Testing and Balancing for HVAC Systems-On Call Services (Renewal)

Renew the testing and balancing for HVAC systems-on call services contracts for the period beginning November 26, 2016 through November 25, 2017 with the following vendors:

- **Engineered Air Balance Co., Inc.** (San Antonio, TX)
- **National Precisionaire, LLC.** (Houston, TX)

Purpose – Facilities, Planning and Construction is requesting to renew the testing and balancing services for district-wide non-bond construction projects.

Justification and Benefit – The testing and balancing services are needed to certify all heating, ventilation, and air conditioning (HVAC) equipment and systems are operating at the required design capacities as specified in the construction documents for each building renovation project or addition.

Background - The Board awarded the contracts for testing and balancing services at the November 24, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The first renewal period begins November 25, 2016 and ends November 24, 2017.

Award	Board Meeting Date	Original Term	Renewal Term
Original	11/24/15	11/25/15 - 11/24/16	2 – one year options
1 st Renewal	10/25/16		11/25/16 – 11/24/17

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Planning and Construction and various Non-Bond Construction budgets for FY 2016 – 2017.

C. Technology Items

7) Microsoft Campus License Agreement (Renewal)

Renew the Microsoft Campus License Agreement with **SHI Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning November 1, 2016 through October 31, 2017, at a total amount of \$109,699.68.

Purpose – Information Technologies is requesting to renew the non-perpetual license with a one year software assurance that includes upgrades to currently used software products and to ensure that all the College owned computers are Microsoft License compliant. These software licenses are used by the College faculty, staff, and students.

Justification and Benefit - The Microsoft Campus License agreement includes the following software: Windows 7 Enterprise Upgrade, Microsoft Office Professional Plus 2013 and Office for Mac 2011, Microsoft Enterprise Client Access License (CAL) Suite, CAL for Lync Server Plus, Office 365 Plan A 2 for Faculty/Staff, Office 365 Plan A2 for Students, one hundred (100) MS Windows Server Standard licenses, and twenty (20) Microsoft Visual Studio Professional with MSDN licenses.

Funds for this expenditure are budgeted in the Client Services budget for FY 2016-2017.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals as listed below:

- A. Instructional Item** **C. Technology Items**
B. Non- Instructional Items

A. Instructional Item

1) **Training Mannequins (Purchase):** purchase training mannequins from **Laerdal Medical Corporation** (Wappingers Fall, NY), a sole source vendor, at a total amount of \$195,717.16;

B. Non – Instructional Items

2) **Furniture (Purchase):** purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA) and State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$122,639.12;

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$3,789.80
B	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$762.13
C	ERG International/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$8,291.63
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$28,327.47
E	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$56,191.52
F	National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$25,276.57
	Total	\$122,639.12

3) **Catering Services (Renewal):** renew the catering services contracts for the period beginning November 21, 2016 through November 20, 2017, at an estimated amount of \$80,000.00 based on prior year expenditures. The vendors are as follows:

a	CB Cafes McAllen I, LLC./dba Corner Bakery Café (McAllen, TX)	b	Cornerstone Catering (Mission, TX)
c	Delgar Foods/dba Delia's (McAllen, TX)	d	Domine Catering, LLC. (McAllen, TX)
e	El Reno Investments, LLC./dba Subway 41178 (Mission, TX)	f	Esperanza on Fifth/dba Blimpie Weslaco (Weslaco, TX)

g	H&B Southern Investments/dba Don Pepe's Mexican Restaurant (McAllen, TX)	h	Jason's Deli (Corpus Christi, TX/McAllen, TX)
i	Pizza Properties, Inc./dba Peter Piper Pizza (El Paso, TX/McAllen, TX)	j	RGV Pizza Hut, LLC. (McAllen, TX)

- 4) **Institutional Membership – TACC (Renewal):** renew the institutional membership – TACC with the **Texas Association of Community Colleges** (TACC) (Austin, TX), a sole source vendor, for the period beginning September 1, 2016 through August 31, 2017, at an amount of \$79,157.00;
- 5) **Reprographic Services (Renewal):** renew the reprographic services contract with **RGV Reprographics, Inc.** (McAllen, TX), for the period beginning December 12, 2016 through December 11, 2017, at an estimated amount of \$200,000.00;
- 6) **Testing and Balancing for HVAC Systems-On Call Services (Renewal):** renew the testing and balancing for HVAC systems-on call services contracts for the period beginning November 26, 2016 through November 25, 2017 with the following vendors:
 - **Engineered Air Balance Co., Inc.** (San Antonio, TX)
 - **National Precisionaire, LLC.** (Houston, TX)

C. Technology

- 7) **Microsoft Campus License Agreement (Renewal):** renew the Microsoft Campus License Agreement with **SHI Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning November 1, 2016 through October 31, 2017, at a total amount of \$109,699.68.

The total for all purchases and renewals is \$787,212.96.

The following Minute Order is proposed for consideration by the Board of Trustees:
 The Board of Trustees approves and authorizes the purchases and renewals as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Revision of Policies

Approval of the proposed revisions to the following policies is requested:

A. Revision

1) Revise Policy #5130: *Fixed Assets*

Request for the revision and renumbering of the policy is necessary as follows:

- Update the financial manager responsibilities and the method of verification
- Update the President and Board of Trustees approval amount levels for write-offs
- Clarify the write-off period needed to remove an asset from the fixed asset module

The current and proposed Fixed Assets Write-Off Levels are as follows:

Approval - Fixed Assets Write-Off Amount Levels				
Required Approval	Current		Proposed	
President	\$1,000 - \$2,999		\$1,000 - \$4,999	
President and Board of Trustees	\$3,000 and over		\$5,000 and over	
Dollar Amount and Number of Assets Based on FY 2016 Actuals				
Required Approval	Current		Proposed	
	Amount	# of Assets	Amount	# of Assets
President	\$288,266.04	164	\$ 466,418.79	210
President and Board of Trustees	\$1,316,933.65	101	\$1,138,780.90	55

2) Revise Policy #5135: *Disposal of Surplus Property*

Request for the revision and renumbering of the policy is necessary as follows:

- Update the President and Board of Trustees approval amount levels for disposal of surplus property

The current and proposed Disposal of Assets Levels are as follows:

Approval - Disposal of Assets Amount Levels				
Required Approval	Current		Proposed	
President	under \$1,000		under \$5,000	
President and Board of Trustees	\$1,000 and over		\$5,000 and over	
Dollar Amount and Number of Assets Based on FY 2016 Actuals				
Required Approval	Current		Proposed	
	Amount	# of Assets	Amount	# of Assets
President – under \$1,000	N/A	9,007	N/A	9,007
President - \$1,000 - \$4,999			\$1,901,027.38	1,111
President and Board of Trustees	\$3,504,045.57	1,286	\$1,603,018.19	175

3) Revise Policy #5320: *Preparation and Processing of Budget Changes*

Request for the revision and renumbering of the policy is necessary as follows:

- To adjust the amount of a budget change requiring President approval from \$1,000 and over to \$5,000 and over for accounts in Unrestricted, Auxiliary, and Restricted Funds
- To set the amount of a budget change requiring President approval to \$10,000 and over for Plant Funds.
- To more clearly define the levels of approval needed for budget changes.
- To update general wording and budget terms on policy, which has not been revised by the Board of Trustees since 2001.
- A matrix of the changes to the Preparation and Processing of Budget Changes Policy follows in the packet for Committee’s information and review.

Summary of the changes to Policy #5320: Preparation and Processing of Budget Changes regarding the required signatures for President approval is as follows:

Budget Categories	Required Signature - President Approval	
	Current	Proposed
Salaries Budgets		
Increases/Decreases	Required \$1,000 or above	Required \$5,000 and above
Benefits Budgets		
Increases/Decreases	Required \$1,000 or above	Required, and VP for FAS
Operating and Travel Budgets		
Increases/Decreases	Required \$1,000 or above	Required \$5,000 and above
Capital Budgets		
Increases/Decreases for Expenditure Reclassification Purposes	Required \$1,000 or above	Required \$5,000 and above
Decreases to Capital for Use of Other Than Intended Purpose	Required \$1,000 or above	Required, and VP for FAS
Plant Budgets		
Increases/Decreases	Required	Required \$10,000 and above

Summary of all the changes to Policy #5320: Preparation and Processing of Budget Changes is as follows:

4) Revise Policy #5425: Ad Valorem Taxes

Request for the revision and renumbering of the policy is necessary as follows:

- Remove the specific types of exemptions and the associated amounts from the policy. This change will ensure that the policy will not require updating regardless of changes in property tax laws or board action.
 - To update wording on policy, which has not been revised by the Board of Trustees since 2003.
 - Background information
- ⇒ State law provides for a variety of partial or total (absolute) exemptions from property appraised values used to determine property taxes. Taxing units are mandated by the state to offer certain (mandatory) exemptions and have the option to decide locally, upon board action, on whether or not to offer others.
- ⇒ At the October 20, 2005, the Board of Trustees adopted, by order, a tax ceiling (freeze) on property owned by individuals age 65 or older or disabled. The taxes on the property owner's home cannot increase as long as he or she owns

and lives it. The tax ceiling is set at the amount paid in the year that the property owner qualified for the age 65 or older or disabled exemption.

- ⇒ The Board of Trustees has not adopted any other optional exemptions. According to the Hidalgo County Tax Appraisal Office, the taxing unit must notify their office of any Board action regarding exemptions by December 31st in order for the exemption to take effect in the subsequent tax year.
- ⇒ The law requires the property owner to apply for an exemption in most circumstances. The Appraisal District Chief Appraisers are responsible for determining whether or not property qualifies for an exemption.

The revised policies follow in the packet for the Committee's information and review. The additions to the policies are highlighted in yellow and the deletions are designated with a red strikeout.

The revised policies have been reviewed by staff, the President's Cabinet, Coordinated Operations Council Staff, and/or by Legal Counsel.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed revisions of Policy #5130: *Fixed Assets*; Policy #5135: *Disposal of Surplus Property*; Policy #5320: *Preparation and Processing of Budget Changes*; and Policy #5425: *Ad Valorem Taxes* as presented and which supersedes any previously adopted Board policy.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions of Policy #5130: *Fixed Assets*; Policy #5135: *Disposal of Surplus Property*; Policy #5320: *Preparation and Processing of Budget Changes*; and Policy #5425: *Ad Valorem Taxes* as presented and which supersedes any previously adopted Board policy.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions of Policy #5130: *Fixed Assets*; Policy #5135: *Disposal of Surplus Property*; Policy #5320: *Preparation and Processing of Budget Changes*; and Policy #5425: *Ad Valorem Taxes* as presented and which supersedes any previously adopted Board policy..

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title	Fixed Assets	5130
Legal Authority	Approval of the Board of Trustees	Page 1 of 2
Date Approved by Board	Board Minute Order dated July 10, 1997 As Amended by Board Minute Order dated May 24, 2001 As Amended by Board Minute Order dated January 16, 2003 As Amended by Board Minute Order dated November 17, 2005 As Amended by Board Minute Order dated April 26, 2010 As Amended by Board Minute Order dated October 27, 2011 <i>As Amended by Board Minute Order dated October 25, 2016</i>	

The following guidelines will be utilized in determining procedures and regulations with regard to fixed assets:

It will be the policy of South Texas College to enter into a fixed asset ledger items costing \$1,000 or more having a useful life in excess of one year.

The capitalization threshold for real and personal property includes items with a unit cost of \$5,000 or more and an estimated useful life in excess of one year. Renovations of \$100,000 and above to buildings and infrastructure and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Library books and materials are capitalized regardless of cost. Component items or a group of items that form one working equipment system or unit type may be combined for capitalization purposes, regardless of cost. For College purposes, donated capital assets are recorded at their estimated fair value at the date of donation. Fair value may be determined by a written appraisal, qualified outside source (e.g., blue book, appraisal district), internal qualified expert on the faculty or staff, or documentation from a vendor regarding the cost of the item.

Capital assets will be depreciated using the straight-line method of depreciation over their estimated useful lives as follows: Buildings and Building Improvements – 50 years, Other Real Estate Improvements – 20 years, Furniture, Machinery, Vehicles, and Other Equipment – 10 years, Telecommunications and Peripheral Equipment – 5 years, and Library Books and Materials – 15 years. Residual values will be maintained for land improvements – 10% and Buildings – 10%.

Work of art, historical treasures, and similar assets are capitalized at their historical cost or fair value at date of donation or purchase (estimated if necessary) whether they are held as an individual item or in a collection. Collections, which are a) held for public exhibition, education, or research in furtherance of public service, rather than financial gain, b) protected, kept unencumbered, cared for, and preserved, c) require the proceeds from sales of collection items to be used to acquire other items for collections, may be charged to operations at time of purchase rather than capitalized.

Financial Managers who are responsible for budget accounts must determine what items are capital outlay prior to purchase so that proper accounting may be done. Supplies and materials must not be charged to capital outlay accounts. Capital outlay items must not be charged to supply and material accounts.

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Fixed Assets	5130
Legal Authority	Approval of the Board of Trustees	Page 2 of 2
Date Approved by Board	Board Minute Order dated July 10, 1997 As Amended by Board Minute Order dated May 24, 2001 As Amended by Board Minute Order dated January 16, 2003 As Amended by Board Minute Order dated November 17, 2005 As Amended by Board Minute Order dated April 26, 2010 As Amended by Board Minute Order dated October 27, 2011 <i>As Amended by Board Minute Order dated October 25, 2016</i>	

Financial Managers are responsible for the control of all fixed asset items for their areas and should know where all items are located.

Financial Managers are responsible for completing a ~~an annual~~ *physical* inventory *of the fixed assets under their control on an annual basis* and for making corrections ~~to the printout fixed asset pages, which are supplied~~ *in the fixed asset module. Financial Managers are responsible for annually verifying the accuracy of the fixed assets recorded in the fixed assets module.* During the year all ~~items~~ *fixed assets*, which have been ~~impaired~~ *damaged*, stolen, destroyed, not located, *or* disposed of per Board Policy No. 5135, Disposal of Surplus Property or transferred, will be *updated in the fixed asset module or* reported immediately to Receiving/Fixed Asset Department *by the Financial Manager. on the appropriate form.*

The Receiving/Fixed Asset Department will keep a record of all transfers of fixed assets and post corrections to the fixed asset ~~ledger~~ *module.*

Write-Off of Assets

Write-off involves removing both the fixed asset and associated accumulated depreciation from the fixed asset ledger and recognizing a gain or loss, if any.

The following approvals shall be required for the write-off of assets which are *obsolete, impaired damaged*, stolen, destroyed, not located, or disposed of per Board Policy No. 5135, Disposal of Surplus Property.

- Fixed assets with a unit ~~acquisition~~ cost of ~~\$3,000~~ *\$5,000* or more must be approved by the President and Board of Trustees.
- Fixed assets with a unit ~~price~~ *cost* of ~~between \$1,000 and \$2,999~~ *\$4,999* must be approved by the President.

A recommendation for write-off shall be made by the Receiving/Fixed Asset Department immediately after an asset has been ~~impaired, stolen or~~ disposed of in accordance with Board Policy No. 5135, Disposal of Surplus Property. A recommendation for write-off shall also be made by the Receiving/Fixed Asset Department ~~two years after~~ *when* an asset has been reported as not located *for two consecutive years* by the appropriate Financial Manager and confirmed by the Receiving/Fixed Asset Department.

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Italics denote addition

MANUAL OF POLICY

Title: **Disposal of Surplus Property** **5135**

Legal Authority: **Approval of the Board of Trustees** **Page 1 of 2**

Date Approved by Board: **Board Minute Order dated February 15, 2007**
Board Minute Order dated March 26, 2013
As Amended by Board Minute Order dated October 25, 2016

This policy concerns the disposal of surplus property. The disposal of intellectual property or real property is not included in this policy.

For purposes of this policy, “surplus property” is defined as property which may meet one or more of the following descriptions:

- is obsolete, outmoded, or has been identified as having no current or foreseeable use for college operation;
- may have future use but does not justify the cost of maintenance and/or storage;
- through use, time, or accident is so damaged, used or consumed that it has no value for the purpose for which it was originally intended.

~~Before designated as~~ *As a condition to its designation*, surplus ~~, it must be determined that the~~ property *must be determined to be at no reasonable use or value* ~~cannot be used~~ by any College department. Property which is no longer needed by one department shall, to the maximum extent possible, be redistributed to other departments within the College where it may be needed.

South Texas College may use any or all of the following methods for disposition of surplus property:

1. **Sale:** Surplus property may be sold by sealed competitive bid, auction, or direct sale to the public, including a sale using an Internet auction site.
2. **Donation:** Surplus property may be donated to other agencies of the State of Texas or to local governmental agencies in cases where limited proceeds would be derived from a sale, or where such donation helps to further the mission of the College, *in accordance with law*.
3. **Trade-in:** As an alternative to a sale of surplus personal property, the College may include an item(s) as a “trade-in” when a replacement item(s) is purchased under the College’s Purchasing Policy. Property may not always have to be designated as surplus for the College to use the trade-in method of disposition.
4. **Disposal as Waste:** Property which the College is unable to dispose of by any of the above methods shall be treated as waste material and the College shall have it removed by the local community waste disposal service or by any waste collection organization that may recycle or dispose of it as required by local ordinances or rules.
5. **Release to a Party Insuring the Property:** If College property is damaged by a party such as a vendor doing an installation or conducting work for the College and is covered by the party’s liability insurance, the damaged property may be released to the party upon reimbursement of the value of the property to the College, and upon approval by the President.

~~Strikethrough denotes deletion~~
Italics denote addition

MANUAL OF POLICY

Title: Disposal of Surplus Property 5135

Legal Authority: Approval of the Board of Trustees Page 2 of 2

Date Approved by Board: Board Minute Order dated February 15, 2007
Board Minute Order dated March 26, 2013
As Amended by Board Minute Order dated October 25, 2016

Property purchased with grant funds shall be disposed of according to the grant's provisions.

Disposition of property by sale, donation, or trade-in shall require the following approvals:

- **By** President: for property with an original unit ~~cost of~~ **value** less than ~~\$1,000~~ **\$5,000**
- **By** Board: for property with an original unit ~~cost~~ **value** of ~~\$1,000~~ **\$5,000** and over

Except for property acquired through grants or other funding sources which may have their own requirements, all proceeds from the sale of surplus property, net of the expenses related to the sale, will be deposited into the unrestricted fund for the general use of the College.

When disposing of surplus property, South Texas College shall advertise a ~~the~~ **sale of surplus property** at least once in at least one newspaper of general circulation within the ~~e~~ **College** district.

At no time or under any circumstance may College property be disposed of by donation, gift or direct sale without competitive bid or auction to employees or Board members of the College or their immediate families, relatives, firms, employers or agents, *except when permitted by law.*

~~Strikethrough denotes deletion~~
Italics denote addition

MANUAL OF POLICY

Title	Preparation and Processing Of Budget Changes	5320
Legal Authority	Approval of the Board of Trustees	Page 1 of 2
Date Approved by Board	Board Minute Order dated November 9, 1995 As Amended by Board Minute Order dated August 16, 2001 As Amended by Board Minute Order dated October 25, 2016	

The budget approved by the Board of Trustees at the beginning of each fiscal year is the operating document for all College activities for that year. Changes ~~from~~ *to* the approved Operating Budget are ~~authorized~~ *processed* through established procedures *and approval requirements as stated below.*

Approval Levels for Budget Changes

Board and ~~Presidential~~ approval is required for:

1. Increases or decreases in total budgeted *revenues and* expenditures except restricted, auxiliary, and agency funds; *or*
2. Increases or decreases to the number of authorized positions;
3. Increases or decreases between funds *types.*

President and Vice-President for Finance and Administrative Services approval is required for:

1. *Increases or decreases to the Benefits budget.*
2. *Decreases to capital budget for use of other than intended purpose.*

~~Presidential~~, *Vice-President, and Financial Manager* approval is required for budget changes resulting in:

1. Increases or decreases of ~~\$1,000~~ *\$5,000* and over within *the Unrestricted, Auxiliary, and Restricted Funds* ~~a fund~~ *for:*
 - a. ~~Capital outlay~~ *Salary budgeted positions;*
 - b. ~~Salary, Benefit, Operating, or Travel~~ *Operating or Travel budgets; or*
 - c. ~~Funding of all Budgeted positions.~~ *Capital budget for expenditure reclassification purposes*
2. Increases or decreases of *\$10,000 and over within Plant Funds construction budgets.* ~~construction and rehabilitation of facilities~~
3. ~~Carry forward of previously approved:~~
 - a. ~~Major repair and rehabilitation project budgets;~~
 - b. ~~Building construction budgets;~~
 - c. ~~Balances of designated, auxiliary or restricted funds accounts.~~
4. ~~Restricted grants and contracts funding.~~

Vice President and Account Financial Manager ~~and Vice-Presidential~~ approval is required for budget changes resulting in:

1. Increases or decreases *of less than \$5,000* within *the Unrestricted, Auxiliary, and Restricted Funds* ~~a fund~~ *of for:*
 - a. ~~Capital outlay under \$1,000; or~~ *Salary budgeted positions;*
 - b. ~~Salary, Operating, or Travel under \$1,000~~ *Operating or Travel budgets; or*
 - c. *Capital budget for expenditure reclassification purposes*
2. *Increases or decreases of less than \$10,000 within Plant Funds construction budgets.*

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Preparation and Processing Of Budget Changes	5320
Legal Authority	Approval of the Board of Trustees	Page 2 of 2
Date Approved by Board	Board Minute Order dated November 9, 1995 As Amended by Board Minute Order dated August 16, 2001 <i>As Amended by Board Minute Order dated October 25, 2016</i>	

Vice-President for Finance and Administrative Services or Comptroller approval is required for budget changes resulting in:

1. Reallocations due to regular maintenance of *the* General Ledger.

~~Strikethrough denotes deletion~~
Italics denote addition

South Texas College
Budget Changes Policy Matrix
Summary of Impact of Policy 5320: Preparation and Processing of Budget Changes

BUDGET CATEGORIES	Required Signatures							
	FINANCIAL MANAGER		VICE PRESIDENT		PRESIDENT		PRESIDENT	
	CURRENT	PROPOSED	CURRENT	PROPOSED	CURRENT	PROPOSED	CURRENT	PROPOSED
Number of Changes Requiring Approval	1,128	1,128	1,128	1,128	761	442		
Salaries Budgets*								
Increases/Decreases	Not Allowed	Required	Not Allowed	Required	Required	Required	Required	Required
Benefits Budgets								
Increases/Decreases	Not Allowed	Not Allowed	Not Allowed	Not Allowed	Required	Required, and VP FAS	Required, and VP FAS	Required, and VP FAS
Operating and Travel Budgets								
Increases/Decreases	Required	Required	Required	Required	Required	Required	Required	Required
Capital Budgets								
Increases/Decreases for Reclassification Purposes	Required	Required	Required	Required	Required	Required	Required	Required
Decreases to Capital for Use of Other Than Intended Purpose	Required	Not Allowed	Required	Not Allowed	Required	Required, and VP FAS	Required, and VP FAS	Required, and VP FAS
Plant Budgets								
Increases/Decreases	Required	Required	Required	Required	Required	Required	Required	Required

* Changes to the salary budget are processed through the Position Control Budget Change form.

MANUAL OF POLICY

Title	Ad Valorem Taxes	5425
Legal Authority	Approval of the Board of Trustees	
Date Approved by Board	Board Minute Order dated November 9, 1995 As Amended by Board Minute Order dated February 20, 2003 <i>As Amended by Board Minute Order dated October 25, 2016</i>	

By September 30 *of each calendar year*, the Board shall adopt a tax rate for the current tax year that reflects the two components, namely, debt service and maintenance and operations, and shall notify the assessor of the tax rate adopted. The two components shall be approved separately.

The Board may not impose property taxes in any year until it has adopted a tax rate for that year, and the annual tax rate ~~shall~~ *must* be set by ~~ordinance~~, resolution, or order, depending on the method prescribed by law for adoption of a law by the Board. The vote setting the tax rate must be separate ~~for~~ *from* the vote adopting the budget. The budget shall be adopted before the adoption of the tax rate.

The Board shall not adopt a tax rate that exceeds the *voter* approved tax rate for maintenance and operation.

~~An adult is entitled to exemption from taxation of \$5,000 of the appraised value of the adult's residence homestead. An adult who is disabled or 65 years or older is entitled to an additional \$10,000 exemption of the appraised value of the adult's residence homestead.~~

~~To receive the residence homestead exemptions, the person claiming the exemption must apply for the exemption.~~

The Board may grant ~~additional~~ tax exemptions *and adopt tax ceilings (freeze)* ~~for homestead and historic sites~~, as ~~provided~~ *permitted* by law. *The tax exemptions shall be set by ordinance, resolution, or order, as approved by the Board. Properties that qualify for a tax exemption shall be determined by the Tax Appraisal District.*

The College may enter tax abatement agreements *by adopted resolution of the Board, based on* ~~only if it has~~ established guidelines and criteria for those agreements. ~~and has passed a resolution stating that it elects to be eligible to participate~~ The College shall not enter into a tax abatement agreement unless it *expressly* finds that the agreement meets its guidelines and criteria.

~~Strikethrough denotes deletion~~
Italics denote addition

Review and Action as Necessary to Revise Policy #5120: Investment Policy and Investment Strategy Statement

Approval to revise Policy #5120: *Investment Policy* and Investment Strategy Statement is requested.

Purpose – The Public Funds Investment Act (PFIA), Chapter 2256.005 (e) and the College's Policy requires the governing body of an investing entity to review its Investment Policy and Investment Strategy Statement not less than annually. The governing body must adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and Investment Strategy Statement and that the written instrument so adopted shall record any changes made to either the Investment Policy or Investment Strategy Statement.

Justification – Revisions to Policy #5120: *Investment Policy* and Investment Strategy Statement were approved and authorized on October 27, 2015. The administration brings the Investment Policy and Investment Strategy Statement to the Board of Trustees annually, as required.

Background – The College's Investment Policy and Investment Strategy Statement was submitted and reviewed by the Government Treasurers' Organization of Texas (GTOT). In July 2016, the College was awarded the Certificate of Distinction by the Government Treasurers' Organization of Texas (GTOT) for the Investment Policy. This Certificate is for a two-year period ending August 31, 2018.

Reviewers – The Investment Policy and the Investment Strategy Statement were reviewed by South Texas College's legal counsel, Valley View Consulting, LLC (Investment Advisor) and Long Chilton, LLP (external auditors).

The revisions recommended are necessary to strengthen and enhance understanding of the Investment Policy and Investment Strategy Statement. The revisions include numerous minor changes to wording in an effort to align with the investment strategy of the College, align with the Public Funds Investment Act, correct grammar and provide clarification.

The minor revisions include:

Investment Policy:

	Section	From	To
1	On page 1, Preface On page 13, Section III G 10 On page 1 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added "Statement"
2	On page 2, Section I A -to change wording as recommended by Investment Advisor		deleted "or"
3	On page 2, Section I A -to provide clarification as recommended by the Investment Advisor		added "or 'PFIA'"
4	On page 3, Section II A -to change wording		deleted "also", "the following", and "until maturity"
5	On page 3, Section II A -to provide clarification		added "further", "investment", and "maturity"
6	On page 3, Section II A -to change wording	"investment types"	"classes of securities and a diversification strategy"
7	On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to change wording		deleted "one"
8	On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to change wording		added "type"
9	On page 7, Section III E 2 b) -to provide clarification		added "the"
10	On page 7, Section III E 2 c) -to change wording		deleted "shall", "such", and "as"

11	On page 7, Section III E 2 c) -to change wording		added "such that"
12	On page 8, Section III E 4 -to provide clarification		added "; and"
13	On page 8, Section III E 4 b) & d) -to change wording as recommended by the Investment Advisor		deleted "collateral"
14	On page 8, Section III E 4 b) & d) -to change wording as recommended by the Investment Advisor		added "securities that are", "securities", and "as collateral"
15	On page 8, Section III E 4 d) -to provide clarification		deleted "and"
16	On page 8, Section III E 4 d) -to provide clarification		added "the applicable level of"
17	On page 8, Section III E 4 e) -to provide clarification	"Officer"	"Officers"
18	On page 9, Section III E 6 On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added "eligible"
19	On page 9, Section III F -to provide clarification		deleted "its"
20	On page 10, Section III G 1 -to provide clarification as recommended by the Investment Advisor		added "To ensure qualified and capable investment management,"
21	On page 11, Section III G 1 -to change wording	"and"	"or"
22	On page 11, Section III G 4 -to provide clarification		deleted "(1-3)"
23	On page 12, Section III G 6 -to provide clarification		deleted "and"
24	On page 13, Section III G 10 -to change wording	"its"	"the"
25	On page 13, Section III G 10 -to change wording	"strategies"	"Strategy"
26	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		deleted "securities"

27	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added "bank deposits"
28	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor	"through"	"over"
29	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		deleted "n equally weighted"

In addition, several more significant revisions are being recommended to change the weighted average number of days to maturity, reduce the risk of conflict of updating in several locations throughout the Policy, revise the collateral amount required for Letters of Credit issued by the Federal Home Loan Bank, and clarify the type of eligible money market mutual funds. The significant revisions are being recommended by Valley View Consulting, LLC (Investment Advisor).

The more significant revisions include:

Investment Policy:

	Section	From	To
1	On page 3, Section II A -to reduce the risk of conflict of updating in several locations throughout the Policy as recommended by the Investment Advisor	"the types herein described: obligations of the United States and its Agencies and Instrumentalities, direct or guaranteed obligations of the State of Texas, obligations of states, agencies, counties, cities or other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm of not less than "A" or its equivalent, financial institution deposits which are secured by obligations	"only those authorized in Section III.A in accordance with the PFIA."

		described above and governed by a depository agreement, money market mutual funds regulated by the SEC, or eligible investment pools organized and operating in compliance with the Public Funds Investment Act.”	
2	On page 3, Section II A -to reduce the risk of conflict of updating in several locations throughout the Policy as recommended by the Investment Advisor	“: U.S. Treasury Bills/Notes/Bonds 100%; U.S. Agencies and Instrumentalities 100%; States, Counties, Cities, and Other 25%; Financial Institution Deposits 100%; Money Market Mutual Funds 25%; and Eligible Investment Pools 50%.”	“In Section III.E.1,”
3	On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to increase number of days to maturity as recommended by the Investment Advisor to coincide with industry standards	“270”	“365”
4	On page 4, Section III A 5 b) -to align with requirements by the PFIA as recommended by the Investment Advisor		added “or by Letters of Credit issued by the Federal Home Loan Bank with a value of 100% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance”

5	On page 4, Section III A 6 On page 6, Section III E 1 -to provide clarification as recommended by the Investment Advisor		added “G(g)overnment”
6	On page 8, Section III E 4 b) & d) -to align with requirements by the PFIA as recommended by the Investment Advisor		added “, or 100% for Letters of Credit issued by a Federal Home Loan Bank,”

In addition, minor grammatical changes were made throughout the documents.

Enclosed Documents – The revised Policy follows in the packet for the Board’s information and review. The additions to the Policy are in italics and highlighted in yellow and the deletions are designated with a red strikeout.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed revisions to Policy #5120: *Investment Policy* and the *Investment Strategy Statement* as presented and which supersedes any previously adopted Board Policy.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed revisions to Policy #5120: *Investment Policy* and the *Investment Strategy Statement* as presented and which supersedes any previously adopted Board Policy.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed revisions to Policy #5120: *Investment Policy* and the *Investment Strategy Statement* as presented and which supersedes any previously adopted Board Policy.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 1 of 13
Date Approved by Board	Board Minute Order Dated October 12, 1995	
Date Amended by Board	As Amended by Board Minute Order Dated August 8, 1996	
	As Amended by Board Minute Order Dated December 11, 1997	
	As Amended by Board Minute Order Dated October 15, 1998	
	As Amended by Board Minute Order Dated October 17, 2002	
	As Amended by Board Minute Order Dated October 16, 2003	
	As Amended by Board Minute Order Dated October 21, 2004	
	As Amended by Board Minute Order Dated November 17, 2005	
	As Amended by Board Minute Order Dated October 19, 2006	
	As Amended by Board Minute Order Dated February 15, 2007	
	As Amended by Board Minute Order Dated October 18, 2007	
	As Amended by Board Minute Order Dated October 13, 2008	
	As Amended by Board Minute Order Dated June 25, 2009	
	As Amended by Board Minute Order Dated November 23, 2009	
	As Amended by Board Minute Order Dated October 25, 2010	
	As Amended by Board Minute Order Dated October 27, 2011	
	As Amended by Board Minute Order Dated October 30, 2012	
	As Amended by Board Minute Order Dated October 28, 2013	
	As Amended by Board Minute Order Dated October 28, 2014	
	As Amended by Board Minute Order Dated October 27, 2015	
	<i>As Amended by Board Minute Order Dated October 25, 2016</i>	

PREFACE

It is the policy of South Texas College that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Tax Exempt Bond Issue requirements, adopted Investment Policy and adopted Investment Strategy *Statement*.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all South Texas College funds. The South Texas College portfolio shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

- Preservation of capital and safety of South Texas College funds,
- Maintenance of sufficient liquidity,
- Maximization of return within acceptable risk constraints, and
- Diversification of investments.

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 2 of 13

I. PURPOSE

A. Formal Adoption

This Investment Policy (hereinafter “Investment Policy” or “Policy”) is adopted by South Texas College in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act (hereinafter the “Act,” ~~or~~ “Public Funds Investment Act,” *or “PFLA”*) and shall be interpreted at all times to comply with the Act.

B. Scope

This Investment Policy applies to all financial assets of South Texas College and includes the following funds or fund types: Unrestricted, Auxiliary, Restricted, Loan, Endowment, Agency, Funds for Renewal and Replacement, Unexpended Plant Funds, Funds for Retirement of Indebtedness, and any other funds which have been contractually delegated to South Texas College for management purposes.

This Policy establishes guidelines for:

- 1) Designation of Investment Officers and Investment Committee to invest South Texas College funds,
- 2) Authorized investments, and
- 3) Review and oversight of investments. In addition to this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed in accordance with their issuing documentation and all applicable State and Federal Laws.

All investments made with South Texas College (hereinafter “South Texas College” or the “College”) funds prior to the adoption of this Investment Policy shall be held or liquidated as determined by the Investment Committee (defined hereinafter in Section III.G.1 of the Policy) to be in the best interest of the financial well-being of South Texas College.

C. Review and Amendment

This Policy shall be reviewed annually by the Board of Trustees. Amendments must be adopted by the Board of Trustees.

D. Investment Strategy

In conjunction with the annual Policy review, the Board of Trustees shall review the separate written investment strategy for each of South Texas College’s funds. The investment strategy must describe the investment objectives for each fund according to the following priorities:

- 1) understanding of the suitability of the investment to the financial requirements of South Texas College,
- 2) preservation and safety of principal,
- 3) liquidity,
- 4) marketability of the investment if the need arises to liquidate the investment prior to maturity,
- 5) diversification of the investment portfolio, and

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 3 of 13

6) yield.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are minimized, whether they are from securities defaults or erosion of market value.

The objective will be to mitigate credit and interest rate risk.

- **Credit Risk:** In accordance with State law and the College’s Investment Policy, the College limits its exposure to credit risk (the risk that the issuer of a debt security will not pay its pay value upon maturity) by limiting its investments to *only those authorized in Section III.A in accordance with the PFIA.* ~~the types herein described: obligations of the United States and its Agencies and Instrumentalities, direct or guaranteed obligations of the State of Texas, obligations of states, agencies, counties, cities or other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm of not less than “A” or its equivalent, financial institution deposits which are secured by obligations described above and governed by a depository agreement, money market mutual funds regulated by the SEC, or eligible investment pools organized and operating in compliance with the Public Funds Investment Act. In Section III.E.1,~~ the College’s Investment Policy ~~also~~ seeks to *further* minimize its concentration of credit risk by establishing ~~the following~~ maximum *investment* percentages of *classes of securities and a diversification strategy* ~~investment types~~ for the total College portfolio: ~~U.S. Treasury Bills/Notes/Bonds 100%; U.S. Agencies and Instrumentalities 100%; States, Counties, Cities, and Other 25%; Financial Institution Deposits 100%; Money Market Mutual Funds 25%; and Eligible Investment Pools 50%.~~
- **Interest Rate Risk:** In accordance with its Investment Policy, the College limits its exposure to interest rate risk by investing in securities whose maturities will not exceed the anticipated cash flow requirements for the funds. College policy states that investments of all fund types, except for Unexpended Plant Funds and Funds for Retirement of Indebtedness, are limited to a weighted average *maturity* of ~~365~~ *270* days ~~until maturity~~ for all investments, with a maximum allowable maturity of two years for any ~~one~~ investment *type*. The investment maturities of Unexpended Plant Funds and of Funds for Retirement of Indebtedness are generally limited to the anticipated cash flow requirements of the funds.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturity with forecasted cash flow requirements; investing in securities with active secondary markets; and maintaining appropriate portfolio diversification.

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 4 of 13

C. Market Rate of Return (Yield)

The College's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, consistent with the College's investment risk constraints and the cash flow needs projected. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Weighted Average Yield to Maturity shall be the standard for calculating portfolio rate of return.

III. INVESTMENT POLICIES

A. Authorized Investments

Investments described below are authorized by the Public Funds Investment Act as eligible securities. South Texas College restricts its investments to the following, as authorized by the Public Funds Investment Act.

- 1) Obligations, including letters of credit, of the United States or its agencies and instrumentalities.
- 2) Direct obligations of the State of Texas, or its agencies and instrumentalities.
- 3) Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- 4) Obligations of states, agencies, counties, cities, and other political subdivisions of any State rated as to investment quality by a nationally recognized investment rating firm not less than "A" or its equivalent. The College will take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the minimum rating.
- 5) Financial institution deposits issued by a depository institution that has its main office or branch in Texas and is:
 - a) guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or its successors or the National Credit Union Share Insurance Fund or its successor;
 - b) secured by obligations that are described by the Public Funds Collateral Act (Chapter 2257, Texas Government Code), including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than 102% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance, *or by Letters of Credit issued by the Federal Home Loan Bank with a value of 100% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance*; or
 - c) secured in any other manner and amount provided by law for deposits of the College.
 - d) Issued in a manner consistent with the Act that distributes the deposit among multiple financial institutions to effectively provide FDIC insurance for the entire deposit;
 - e) governed by a Depository Agreement, as described in E.4 of this section, that complies with Federal and State Regulation; and
 - f) solicited for bid orally, in writing, electronically, or any combination of those methods, unless acquired exclusively from the South Texas College depository.
- 6) No-load *government* money market mutual funds registered with and regulated by the Securities and Exchange Commission; provides South Texas College with a prospectus and other information required by the Securities and Exchange Act of 1934 or the Investment Company Act of 1940; has a

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 5 of 13

dollar weighted average portfolio maturity of 90 days or less; fully invest dollar-for-dollar all South Texas College funds without sales commissions or loads; and, whose investment objectives include seeking to maintain a stable net asset value of \$1 per share.

- 7) Eligible investment pools organized and operating in compliance with the Public Funds Investment Act that have been authorized by the Board of Trustees by rule, order, ordinance, or resolution and whose investment philosophy and strategy is consistent with this Policy and South Texas College's ongoing investment strategy. A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

To the extent the bonds or other obligations of the College or a municipal bond insurance policy further limits the types of investments the College makes with funds pledged to the payment of those bonds or obligations, the provisions thereof shall govern.

The College will maintain procedures to monitor rating changes in investments acquired with public funds and to address the liquidation of investments that fall below the required rating consistent with the provisions of Section III.D.

B. Existing Investments

The College is not required to liquidate investments that were authorized investments at the time of the purchase.

C. Prohibited Investment

In accordance with Texas state law, the following are not authorized investments:

- 1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- 2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- 3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- 4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

D. Credit Rating Review and Effect of Loss of Required Rating

The College will seek to control the risk of loss due to failure of an investment issuer by monitoring the ratings of portfolio positions to ensure compliance with the rating requirements imposed by the Public Funds Investment Act. Not less than quarterly, the Investment Officers will obtain, from a reliable source, the current credit rating for each held investment that has a PFIA-required minimum rating. Any authorized investment that requires a minimum rating does not qualify during the period the investment does not have the minimum rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

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E. Protection of Principal

South Texas College shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer, and financial institution with whom the College will transact; by collateralization as required by law; and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed “delivery versus payment” (DVP) through the South Texas College Safekeeping Agent. By so doing, South Texas College’s funds are not released until South Texas College has received, through the Safekeeping Agent, the securities purchased.

1. Diversification by Investment Type

Diversification by investment type shall be maintained by ensuring an active and efficient secondary market in portfolio securities and by opportunity risks associated with specific security types.

Diversification by investment type shall be established by the following maximum percentages of investment type to the total South Texas College investment portfolio at the time of each investment transaction:

- a. U.S. Treasury Bills/Notes/Bonds 100%
- b. U.S. Agencies and Instrumentalities 100%
- c. States, Counties, Cities, and Other 25%
- d. Financial Institution Deposits 100%
- e. **Government** Money Market Mutual Funds 25%
- f. Eligible Investment Pools 50%

Bond proceeds may be invested in a single security or investment if the Investment Committee determines that such an investment is necessary to comply with Federal arbitrage restrictions or to facilitate arbitrage record-keeping and calculations.

2. Diversification by Investment Maturity

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Maturity guidelines by fund are as follows: (Investment transactions made prior to the adoption of this Policy are not subject to these guidelines).

a) Unrestricted, Auxiliary, Restricted, Loan, Endowment, Agency and Plant Renewal and Replacement Funds

The weighted average days to maturity for the portfolio of these funds shall be less than **365** ~~270~~ days and the maximum allowable maturity shall be two years for any ~~one~~ investment **type**.

b) Unexpended Plant Funds

The investment maturity of Unexpended Plant Funds, allocable to a bond issue, shall generally be limited to the anticipated cash flow requirements or the “Temporary Period,” as defined by the U.S. Tax Code

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and the regulations thereunder. During the Temporary Period, bond proceeds may be invested at an unrestricted yield. After the expiration of the Temporary Period, bond proceeds subject to yield restriction shall be invested consistent with *the* yield restrictions under the U.S. Tax Code and the regulations thereunder.

The weighted average days to maturity for the Unexpended Plant Funds not allocable to a bond issue shall be less than ~~365~~ 270 days and the maximum allowable maturity shall be two years for any ~~one~~ investment *type*.

c) Funds for Retirement of Indebtedness

Funds, along with other available monies, shall be invested to ensure adequate funding for debt service payment. The Investment Officers shall ensure that the investments ~~shall~~ mature on ~~such~~ dates *such that* ~~as~~ the available monies and the anticipated receipts from investments will be sufficient to pay, when due, the principal, interest and call premiums, if any, of the outstanding obligations.

South Texas College's funds that are considered "bond proceeds" for arbitrage purposes will be invested using a more conservative approach than the standard investment strategy when arbitrage rebate rules require rebate of excess earnings. All earnings in excess of the allowable arbitrage earnings ("rebate liability") will be segregated and made available for any necessary payments to the U.S. Treasury.

3. South Texas College Liquidity

Liquidity shall be achieved by investing in securities with active secondary markets and by maintaining minimum balances in financial institution deposits, eligible money market mutual funds and eligible investment pools.

A security may be liquidated to meet unanticipated cash requirements, to redeploy cash into other investments expected to outperform current holdings, or to otherwise adjust the portfolio.

4. Depository Agreements

Consistent with the requirements of State law, South Texas College requires all bank deposits to be federally insured or collateralized with eligible securities. Financial institutions serving as South Texas College's Depositories will be required to sign a Depository Agreement (hereinafter "Agreement") with South Texas College and South Texas College's safekeeping agent.

The safekeeping portion of the Agreement shall define South Texas College's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- the Agreement must be in writing;
- the Agreement has to be executed by the Depository and South Texas College contemporaneously with the acquisition of the asset;
- the Agreement must be executed in compliance with the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA) and approved by the Board of Directors or the loan

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committee of the Depository and a copy of the meeting minutes must be delivered to South Texas College;

- the Agreement must be part of the Depository’s “official record” continuously since its execution; *and*
- the Agreement states the securities and collateral will be held in South Texas College’s name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

a) Allowable Collateral

Eligible securities for collateralization of deposits are defined by the Public Funds Collateral Act, Chapter 2257, Texas Government Code, as amended, and those that meet the constraints of this Policy.

b) Collateral Levels

The market value of the principal portion of *securities that are collateral* pledged *as collateral* must at all times be equal to or greater than 102%, *or 100% for Letters of Credit issued by a Federal Home Loan Bank*, of par value of the time and demand deposits plus accrued interest, less the applicable level of FDIC insurance.

c) Monitoring Collateral Adequacy

South Texas College shall require monthly reports with market values of pledged securities from all financial institutions with which South Texas College has collateralized deposits. The bank shall be responsible and liable for monitoring and maintaining the collateral and collateral margins on a daily basis and for reporting these activities monthly. The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

d) Additional Collateral

If the market value of the *securities collateral* pledged *as collateral* for a deposit falls below 102%, *or 100% for Letters of Credit issued by a Federal Home Loan Bank*, of par value of time and demand deposits plus accrued interest, ~~and~~ less *the applicable level of* FDIC insurance, the institution holding the deposit will be notified by the Investment Officers and will be required to pledge additional allowable collateral as defined above no later than the end of the next succeeding business day.

e) Security Substitution

Collateralized deposits often require substitution of securities. Any financial institution requesting substitution must contact the Investment Officers for approval and settlement. The substituted security’s value will be calculated and substitution approved if the substitution maintains a pledged value equal to or greater than the required security level. An Investment Officer must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Officers may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

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5. Safekeeping

a) Safekeeping Agreement

South Texas College shall contract with a bank or banks for the safekeeping and custody of securities either owned by South Texas College as a part of its investment portfolio or as part of its depository agreements or held as collateral to secure time and demand deposits. Securities and collateral will be held in South Texas College's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

b) Safekeeping of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third-party banking institution acceptable to and under contract with South Texas College or by the Federal Reserve Bank.

6. Competitive Bidding

The College will require at least three competitive offers or bids for all individual security purchases and sales (excluding those transactions with financial institution deposits, *eligible* money market mutual funds, and eligible investment pools (Section III.A) and require any investment advisor to do the same. Rather than relying solely on yield, investments in financial institution deposits, *eligible* money market mutual funds, and eligible investment pools shall be based on criteria determined by the Investment Officers.

F. Investment Advisors and Investment Providers

Investment Advisors shall adhere to the spirit, philosophy, and terms of this Policy and shall invest within the same "Standard of Care." Investment Providers shall adhere to the spirit and philosophy of this Policy and shall avoid recommending or suggesting transactions outside that "Standard of Care."

Selection of Investment Advisors and Investment Providers will be performed by the Board of Trustees. The Board of Trustees may contract with an investment management firm registered under the Investment Advisers Act of 1940 or with the State Securities Board to provide for the investment and management of ~~its~~ public funds under its control. The contract period will be for a maximum of two years, and a renewal or extension of the contract must be made by the Board of Trustees by order, ordinance, or resolution. The criteria to evaluate Investment Advisors and Investor Providers include the following:

- a) Adherence to South Texas College's policies and strategies,
- b) Investment performance and transaction pricing within accepted risk constraints,
- c) Responsiveness to South Texas College's requests for services, information and open communication,
- d) Understanding of the inherent fiduciary responsibility of investing public funds, and
- e) Similarity in philosophy and strategy with South Texas College's objectives.

Selected Investment Advisors and Investment Providers shall provide timely transaction confirmations and monthly activity reports.

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Business organizations eligible to transact investment business with South Texas College shall be presented a written copy of this Investment Policy. Additionally, the qualified representative of the business organization, as defined in the Act, seeking to transact investment business shall execute a written instrument substantially to the effect that the qualified representative has:

- 1) received and thoroughly reviewed this Investment Policy, and
- 2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between South Texas College and the organization that are not authorized by the College's Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the College's entire portfolio or requires an interpretation of subjective investment standards.

South Texas College shall not enter into an investment transaction with a business organization prior to receiving the written instrument described above.

The Board of Trustees of South Texas College shall, at least annually, review, revise, and adopt a list of qualified Investment Providers (brokers/dealers/banks/pools) that are authorized to engage in investment transactions with the College.

G. Responsibility and Controls

1. Authority to Invest

South Texas College's "Investment Officers" are the Vice President for Finance and Administrative Services, the Comptroller, and one of South Texas College's elected officials (selected by the Board of Trustees). The Investment Officers are authorized to deposit, withdraw, invest, transfer, execute documentation, and otherwise manage South Texas College's funds according to this Policy. The Investment Officers may authorize one Investment Officer to deposit, withdraw, or transfer funds out of or into financial institution deposits, an investment pool or money market mutual fund in order to meet daily operating needs of South Texas College.

The Board of Trustees' Finance and Human Resources Committee shall be the Investment Committee. The Investment Committee shall review the investment portfolio's status and performance, determine and implement appropriate portfolio adjustments, review brokers/dealers/banks/pools and independent training sources, oversee South Texas College's Investment Advisor, monitor compliance with the Investment Policy and Investment Strategy Statement, and perform other duties as necessary to manage South Texas College's funds.

Each member of the Board of Trustees and the Investment Officers shall attend at least one training session, relating to the person's responsibilities under the Act within six months after taking office or assuming duties. The Texas Higher Education Coordinating Board shall provide the training.

The Investment Officers shall receive not less than 10 hours of instruction within the first twelve months after taking office or assuming duties. The Investment Officer shall prepare a report on any changes in the Public Funds Investment Act and deliver the report to the Board of Trustees not later than the 180th day after the last day of each regular session of the legislature.

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To ensure qualified and capable investment management, the Investment Officers shall attend an investment training session not less than once each state fiscal biennium, and receive not less than 10 hours of instruction relating to investment responsibilities that addresses investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act. The investment training session shall be provided by the following approved training sources: the Texas Higher Education Coordinating Board, the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, ~~and~~ *or* the University of North Texas Center for Public Management.

2. Prudent Investment Management

The Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility, rather than the prudence of a single investment, shall be considered. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

3. Standard of Care

The standard of care used by the College shall be the “prudent person rule” and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

“Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion, and intelligence would exercise in the management of the person’s own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.”

4. Standard of Ethics and Conflicts of Interest

The Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. If the Investment Officer has a personal business relationship with a business organization offering to engage in an investment transaction with South Texas College, the Investment Officer shall file a statement disclosing that personal business interest. If the Investment Officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to South Texas College, the Investment Officer shall file a statement disclosing that relationship as stated in the Public Funds Investment Act Chapter 2256.005 (i) ~~(1-3)~~. This disclosure statement must be filed with the Texas Ethics Commission and the Board of Trustees. An Investment Officer has a personal business relationship with a business organization if:

- a) the Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;

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- b) funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- c) the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

5. Establishment of Internal Controls

South Texas College's Investment Officers will maintain a system of internal controls over the investment activities of South Texas College.

South Texas College, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to South Texas College's Investment Policy and Investment Strategy Statement.

6. Reporting

Investment performance will be monitored and evaluated by the Investment Officers. The Investment Officers shall submit an investment report to the Board of Trustees and the President quarterly. This investment report shall:

- 1) describe in detail the investment position of South Texas College;
- 2) be prepared jointly by all Investment Officers of the College;
- 3) be signed by each Investment Officer of the College;
- 4) contain a summary statement of each pooled fund group that states the:
 - a. beginning market value for the reporting period;
 - b. ending market value for the period; and
 - c. fully accrued interest for the reporting period;
- 5) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- 6) state the maturity date of each separately invested asset that has a maturity date;
- 7) state the account or fund or pooled group fund in the College for which each individual investment was acquired; ~~and~~
- 8) provide the credit rating for each separately invested asset that has a required minimum rating; and
- 9) state the compliance of the investment portfolio of the College as it relates to:
 - a) the investment strategy expressed in the College's Investment Policy; and
 - b) relevant provisions of the Act.

7. Methods used to Monitor the Market Price of Acquired Investments

The methods/sources to be used to monitor the market price of investments that have been acquired with public funds shall be from sources deemed reliable by an Investment Advisor, including safekeeping agent, brokers/dealers, the Wall Street Journal, Bloomberg, or other market pricing services.

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8. Investment Transactions must be Settled on a Delivery Versus Payment Basis

Investment transactions will be settled on a delivery versus payment (DVP) basis with the exception of financial institution deposits, investment pool funds and mutual funds.

9. Review by Independent Auditor

In conjunction with its annual financial audit, the auditor shall perform a compliance audit of management controls on investments and adherence to the College's established Investment Policy. The results of the audit shall be reported to the College's Board of Trustees by the auditor.

If the College invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers must be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board of Trustees by the auditor.

10. Investment Policy Adoption

The Investment Policy and Investment Strategy *Statement* shall be reviewed annually by the Investment Committee and any modifications made thereto must be approved by the Board of Trustees. The Board of Trustees shall review ~~its~~ *the* Investment Policy and Investment ~~strategies~~ *Strategy Statement* not less than annually. The Board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and Investment Strategy *Statement* and that the written instrument so adopted shall record any changes made to either the Investment Policy or Investment Strategy *Statement*.

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INVESTMENT STRATEGY STATEMENT

PAGE 1

PREFACE

It is the policy of South Texas College that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy *Statement*.

In accordance with the Public Funds Investment Act, South Texas College's investment strategies shall address the following priorities (in order of importance):

- * Understanding of the suitability of the investment to the financial requirements of South Texas College,
- * Preservation and safety of principal,
- * Liquidity,
- * Marketability of the investment if the need arises to liquidate the investment prior to maturity,
- * Diversification of the investment portfolio, and
- * Yield

Effective investment strategy development coordinates the primary objectives of South Texas College's Investment Policy and cash management procedures to enhance interest earnings and reduce investment risk. Aggressive cash management will increase the available "investment period" and subsequently interest earnings. Maturity selections shall be based on cash flow and market conditions to take advantage of various interest rate cycles. South Texas College's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with the Investment Policy.

Each major fund type has varying cash flow requirements and liquidity needs. Therefore specific strategies shall be implemented considering the fund's unique requirements. South Texas College's funds shall be analyzed and invested according to the following fund types:

- a) Unrestricted,
- b) Auxiliary,
- c) Restricted,
- d) Loan,
- e) Endowment,
- f) Agency,
- g) Funds for Renewal and Replacement,
- h) Unexpended Plant Funds, and
- i) Funds for Retirement of Indebtedness

INVESTMENT STRATEGY

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the fund. Investment guidelines for all fund-types are as follows:

A. Funds

South Texas College's funds include:

Unrestricted Fund
Auxiliary Fund
Restricted Fund

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INVESTMENT STRATEGY STATEMENT

PAGE 2

Loan Fund
Endowment Fund
Agency Fund
Funds for Renewal and Replacement
Unexpended Plant Funds
Funds for Retirement of Indebtedness

Suitability: Any investment eligible in the Investment Policy is suitable for all fund types.

Safety of Principal: All investments shall be of high quality ~~securities~~ with no perceived default risk. Market price fluctuations will occur, however by managing the weighted average days to maturity for all fund types, except for Unexpended Plant Funds and Funds for Retirement of Indebtedness, to less than ~~365~~ **270** days for all investments and restricting the maximum allowable maturity to two years for any ~~one~~ investment **type**, the price volatility of the overall portfolio will be minimized. Unexpended Plant Funds investments should be as per Section III.E.2.b and Funds for Retirement of Indebtedness investments should be as per Section III.E.2.c.

Marketability: Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point shall define an efficient secondary market. Unexpended Plant Funds investment should be as per Section III.E.2.b and Funds for Retirement of Indebtedness investment should be as per Section III.E.2.c.

Liquidity: All fund types, except for Unexpended Plant Funds and Funds for Retirement of Indebtedness require the greatest short-term liquidity of any of the fund types. Short-term investment pools, **bank deposits**, and **eligible** money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification: Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of South Texas College. Market cycle risk will be reduced by diversifying the appropriate maturity structure out ~~through~~ **over** two years.

Yield: Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an ~~an equally-weighted~~, rolling three months Treasury bill portfolio shall be the minimum yield objective.

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**Presentation on Quarterly Investment Report by Valley View
Consulting, L.L.C.**

Ms. Susan Anderson from Valley View Consulting, L.L.C., will present the Quarterly Investment Report to the Board of Trustees. The Quarterly Investment Report is for the quarter that ended August 31, 2016 and follows in the packet.

The presentation is for the Board's information and feedback, and no action is requested.



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

August 31, 2016

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

Maria G. Elizondo, Vice President for Finance & Administrative Services

Date

Myriam Lopez, Comptroller

Date

Paul R. Rodriguez, Board of Trustees, Designated Investment Officer

Date

Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Summary

Quarter End Results by Investment Category:

Asset Type	May 31, 2016		August 31, 2016	
	Book Value	Market Value	Book Value	Market Value
DDA/MMA/NOW Pools	\$ 117,961,804	\$ 117,961,804	\$ 109,950,805	\$ 109,950,805
CD/Security	136,759,744	136,759,744	82,867,613	82,867,613
	130,468,396	130,468,396	181,667,790	181,667,790
Totals	\$ 385,189,944	\$ 385,189,944	\$ 374,486,208	\$ 374,486,208

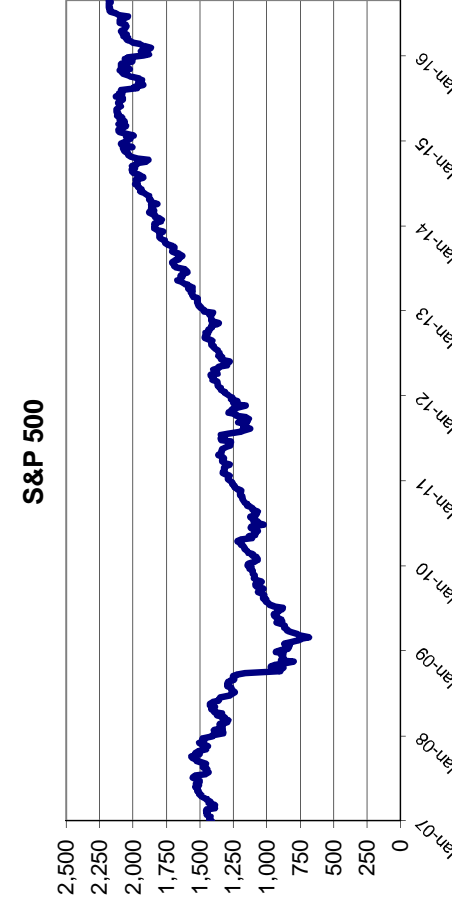
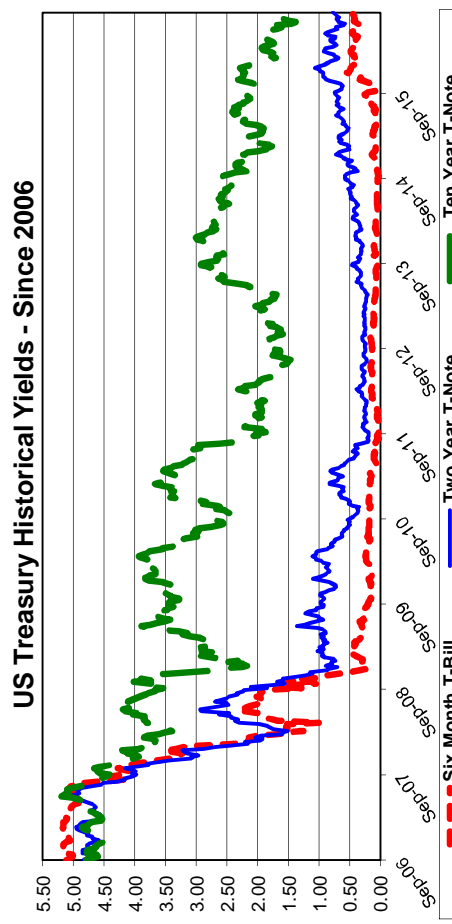
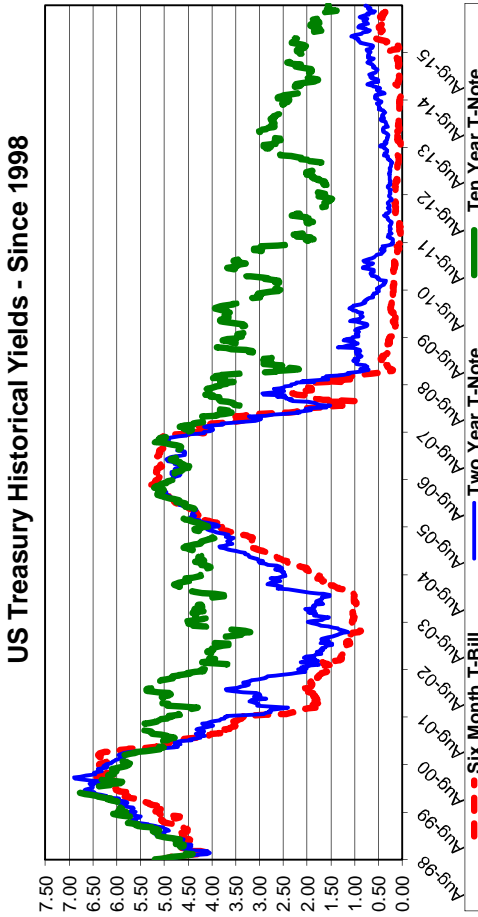
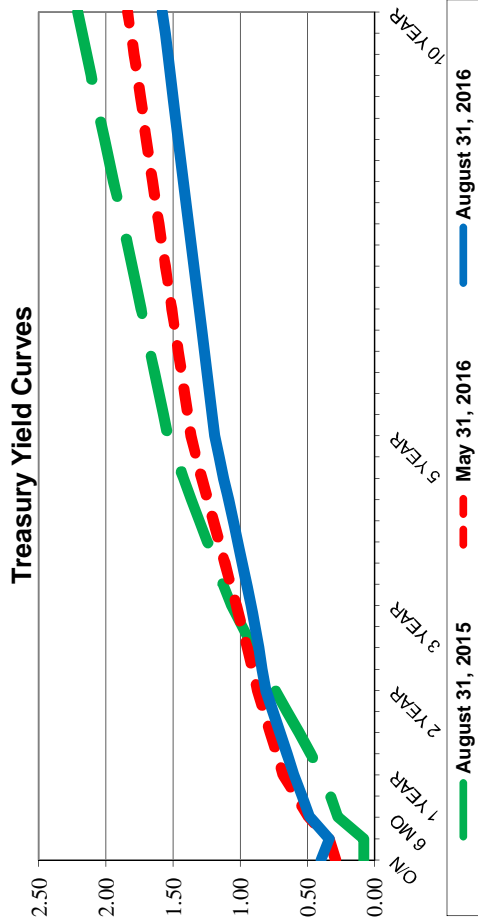
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Quarterly Portfolio Performance

	Ave. Yield	Year-to-Date Portfolio Performance
Average Quarterly Yield	0.48%	Average Quarter End Yield 0.31%
Rolling Three Mo. Treas. Yield	0.29%	Rolling Three Mo. Treas. Yield 0.22%
Rolling Six Mo. Treas. Yield	0.42%	Rolling Six Mo. Treas. Yield 0.34%
Quarterly Interest Received	\$379,744	Average Quarter End TexPool Yield 0.28%
Accrued Interest-End of Quarter	\$132,126	Fiscal YTD Interest Received \$913,111 (Unaudited)

Note: Average yields calculated using quarter end report average yield and adjusted book value, but do not include adviser fees and realized and unrealized gains or losses.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range of 0.25% - 0.50% (actual Fed Funds traded +/-40 bps). Recent FOMC member speeches tilted more hawkish. Second Quarter US GDP revised to 1.1% (from 1.2%, one more revision expected). August Employment data was mixed and weaker than forecast - reducing the probability of any FOMC action at the September meeting. The US Stock markets have maintained higher levels. Treasury yields drifted slightly higher (than post-Brexit lows) on tightening rumors. Taxable municipal bonds or CDs offer the best interest earnings opportunity, if available.



**Investment Holdings
August 31, 2016**

Description	Coupon/ Discount	Rating	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
BBVA - Operating	0.15%		09/01/16	08/31/16	\$ 21,975,112	\$ 21,975,112	1.00	\$ 21,975,112	1	0.15%
BBVA - Payroll	0.15%		09/01/16	08/31/16	463,010	463,010	1.00	463,010	1	0.15%
BBVA - Student	0.15%		09/01/16	08/31/16	1,037,048	1,037,048	1.00	1,037,048	1	0.15%
BBVA - Operating Reserve	0.00%		09/01/16	08/31/16	25,000,000	25,000,000	1.00	25,000,000	1	0.00%
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.15%		09/01/16	08/31/16	2,959,438	2,959,438	1.00	2,959,438	1	0.15%
BBVA - I&S Bond 99 & 07	0.15%		09/01/16	08/31/16	488	488	1.00	488	1	0.15%
BBVA - Construction E&G Transfer	0.15%		09/01/16	08/31/16	12,852,778	12,852,778	1.00	12,852,778	1	0.15%
BBVA - Construction LT Bonds Series 2014	0.15%		09/01/16	08/31/16	16,615,597	16,615,597	1.00	16,615,597	1	0.15%
BBVA - Construction LT Bonds Series 2015	0.15%		09/01/16	08/31/16	1,521,495	1,521,495	1.00	1,521,495	1	0.15%
Green Bank MMA	0.55%		09/01/16	08/31/16	20,023,214	20,023,214	1.00	20,023,214	1	0.55%
Southside Bank MMA	0.49%		09/01/16	08/31/16	7,502,625	7,502,625	1.00	7,502,625	1	0.49%
TexPool LGIP	0.37%	AAA	09/01/16	08/31/16	82,867,613	82,867,613	1.00	82,867,613	1	0.37%
Texas Regional Bank CD	0.35%		09/01/16	12/01/15	1,503,959	1,503,959	1.00	1,503,959	1	0.35%
Southside Bank CD	0.40%		09/14/16	12/14/15	15,030,097	15,030,097	1.00	15,030,097	14	0.40%
LegacyTexas CD	0.48%		10/03/16	04/12/16	7,512,040	7,512,040	1.00	7,512,040	33	0.48%
LegacyTexas CD	0.50%		11/01/16	04/12/16	8,514,214	8,514,214	1.00	8,514,214	62	0.50%
LegacyTexas CD	0.55%		11/01/16	08/05/16	8,500,000	8,500,000	1.00	8,500,000	62	0.55%
Inter National Bank CD	0.45%		12/01/16	12/01/15	1,505,091	1,505,091	1.00	1,505,091	92	0.45%
LegacyTexas CD	0.68%		12/01/16	08/05/16	10,000,000	10,000,000	1.00	10,000,000	92	0.68%
Southside Bank CD	0.57%		12/14/16	12/14/15	10,028,599	10,028,599	1.00	10,028,599	105	0.57%
LegacyTexas CD	0.54%		01/03/17	04/12/16	9,517,158	9,517,158	1.00	9,517,158	125	0.54%
LegacyTexas CD	0.56%		02/01/17	04/12/16	9,517,794	9,517,794	1.00	9,517,794	154	0.56%
BBVA Compass Bank CD	0.55%		02/28/17	02/29/16	15,141	15,141	1.00	15,141	181	0.55%
BBVA Compass Bank CD	0.55%		02/28/17	02/29/16	200,646	200,646	1.00	200,646	181	0.55%
BBVA Compass Bank CD	0.55%		02/28/17	02/29/16	117,019	117,019	1.00	117,019	181	0.55%
Inter National Bank CD	0.45%		03/01/17	12/01/15	2,006,788	2,006,788	1.00	2,006,788	182	0.45%
LegacyTexas CD	0.72%		03/01/17	08/08/16	10,000,000	10,000,000	1.00	10,000,000	182	0.72%
Southside Bank CD	0.68%		03/14/17	12/14/15	5,017,061	5,017,061	1.00	5,017,061	195	0.68%
LegacyTexas CD	0.74%		04/03/17	08/08/16	10,000,000	10,000,000	1.00	10,000,000	215	0.74%
BBVA Compass Bank CD	0.60%		04/06/17	04/06/16	5,010,037	5,010,037	1.00	5,010,037	218	0.60%
BBVA Compass Bank CD	0.65%		05/06/17	04/06/16	5,010,875	5,010,875	1.00	5,010,875	248	0.65%
Inter National Bank CD	0.50%		06/01/17	12/01/15	3,011,316	3,011,316	1.00	3,011,316	274	0.50%
Southside Bank CD	0.79%		06/12/17	12/14/15	5,019,824	5,019,824	1.00	5,019,824	285	0.79%
LegacyTexas CD	0.85%		07/05/17	07/12/16	5,003,610	5,003,610	1.00	5,003,610	308	0.85%
Inter National Bank CD	0.55%		09/01/17	12/01/15	1,506,224	1,506,224	1.00	1,506,224	366	0.55%

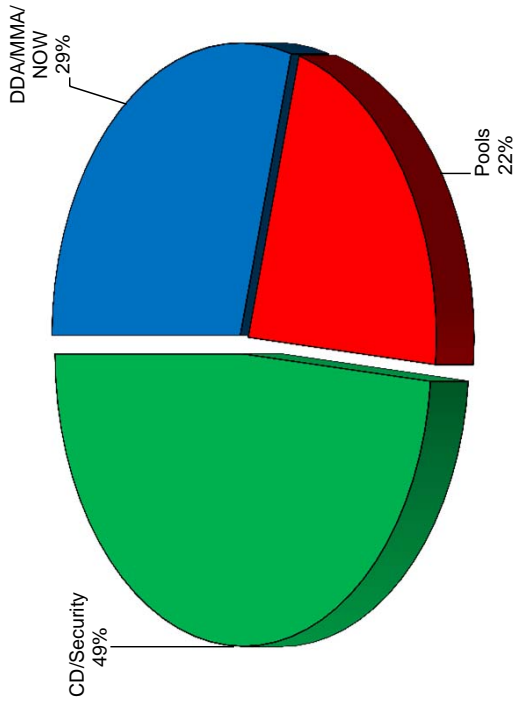
**Investment Holdings
August 31, 2016**

Description	Coupon/ Discount	Rating	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
Southside Bank CD	0.89%		09/14/17	12/14/15	5,022,336	5,022,336	1.00	5,022,336	379	0.89%
BBVA Compass Bank CD	0.75%		11/06/17	04/06/16	5,012,550	5,012,550	1.00	5,012,550	432	0.75%
Inter National Bank CD	0.85%		12/01/17	12/01/15	3,019,253	3,019,253	1.00	3,019,253	457	0.85%
Southside Bank CD	1.01%		12/14/17	12/14/15	5,025,351	5,025,351	1.00	5,025,351	470	1.01%
Southside Bank CD	0.86%		03/01/18	04/07/16	5,010,721	5,010,721	1.00	5,010,721	547	0.86%
Texas Regional Bank CD	1.01%		04/02/18	04/07/16	5,012,590	5,012,590	1.00	5,012,590	579	1.01%
LegacyTexas CD	1.00%		05/01/18	07/12/16	5,004,247	5,004,247	1.00	5,004,247	608	1.00%
LegacyTexas CD	1.03%		06/01/18	07/12/16	7,506,561	7,506,561	1.00	7,506,561	639	1.03%
LegacyTexas CD	1.05%		07/02/18	07/12/16	7,506,688	7,506,688	1.00	7,506,688	670	1.05%
					\$ 374,486,208	\$ 374,486,208		\$ 374,486,208	120	0.48%
									(1)	(2)

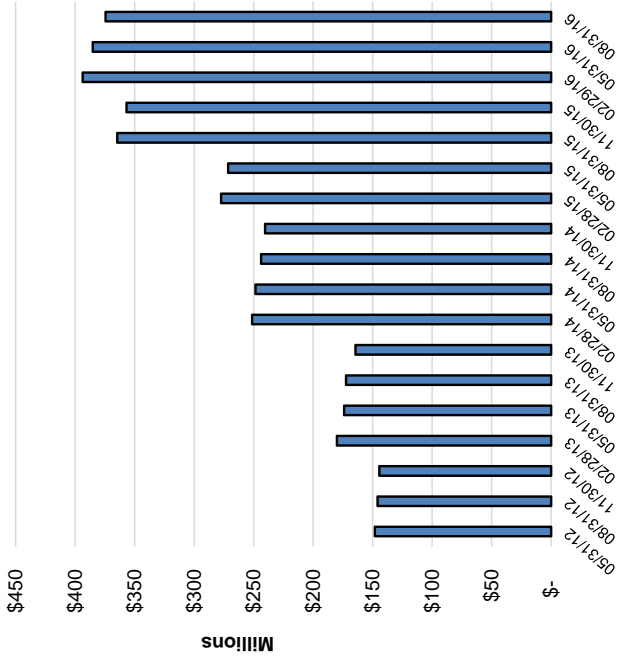
(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

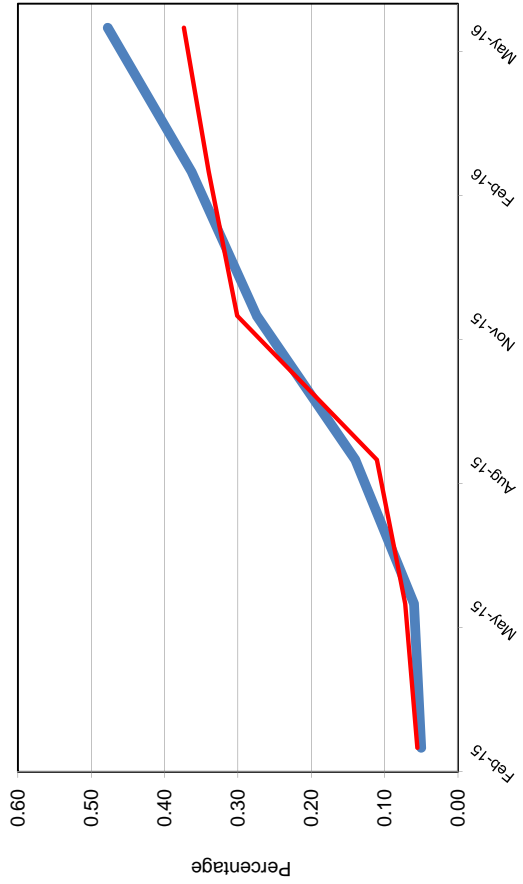
Portfolio Composition



Quarter End Book Value



Total Portfolio Performance



Book and Market Value Comparison

Description	May 31, 2016				August 31, 2016			
	Coupon/	Maturity	Original Face\		Purchases/	Sales/Adjust/	Original Face\	
	Discount	Date	Par Value	Book Value	Adjustments	Maturities	Par Value	Book Value
BBVA - Operating	0.15%	09/01/16	\$ 37,805,026	\$ 37,805,026	\$ -	\$ (15,829,914)	\$ 21,975,112	\$ 21,975,112
BBVA - Payroll	0.15%	09/01/16	741,997	741,997	-	(278,987)	463,010	463,010
BBVA - Student	0.15%	09/01/16	340,764	340,764	696,284	-	1,037,048	1,037,048
BBVA - Operating Reserve	0.00%	09/01/16	25,000,000	25,000,000	-	-	25,000,000	25,000,000
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.15%	09/01/16	10,141,781	10,141,781	-	(7,182,343)	2,959,438	2,959,438
BBVA - I&S Bond 99 & 07	0.15%	09/01/16	477	477	11	-	488	488
BBVA - Construction E&G Transfer	0.15%	09/01/16	13,072,967	13,072,967	-	(220,189)	12,852,778	12,852,778
BBVA - Construction LT Bonds Series 2014	0.15%	09/01/16	30,845,804	30,845,804	-	(14,230,207)	16,615,597	16,615,597
BBVA - Construction LT Bonds Series 2015	0.15%	09/01/16	12,988	12,988	1,508,507	-	1,521,495	1,521,495
Green Bank MMA	0.55%	09/01/16	-	-	20,023,214	-	20,023,214	20,023,214
Southside Bank MMA	0.49%	09/01/16	-	-	7,502,625	-	7,502,625	7,502,625
TexPool LGIP	0.37%	09/01/16	136,759,744	136,759,744	-	(53,892,131)	82,867,613	82,867,613
LegacyTexas CD	0.40%	06/01/16	1,500,493	1,500,493	1,326	(1,500,493)	-	-
Texas Regional Bank CD	0.32%	06/14/16	5,003,989	5,003,989	15,138	(5,003,989)	-	-
LegacyTexas CD	0.42%	07/01/16	2,500,863	2,500,863	9,081	(2,500,863)	-	-
LegacyTexas CD	0.44%	08/01/16	3,501,266	3,501,266	10,721	(3,501,266)	-	-
Texas Regional Bank CD	0.35%	09/01/16	1,502,633	1,502,633	8,500,000	-	1,503,959	1,503,959
Southside Bank CD	0.40%	09/14/16	15,014,959	15,014,959	1,705	-	15,030,097	15,030,097
LegacyTexas CD	0.48%	10/03/16	7,502,959	7,502,959	10,000,000	-	7,512,040	7,512,040
LegacyTexas CD	0.50%	11/01/16	8,503,493	8,503,493	14,388	-	8,514,214	8,514,214
LegacyTexas CD	0.55%	11/01/16	-	-	12,942	-	8,500,000	8,500,000
Inter National Bank CD	0.45%	12/01/16	1,503,386	1,503,386	13,421	-	1,505,091	1,505,091
LegacyTexas CD	0.68%	12/01/16	-	-	10,000,000	-	10,000,000	10,000,000
Southside Bank CD	0.57%	12/14/16	10,014,211	10,014,211	21	-	10,028,599	10,028,599
LegacyTexas CD	0.54%	01/03/17	9,504,216	9,504,216	277	-	9,517,158	9,517,158
LegacyTexas CD	0.56%	02/01/17	9,504,373	9,504,373	162	-	9,517,794	9,517,794
BBVA Compass Bank CD	0.55%	02/28/17	15,120	15,120	2,273	-	15,141	15,141
BBVA Compass Bank CD	0.55%	02/28/17	200,369	200,369	10,000,000	-	200,646	200,646
BBVA Compass Bank CD	0.55%	02/28/17	116,857	116,857	117,019	-	117,019	117,019
Inter National Bank CD	0.45%	03/01/17	2,004,515	2,004,515	2,006,788	-	2,006,788	2,006,788
LegacyTexas CD	0.72%	03/01/17	-	-	10,000,000	-	10,000,000	10,000,000
Southside Bank CD	0.68%	03/14/17	5,008,477	5,008,477	8,584	-	5,017,061	5,017,061
LegacyTexas CD	0.74%	04/03/17	-	-	10,000,000	-	10,000,000	10,000,000
BBVA Compass Bank CD	0.60%	04/06/17	5,002,466	5,002,466	7,571	-	5,010,037	5,010,037
BBVA Compass Bank CD	0.65%	05/06/17	5,002,672	5,002,672	8,203	-	5,010,875	5,010,875
Inter National Bank CD	0.50%	06/01/17	3,007,525	3,007,525	3,791	-	3,011,316	3,011,316

Book and Market Value Comparison

Description	Coupon/ Discount	Maturity Date	May 31, 2016			August 31, 2016		
			Original Face\		Sales/Adjust/ Maturities	Original Face\		
			Par Value	Book Value		Par Value	Book Value	
Southside Bank CD	0.79%	06/12/17	5,009,848	5,009,848	9,976	5,019,824	5,019,824	
LegacyTexas CD	0.85%	07/05/17	-	-	5,003,610	5,003,610	5,003,610	
Inter National Bank CD	0.55%	09/01/17	1,504,139	1,504,139	2,085	1,506,224	1,506,224	
Southside Bank CD	0.89%	09/14/17	5,011,095	5,011,095	11,241	5,022,336	5,022,336	
BBVA Compass Bank CD	0.75%	11/06/17	5,003,083	5,003,083	9,467	5,012,550	5,012,550	
Inter National Bank CD	0.85%	12/01/17	3,012,799	3,012,799	6,454	3,019,253	3,019,253	
Southside Bank CD	1.01%	12/14/17	5,012,590	5,012,590	12,761	5,025,351	5,025,351	
Southside Bank CD	0.86%	03/01/18	5,000,000	5,000,000	10,721	5,010,721	5,010,721	
Texas Regional Bank CD	1.01%	04/02/18	5,000,000	5,000,000	12,590	5,012,590	5,012,590	
LegacyTexas CD	1.00%	05/01/18	-	-	5,004,247	5,004,247	5,004,247	
LegacyTexas CD	1.03%	06/01/18	-	-	7,506,561	7,506,561	7,506,561	
LegacyTexas CD	1.05%	07/02/18	-	-	7,506,688	7,506,688	7,506,688	
TOTAL			\$385,189,944	\$385,189,944	\$93,436,646	\$(104,140,382)	\$374,486,208	

**Allocation
August 31, 2016
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
BBVA - Operating	\$ 21,975,112	\$ 21,975,112	\$ -	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	463,010	463,010					
BBVA - Student	1,037,048	1,037,048					
BBVA - Operating Reserve	25,000,000	25,000,000					
BBVA - I&S Bond 96,02,03,04,07,10,14,15	2,959,438				2,959,438		
BBVA - I&S Bond 99 & 07	488				488		
BBVA - Construction E&G Transfer	12,852,778		12,852,778				
BBVA - Construction LT Bonds Series 2014	16,615,597				16,615,597		
BBVA - Construction LT Bonds Series 2015	1,521,495					1,521,495	
Green Bank MMA	20,023,214	20,023,214					
Southside Bank MMA	7,502,625				7,502,625		
TexPool LGIP	82,867,613	27,614,904	17,519,430		10,028,014	5,021,037	22,684,228
09/01/16-Texas Regional Bank CD	1,503,959	1,503,959					
09/14/16-Southside Bank CD	15,030,097	5,010,032					10,020,065
10/03/16-LegacyTexas CD	7,512,040						7,512,040
9/10/16-LegacyTexas CD	8,514,214						8,514,214
11/01/16-LegacyTexas CD	8,500,000					8,500,000	
12/01/16-Inter National Bank CD	1,505,091	1,505,091					
12/01/16-LegacyTexas CD	10,000,000					10,000,000	
12/14/16-Southside Bank CD	10,028,599						10,028,599
01/03/17-LegacyTexas CD	9,517,158						9,517,158
02/01/17-LegacyTexas CD	9,517,794						9,517,794
02/28/17-BBVA Compass Bank CD	15,141			15,141			
02/28/17-BBVA Compass Bank CD	200,646			200,646			
02/28/17-BBVA Compass Bank CD	117,019			117,019			
03/01/17-Inter National Bank CD	2,006,788	2,006,788					
03/01/17-LegacyTexas CD	10,000,000						
03/14/17-Southside Bank CD	5,017,061	5,017,061					
04/03/17-LegacyTexas CD	10,000,000						
04/06/17-BBVA Compass Bank CD	5,010,037	5,010,037					
05/06/17-BBVA Compass Bank CD	5,010,875	5,010,875					
06/01/17-Inter National Bank CD	3,011,316	3,011,316					
06/12/17-Southside Bank CD	5,019,824	5,019,824					
07/05/17-LegacyTexas CD	5,003,610	5,003,610					
09/01/17-Inter National Bank CD	1,506,224	1,506,224					
09/14/17-Southside Bank CD	5,022,336	5,022,336					
11/06/17-BBVA Compass Bank CD	5,012,550	5,012,550					
12/01/17-Inter National Bank CD	3,019,253	3,019,253					

**Allocation
August 31, 2016
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
12/14/17–Southside Bank CD	5,025,351	5,025,351					
03/01/18–Southside Bank CD	5,010,721	5,010,721					
04/02/18–Texas Regional Bank CD	5,012,590	5,012,590					
05/01/18–LegacyTexas CD	5,004,247	5,004,247					
06/01/18–LegacyTexas CD	7,506,561	7,506,561					
07/02/18–LegacyTexas CD	7,506,688	7,506,688					
Totals	\$ 374,486,208	\$ 183,838,402	\$ 30,372,208	\$ 332,806	\$ 12,987,940	\$ 47,639,259	\$ 99,315,593

**Allocation
May 31, 2016
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
BBVA - Operating	\$ 37,805,026	\$ 37,805,026	\$ -	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	741,997	741,997					
BBVA - Student	340,764	340,764					
BBVA - Operating Reserve	25,000,000	25,000,000			10,141,781		
BBVA - I&S Bond 96,02,03,04,07,10,13,14 & 15	10,141,781				477		
BBVA - I&S Bond 99 & 07	477						
BBVA - Construction E&G Transfer	13,072,967		13,072,967			30,845,804	12,988
BBVA - Construction LT Bonds Series 2014	30,845,804						36,653,589
BBVA - Construction LT Bonds Series 2015	12,988						
TexPool LGIP	136,759,744	50,079,659	15,004,590		15,015,786	20,006,120	
06/01/16-LegacyTexas CD	1,500,493						1,500,493
06/14/16-Texas Regional Bank CD	5,003,989	5,003,989					
07/01/16-LegacyTexas CD	2,500,863						2,500,863
08/01/16-LegacyTexas CD	3,501,266						3,501,266
09/01/16-Texas Regional Bank CD	1,502,633	1,502,633					10,009,973
09/14/16-Southside Bank CD	15,014,959	5,004,986					7,502,959
10/03/16-LegacyTexas CD	7,502,959						8,503,493
11/01/16-LegacyTexas CD	8,503,493						
12/01/16-Inter National Bank CD	1,503,386	1,503,386					
12/14/16-Southside Bank CD	10,014,211						10,014,211
01/03/17-LegacyTexas CD	9,504,216						9,504,216
02/01/17-LegacyTexas CD	9,504,373						9,504,373
02/28/17-BBVA CD	15,120			15,120			
02/28/17-BBVA CD	200,369			200,369			
02/28/17-BBVA CD	116,857			116,857			
03/01/17-Inter National Bank CD	2,004,515	2,004,515					
03/14/17-Southside Bank CD	5,008,477	5,008,477					
04/06/17-BBVA Compass Bank CD	5,002,466	5,002,466					
05/06/17-BBVA Compass Bank CD	5,002,672	5,002,672					
06/01/17-Inter National Bank CD	3,007,525	3,007,525					
06/12/17-Southside Bank CD	5,009,848	5,009,848					
09/01/17-Inter National Bank CD	1,504,139	1,504,139					
09/14/17-Southside Bank CD	5,011,095	5,011,095					
11/06/17-BBVA Compass Bank CD	5,003,083	5,003,083					
12/01/17-Inter National Bank CD	3,012,799	3,012,799					
12/14/17-Southside Bank CD	5,012,590	5,012,590					
03/01/18-Southside Bank CD	5,000,000	5,000,000					
04/02/18-Texas Regional Bank CD	5,000,000	5,000,000					

Totals \$ 385,189,944 \$ 181,561,649 \$ 28,077,557 \$ 332,346 \$ 25,158,044 \$ 50,851,924 \$ 99,208,424

Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

	August 31, 2016			August 31, 2015		
Asset Type	Ave. Yield	Book Value	Market Value	Ave. Yield	Book Value	Market Value
DDA/MMA/NOW	0.21%	\$ 109,950,805	\$ 109,950,805	0.05%	\$ 265,280,500	\$ 265,280,500
Pools	0.37%	82,867,613	82,867,613	0.07%	99,036,872	99,036,872
CD/Security	0.69%	181,667,790	181,667,790	0.20%	331,925	331,925
Totals		\$ 374,486,208	\$ 374,486,208	2016	2015	Change

Total Portfolio	0.48%	0.05%		0.43%
Rolling Three Mo. Treas. Yield	0.29%	0.03%		0.26%
Rolling Six Mo. Treas. Yield	0.42%	0.08%		0.34%
Quarterly TexPool Yield	0.37%	0.05%		0.32%

Interest Received (estimated) \$ 913,111 \$ 139,552

Note: Average Yield calculated using quarter end report yields and adjusted book values, and does not reflect a total return analysis or account for advisory fees.

Review and Action as Necessary on Disposal/Recycle of Technology and Electronic Items with an Original Value of \$1,000 and Over

Approval is requested for the disposal/recycling of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a state of Texas agency approved to properly recycle technology and electronic items is requested.

Purpose – The Fixed Asset/Inventory Department is requesting the disposal/recycle of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology equipment.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ is the method of disposal to comply with all EPA regulations. They will clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems are properly disposed of.

The technology and electronic items are located at the South Texas College, Technology Campus, Receiving Department, 3700 West Military Hwy Building D., McAllen, Texas.

Reviewers – These items have been inspected by the Instructional Technologies, Educational Technologies, and approved by the Interim Vice President for Information Services, Planning and Strategic Initiatives to be disposed after Board approval.

Enclosed Documents - A listing of the technology and electronic items to be disposed/recycled follows in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Dr. David Plummer, Interim Vice President for Information Services, Planning and Strategic Initiatives, and Becky Cavazos, Director of Purchasing, will be present at the October 11, 2016 Finance and Human Resources Committee meeting to address any questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval of the disposal/recycling of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the disposal/recycling of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the disposal/recycling of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT \$1,000 AND OVER
SEPTEMBER 22, 2016

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
12	1 ea	Sony DXC-151A Video Camera	105230	1491		1/16/1998	\$ 2,565.75		000002081	Obsolete
19	1 ea	IBM 265XD Laptop	1S26256R378XHF22	20637		2/23/1998	\$ 2,519.00		000002049	Obsolete
12	1 ea	HP 4000 Printer	USMB124457	1594		4/30/1998	\$ 1,295.00		000002199	Obsolete
12	1 ea	Pasco CI-6552A Power Amplifier	N/A	2705		3/9/1999	\$ 2,226.24		000003553	Obsolete
5	1 ea	HP Laserjet 4100 Printer	USEX040679	2493	5000000188	4/1/1999	\$ 1,069.00		000003167	Obsolete
5	1 ea	HP Laserjet 4100 Printer	USEX040493	2492	5000000190	4/1/1999	\$ 1,069.00		000003166	Obsolete
5	1 ea	HP Laserjet 4000 Printer	USQC001428	2539		4/1/1999	\$ 1,285.00		000002985	Obsolete
12	1 ea	Uchida TG-13 Experimental Apparatus	N/A	2608		4/15/1999	\$ 2,363.52		000003247	Obsolete
12	1 ea	Pasco WA-9301A Dual Function Generator	08210212	2627		4/15/1999	\$ 1,339.20		000003266	Obsolete
12	1 ea	Pasco AP-8210 Millikan Oil Drop Apparatus	N/A	2610		4/15/1999	\$ 1,339.20		000003249	Obsolete
12	1 ea	Pasco WA-9301A Dual Function Generator	08210212	2626		4/15/1999	\$ 1,339.20		000003265	Obsolete
12	1 ea	Pasco WA-9307A Fourier Synthesizer	07270029	2625		4/15/1999	\$ 1,392.00		000003264	Obsolete
12	1 ea	Pasco AP-8210 Millikan Oil Drop Apparatus	N/A	2611		4/15/1999	\$ 1,339.20		000003250	Obsolete
12	1 ea	Pasco WA-9307A Fourier Synthesizer	07270029	2624		4/15/1999	\$ 1,392.00		000003263	Obsolete
12	1 ea	Pasco ME-9279A Rotational Dynamics Apparatus	N/A	2623		4/15/1999	\$ 1,699.20		000003262	Obsolete
4	1 ea	Robotel Electrohome	SC1014	2685	5000002214	4/22/1999	\$ 15,062.85	\$ -	000003576	Obsolete
12	1 ea	Pasco WA-9307A Fourier Synthesizer	01190470	2732	5000000215	5/6/1999	\$ 1,392.00		000003535	Obsolete
12	1 ea	Pasco CI-6552A Power Amplifier	N/A	2709	5000000220	5/6/1999	\$ 2,226.24		000003528	Obsolete
12	1 ea	Pasco CI-6552A Power Amplifier	N/A	2710	5000000219	5/6/1999	\$ 2,226.54		000003529	Obsolete
12	1 ea	Pasco CI-6552A Power Amplifier	N/A	2711	5000000218	5/6/1999	\$ 2,226.24		000003530	Obsolete
12	1 ea	Pasco CI-6552A Power Amplifier	N/A	2712	5000000217	5/6/1999	\$ 2,226.24		000003531	Obsolete
12	1 ea	Pasco WA-9307A Fourier Synthesizer	01190470	2703		5/14/1999	\$ 2,354.88		000003551	Obsolete
11	1 ea	Sanyo Projector X-II	G9504763	2745	5000000184	7/9/1999	\$ 4,048.00		000003527	Obsolete
6	1 ea	HP Laserjet 4050N Printer	USQA036732	2757		8/6/1999	\$ 1,297.00		000003693	Obsolete
11	1 ea	HP Laserjet 4050N	JPPG683390	2754		8/6/1999	\$ 1,297.00		000003717	Obsolete
12	1 ea	Eiki LC-SVGA860 Projector	G9504808	3013		8/10/1999	\$ 4,048.00		000003718	Obsolete
1	1 ea	Sanyo Multimedia Pro X-2	69905616	3510		3/2/2000	\$ 3,221.00		000004212	Obsolete
12	1 ea	Pasco 750 Interface Analog Channel	N/A	4221		3/22/2000	\$ 1,241.00		000004634	Obsolete
12	1 ea	Pasco 750 Interface Analog Channel	N/A	4207		3/22/2000	\$ 1,241.00		000004631	Obsolete
4	1 ea	Robotel Electrohome	D49451	4084		7/3/2000	\$ 10,914.35	\$ -	000004793	Obsolete
12	1 ea	HP C4254A Printer	USCC136260	4847		8/23/2000	\$ 1,574.00		000005225	Obsolete
8	1 ea	Lucent Definity A and B Phone System	N/A	4189		8/31/2000	\$ 69,564.08	\$ -	000004790	Obsolete
12	1 ea	HP 4050TN Printer	USCC165874	18797		8/31/2000	\$ 1,568.97		000005643	Obsolete
11	1 ea	Magnisight Explorer	E-611184	5194		12/5/2000	\$ 1,666.00		000005982	Obsolete
11	1 ea	Magnisight Explorer	N/A	5192	5000002166	12/5/2000	\$ 1,666.00		000005980	Obsolete
4	1 ea	Advanced Cable Trainer	60255400	4786	5000001310	1/9/2001	\$ 4,399.60		000006007	Obsolete
4	1 ea	Advanced Cable Trainer	60635500	4790	5000001307	1/9/2001	\$ 4,399.62		000006011	Obsolete
4	1 ea	Advanced Cable Trainer	60153400	4788	5000001308	1/9/2001	\$ 4,399.62		000006009	Obsolete
4	1 ea	Advanced Cable Trainer	58935300	4793	5000001304	1/9/2001	\$ 4,399.62		000006014	Obsolete
4	1 ea	Advanced Cable Trainer	60535500	4791	5000001305	1/9/2001	\$ 4,399.62		000006012	Obsolete
4	1 ea	Advanced Cable Trainer	60355400	4787	5000001309	1/9/2001	\$ 4,399.62		000006008	Obsolete
4	1 ea	Advanced Cable Trainer	59335000	4794	5000001302	1/9/2001	\$ 4,399.62		000006015	Obsolete

Capital Asset Valued at \$5,000 or more
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Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
4	1 ea	Advanced Cable Trainer	60435400	4789	5000001306	1/9/2001	\$ 4,399.62		000006010	Obsolete
4	1 ea	Advanced Cable Trainer	59035300	4792	5000001303	1/9/2001	\$ 4,399.62		000006013	Obsolete
12	1 ea	Boxlight M6R-CP-7T00 Projector with Case	G0Y03499	4550		4/3/2001	\$ 2,680.00		000006268	Obsolete
19	1 ea	Gateway Laptop	5082BR301440	4553		4/3/2001	\$ 1,724.00		000006271	Obsolete
19	1 ea	Gateway Laptop	5082BR301487	4552		4/3/2001	\$ 1,724.00		000006270	Obsolete
16	1 ea	Dell 745 Computer	USQ90837	13553		5/31/2001	\$ 1,026.57		N00015668	Obsolete
6	1 ea	Gateway 5300 Laptop	BQB01171239	4569		6/7/2001	\$ 2,465.00		000006349	Obsolete
4	1 ea	Robotel Electrohome	D83097	4714		8/2/2001	\$ 2,778.03		000006714	Obsolete
4	1 ea	HP Laserjet 4100N Printer	USJNF17816	6407		11/28/2001	\$ 2,972.00		000007388	Obsolete
17	1 ea	SIMANN Airman Compressor Unit	01269	6201		12/13/2001	\$ 2,516.39		000012656	Obsolete
9	1 pallet	HP C7097A Printer with Stand	JPMB031486	6741	5000003762	1/22/2002	\$ 1,475.24		000007275	Obsolete
11	1 ea	Fiber Optic Kit	N/A	6807		3/6/2002	\$ 1,345.00		000007680	Obsolete
11	1 ea	Fiber Optic Kit	N/A	6808		3/6/2002	\$ 1,345.00		000007681	Obsolete
11	1 ea	Fiber Optic Kit	N/A	6809		3/6/2002	\$ 1,345.00		000007682	Obsolete
1	1 ea	Elmo Presenter EV-400AF	225126	6824		4/2/2002	\$ 1,900.00		000007464	Obsolete
11	1 ea	Elmo Visual Presenter	225116	6843		4/2/2002	\$ 1,900.00		000007462	Obsolete
11	1 ea	Elmo Visual Presenter	225141	6844		4/2/2002	\$ 1,900.00		000007461	Obsolete
5	1 ea	HP Laserjet 4100 Printer	USJND15028	6879		4/18/2002	\$ 1,045.00		000007716	Obsolete
10	1 ea	Cisco Systems Catalyst 3500	FAB0601W1T2	6186		4/30/2002	\$ 3,196.80		000007695	Obsolete
1	1 ea	Dell 240 Computer	16VPJ11	6972		6/5/2002	\$ 1,342.00		000007952	Obsolete
17	1 ea	SIMANN Airman Compressor Unit	01259	6200		6/5/2002	\$ 1,045.00		000008134	Obsolete
12	1 ea	Sargent Welch	1201480045	7890		6/19/2002	\$ 1,087.80		000008242	Obsolete
7	1 ea	APC Power Source	WS0217150332	6339		6/21/2002	\$ 1,385.00		000008246	Obsolete
11	1 ea	Compact Evo N1000C	1V28KQDZ62WD	7954		8/29/2002	\$ 1,932.00		000008376	Obsolete
11	1 ea	Compact Evo N1000C	1V28KQDZ53NJ	7944		8/29/2002	\$ 1,932.00		000008367	Obsolete
16	1 ea	Dell 260 Computer	4HCXT11	8001		9/16/2002	\$ 1,283.00		000008478	Obsolete
17	1 ea	Dell Latitude Laptop	JYBLZ11	7641		10/21/2002	\$ 2,807.00		000008911	Obsolete
8	1 ea	Dell 260 Computer	5QRF021	7443		10/24/2002	\$ 1,520.36		000008663	Obsolete
8	1 ea	Dell 260 Computer	DJMK021	7628		10/29/2002	\$ 1,956.68		000008954	Obsolete
11	1 ea	Dell 620 Computer	62C1421	7562		12/3/2002	\$ 1,428.20		000008858	Obsolete
11	1 ea	Dell 260 Computer	72C1421	7561		12/3/2002	\$ 1,428.20		000008857	Obsolete
4	1 ea	Epson 1660 Scanner	ETAW020119	8102		12/6/2002	\$ 1,304.00		000008916	Obsolete
6	1 ea	Compaq Evo N100V Laptop	1V2AKQFZX3CZ	8213		1/15/2003	\$ 3,334.00		000009128	Obsolete
2	1 ea	HP Proliant DL380	D327KJN2H156	8518		1/17/2003	\$ 1,873.00		000008909	Obsolete
11	1 ea	HP Laserjet 4200N Printer	853	8236		2/5/2003	\$ 2,089.06		000009178	Obsolete
2	1 ea	HP Proliant DL380	D323KJN2H964	8517		8/28/2003	\$ 4,204.11		000009327	Obsolete
5	1 ea	Sharp PG-A20X LCD Projector	307311344	8502	5000005249	9/17/2003	\$ 2,340.00		000009558	Obsolete
5	1 ea	Compaq Evo N610C Laptop	USD33900BZ	8510	5000006988	10/3/2003	\$ 1,900.00		000009453	Obsolete
4	1 ea	Advanced Cable Trainer	N/A	8594	5000005245	10/23/2003	\$ 1,918.48		000009564	Obsolete
4	1 ea	Advanced Cable Trainer	N/A	8533	5000005247	10/23/2003	\$ 1,918.48		000009562	Obsolete
4	1 ea	Advanced Cable Trainer	N/A	8593	5000005246	10/23/2003	\$ 1,918.48		000009563	Obsolete
19	1 ea	Dell XPX Computer	4R7SN31	8534		10/28/2003	\$ 4,065.00		000009566	Obsolete

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Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
1	1 ea	Smart Simpodium PL-550-12	3FFP00241	7598		12/11/2003	\$ 2,941.66		000009441	Obsolete
8	1 ea	Dell 270 Computer	D1J7041	10552		12/17/2003	\$ 1,325.12		000009495	Obsolete
2	1 ea	HP Proliant DL380	R407LDN10010	27321		3/4/2004	\$ 3,947.70		000010623	Obsolete
7	1 ea	HP Proliant DL380 Server	R407LDN10009	27320		3/4/2004	\$ 3,947.70		000010622	Obsolete
7	1 ea	HP Proliant DL380 Server	R408LDN10001	10852		3/4/2004	\$ 3,947.70		000010626	Obsolete
10	1 ea	Cisco Systems Catalyst 2950	FHK0819Y0CQ	9261		6/8/2004	\$ 3,840.93		000010308	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Y1PE	10834		6/8/2004	\$ 3,893.67		000010271	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Y1XD	9246		6/8/2004	\$ 5,141.60	\$ -	000010276	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Z1MS	9824		6/8/2004	\$ 4,598.10		000010268	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Y1YK	9817		6/8/2004	\$ 4,826.76		000010356	Obsolete
5	1 ea	HP Compaq NX9110 Laptop	CND4260R5N	9319		7/12/2004	\$ 1,695.00		000009983	Obsolete
8	1 ea	Dell 270 Computer	9VTPC51	9024		8/24/2004	\$ 1,251.00		000010163	Obsolete
11	1 ea	Dell 270 Computer	9WTPC51	8944		8/24/2004	\$ 1,251.00		000010057	Obsolete
8	1 ea	Dell 270 Computer	24HHK51	9443		8/25/2004	\$ 1,848.64		000010101	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Y1QM	9302		8/31/2004	\$ 3,864.43		000010543	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Z1PK	9293		8/31/2004	\$ 4,916.03		000010544	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Z1LU	10110		8/31/2004	\$ 4,016.03		000010563	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Z1LV	10833		8/31/2004	\$ 4,016.03		000010565	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Z1PJ	9300		8/31/2004	\$ 4,616.03		00010546	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0822Y1Z3	10107		8/31/2004	\$ 4,016.03		000010552	Obsolete
1	1 ea	Dell 280 Computer	6LL5G61	11627		9/1/2004	\$ 1,251.00		000011703	Obsolete
3	1 ea	Dell 280 Computer	3KY3G61	11398		9/1/2004	\$ 1,251.00		000011474	Obsolete
3	1 ea	Dell 280 Computer	HJY3G61	11396		9/1/2004	\$ 1,251.00		000011472	Obsolete
3	1 ea	Dell 280 Computer	FJY3G61	11400		9/1/2004	\$ 1,251.00		000011476	Obsolete
3	1 ea	Dell 280 Computer	8PY3G61	11401		9/1/2004	\$ 1,251.00		000011477	Obsolete
3	1 ea	Dell 280 Computer	6JY3G61	11397		9/1/2004	\$ 1,251.00		000011397	Obsolete
3	1 ea	Dell 280 Computer	1NY3G61	11403		9/1/2004	\$ 1,251.00		000011479	Obsolete
3	1 ea	Dell 280 Computer	7JY3G61	11402		9/1/2004	\$ 1,251.00		000011478	Obsolete
8	1 ea	Dell 280 Computer	6ML5G61	11625		9/1/2004	\$ 1,251.00		000011701	Obsolete
17	1 ea	Dell 280 Computer	4XW3G61	11468		9/1/2004	\$ 1,251.00		000011544	Obsolete
17	1 ea	Dell 280 Computer	91YQG61	11666		9/1/2004	\$ 1,251.00		000011742	Obsolete
18	1 ea	Dell GX280 Computer	DHJ3G61	11494		9/1/2004	\$ 1,251.00		000011570	Obsolete
18	1 ea	Dell GX280 Computer	BRJ3G61	11523		9/1/2004	\$ 1,251.00		000011599	Obsolete
18	1 ea	Dell GX280 Computer	GKJ3G61	11496		9/1/2004	\$ 1,251.00		000011572	Obsolete
18	1 ea	Dell GX280 Computer	9YW3G61	11336		9/1/2004	\$ 1,251.00		000011412	Obsolete
18	1 ea	Dell GX280 Computer	7LY3G61	11371		9/1/2004	\$ 1,251.00		000011447	Obsolete
18	1 ea	Dell GX280 Computer	8TJ3G61	11517		9/1/2004	\$ 1,251.00		000011593	Obsolete
18	1 ea	Dell GX280 Computer	FH96G61	11340		9/2/2004	\$ 1,251.00		000011416	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0834N42U	10800		9/15/2004	\$ 3,897.00		000011913	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	CAT0834X289	10799		9/15/2004	\$ 3,897.00		000011912	Obsolete
7	1 ea	HP Proliant DL380 Server	EA3FLDN73D	10891		10/29/2004	\$ 4,338.67		000010702	Obsolete
17	1 ea	Dell 280 Computer	1CHB761	10266		12/9/2004	\$ 1,591.17		000010916	Obsolete

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Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
16	1 ea	Sanyo POC-XU55A Projector	G4601526	9863		12/15/2004	\$ 5,234.39		000012148	Obsolete
16	1 ea	Sanyo POC-XU55A Projector	G4601640	10975		12/15/2004	\$ 5,234.39		000012113	Obsolete
16	1 ea	Sanyo POC-XU55A Projector	G4601583	10189		12/15/2004	\$ 5,234.39		000012161	Obsolete
16	1 ea	Sanyo POC-XU55A Projector	G4601502	10933		12/15/2004	\$ 5,234.39		000012136	Obsolete
20	1 ea	Canon RE-450X Visualizer Document Camera	2870110067	23110		12/15/2004	\$ 4,592.14		000012668	Obsolete
6	1 ea	Dell 280 Computer	BM28J61	9582		1/14/2005	\$ 1,310.67		000010952	Obsolete
5	1 ea	NetBotz 320 Network Monitoring Device with Camera	0002D302AB64	10179		2/24/2005	\$ 1,202.00		000011061	Obsolete
5	1 ea	NetBotz 320 Network Monitoring Device with Camera	0002D302C0B8	10180		2/24/2005	\$ 1,202.00		000011060	Obsolete
5	1 ea	NetBotz 320 Network Monitoring Device with Camera	0002D302C0B3	10181		2/24/2005	\$ 1,202.00		000011062	Obsolete
11	1 ea	Dell Latitude D800	891JY61	9915		3/8/2005	\$ 1,798.54		000011122	Obsolete
3	1 ea	Dell 280 Computer	BPD1Y61	9838	5000006276	3/21/2005	\$ 1,251.00		000011296	Obsolete
3	1 ea	Dell 280 Computer	6PD1Y61	9843	5000006280	3/21/2005	\$ 1,251.00		000011301	Obsolete
3	1 ea	Dell 280 Computer	4QD1Y61	9840	5000006278	3/21/2005	\$ 1,251.00		000011298	Obsolete
3	1 ea	Dell 280 Computer	BQD1Y61	9839	5000006281	3/21/2005	\$ 1,251.00		000011297	Obsolete
3	1 ea	Dell 280 Computer	JPD1Y61	9841	5000006279	3/21/2005	\$ 1,251.00		000011299	Obsolete
3	1 ea	Dell 280 Computer	FPD1Y61	9842	5000006277	3/21/2005	\$ 1,251.00		000011300	Obsolete
5	1 ea	Cisco 2950 Catalyst	FHK0910Y0XY	9988		4/20/2005	\$ 2,397.00		000011141	Obsolete
5	1 ea	Dell Latitude D800 Laptop	9MMP771	9979	5000005583	4/20/2005	\$ 2,385.65		000011246	Obsolete
11	1 ea	Dell Latitude D800	8GFY771	9982		4/20/2005	\$ 1,784.62		000011254	Obsolete
11	1 ea	Dell Latitude D810	52C3871	9984		4/20/2005	\$ 1,823.14		000011169	Obsolete
11	1 ea	Dell 280 Computer	4LNB771	10979	5000005751	4/21/2005	\$ 1,187.88		000011145	Obsolete
19	1 ea	Dell 280 Computer	BLNB771	10978	5000005752	4/21/2005	\$ 1,187.88		000011144	Obsolete
19	1 ea	Dell 280 Computer	8LNB771	9936	5000005550	4/21/2005	\$ 1,187.88		000011143	Obsolete
20	1 ea	Extron System Switcher	856177005	10006	5000005512	4/26/2005	\$ 4,159.07		000011780	Obsolete
10	1 ea	Cisco System Catalyst 2950	FHK0932Y0KQ	12097		5/4/2005	\$ 2,397.00		000012493	Obsolete
10	1 ea	Cisco Systems Catalyst 3560 Series P0E-48	FDO1410X0ZP	21774		5/4/2005	\$ 3,897.00		000012490	Obsolete
6	1 ea	Dell D8610 Latitude Laptop	BNZCH71	10019		5/11/2005	\$ 1,729.44		000011903	Obsolete
4	1 ea	Robotel Electrohome	5010003	10713		5/20/2005	\$ 1,991.43		000011980	Obsolete
4	1 ea	Robotel SC25000IX4 USB	05020260	10714		5/20/2005	\$ 1,511.43		000011981	Obsolete
4	1 ea	Robotel SC25000IX4 USB	05020259	10716		5/20/2005	\$ 1,511.43		000011983	Obsolete
4	1 ea	Robotel SC25000IX4 USB	05020261	10715		5/20/2005	\$ 1,511.43		000011982	Obsolete
4	1 ea	Robotel SC25000IX4 USB	05020240	10807		5/20/2005	\$ 1,511.43		000011984	Obsolete
4	1 ea	Robotel SC2500-H Controler	05050411	11320		5/20/2005	\$ 1,571.43		000011985	Obsolete
12	1 ea	Dell D610 Laptop	7CJQK71	10043		6/1/2005	\$ 1,407.33		000011290	Obsolete
5	1 ea	Dell 280 Computer	GFMBY61	8816		6/18/2005	\$ 1,278.69		000011116	Obsolete
10	1 ea	Cisco Systems Catalyst 3560G	FOC0922U0CP	10707		6/22/2005	\$ 2,877.00		000011836	Obsolete
8	1 ea	Dell 280 Computer	3WK7S71	11764		7/1/2005	\$ 1,315.47		000011877	Obsolete
11	1 ea	Dell 280 Computer	795HS71	11802		7/1/2005	\$ 1,464.18		000011871	Obsolete
3	1 ea	Dell 280 Computer	3MS5581	11862		8/3/2005	\$ 1,304.73		000012372	Obsolete
5	1 ea	Dell 280 Computer	G8X2581	12129		8/3/2005	\$ 1,304.73		000012438	Obsolete
20	1 ea	Extron System Switcher	911439001	11246		8/5/2005	\$ 6,409.56	\$ -	000012504	Obsolete
8	1 ea	Dell 280 Computer	CJTYF81	12237		9/13/2005	\$ 1,216.45		N00012901	Obsolete

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 Grant Funded Asset



SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT \$1,000 AND OVER
SEPTEMBER 22, 2016

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
3	1 ea	Dell 620 Computer	4B4NM81	10393		10/14/2005	\$ 1,261.86		N00013033	Obsolete
6	1 ea	Dell 620 Computer	3K7YR81	12197		11/7/2005	\$ 1,685.98		N00013154	Obsolete
6	1 ea	Dell 620 Computer	J5H0S81	12198		11/7/2005	\$ 1,202.52		N00013149	Obsolete
17	1 ea	Dell 620 Computer	DMCHQ81	12310		11/7/2005	\$ 1,140.34		N00013014	Obsolete
17	1 ea	Dell 620 Computer	9PCHQ81	12287		11/7/2005	\$ 1,140.34		N00012991	Obsolete
1	1 ea	Dell D610 Laptop	FCKXR81	12400		11/11/2005	\$ 1,468.02		N00013195	Obsolete
4	1 ea	HP Laserjet 4250N Printer	CNGXG04077	10495		11/21/2005	\$ 1,116.00		N00013421	Obsolete
11	1 ea	Dell 620 Computer	7RW2X81	17311		12/2/2005	\$ 1,083.68		N00013500	Obsolete
20	1 ea	Canon RE-455X Visualizer Document Camera	5100000046	17364		1/4/2006	\$ 1,427.23		N00013432	Obsolete
6	1 ea	Dell 620 Computer	13TH491	10442		1/10/2006	\$ 1,278.11		N00014052	Obsolete
6	1 ea	Dell 620 Computer	G2TH491	10443		1/10/2006	\$ 1,278.11		N00014053	Obsolete
5	1 ea	Dell 620 Computer	7XK7391	12679		1/24/2006	\$ 1,102.70		N00014019	Obsolete
6	1 ea	Dell 620 Computer	CPL7391	12710		1/24/2006	\$ 1,102.70		N00013992	Obsolete
6	1 ea	Dell 620 Computer	FNL7391	12905		1/24/2006	\$ 1,102.70		N00013877	Obsolete
8	1 ea	Dell 620 Computer	CTZKY81	19083		1/24/2006	\$ 1,102.70		N00013768	Obsolete
8	1 ea	Dell 620 Computer	HPL7391	12904		1/24/2006	\$ 1,102.70		N00013878	Obsolete
16	1 ea	Dell 620 Computer	455LY81	12523		1/24/2006	\$ 1,102.70		N00013724	Obsolete
3	1 ea	HP Compaq TC 4200 Laptop	CND5470DQ5	12928		1/30/2006	\$ 1,549.00		N00014474	Obsolete
2	1 ea	HP Proliant DL585	EN5ZNSHZ5S	17449		2/1/2006	\$ 22,677.34	\$ -	N00012870	Obsolete
2	1 ea	HP Proliant DL585	EN60NSHZ5S	17444		2/1/2006	\$ 22,677.33	\$ -	N00012871	Obsolete
6	1 ea	Dell 620 Computer	8938K91	15305	5000010074	2/17/2006	\$ 1,102.70		N00014156	Obsolete
3	1 ea	Dell 620 Computer	152VJ91	14925	5000006963	2/23/2006	\$ 1,251.40		N00014297	Obsolete
6	1 ea	Dell 620 Computer	DXCZJ91	13105	5000006968	2/27/2006	\$ 1,159.20		N00014295	Obsolete
6	1 ea	Dell 620 Computer	G9VZJ91	13075	5000010041	2/27/2006	\$ 1,159.20		N00014265	Obsolete
6	1 ea	Dell 620 Computer	GXCZJ91	13087	5000010048	2/27/2006	\$ 1,159.20		N00014277	Obsolete
6	1 ea	Dell 620 Computer	7YCZJ91	13089	5000010050	2/27/2006	\$ 1,159.20		N00014279	Obsolete
6	1 ea	Dell 620 Computer	6XCZJ91	13100	5000006974	2/27/2006	\$ 1,159.20		N00014290	Obsolete
6	1 ea	Dell 620 Computer	9YCZJ91	13091	5000010052	2/27/2006	\$ 1,159.20		N00014281	Obsolete
6	1 ea	Dell 620 Computer	BXCZJ91	13092	5000010053	2/27/2006	\$ 1,159.20		N00014282	Obsolete
6	1 ea	Dell 620 Computer	3YCZJ91	13088	5000010049	2/27/2006	\$ 1,159.20		N00014278	Obsolete
6	1 ea	Dell 620 Computer	2XCZJ91	13097	5000010057	2/27/2006	\$ 1,159.20		N00014287	Obsolete
6	1 ea	Dell 620 Computer	HXCZJ91	13101	5000006973	2/27/2006	\$ 1,159.20		N00014291	Obsolete
6	1 ea	Dell 620 Computer	1YCZJ91	13099	5000006975	2/27/2006	\$ 1,159.20		N00014289	Obsolete
6	1 ea	Dell 620 Computer	2YCZJ91	13090	5000010051	2/27/2006	\$ 1,159.20		N00014280	Obsolete
6	1 ea	Dell 620 Computer	GWCZJ91	13096	5000010058	2/27/2006	\$ 1,159.20		N00014286	Obsolete
6	1 ea	Dell 620 Computer	8XCZJ91	13103	5000006971	2/27/2006	\$ 1,159.20		N00014293	Obsolete
11	1 ea	Dell Latitude D610	2G8CJ91	13124		3/1/2006	\$ 1,457.53		N00014233	Obsolete
19	1 ea	Sharp XG-PH50X Projector	510413046	13232	5000010184	4/4/2006	\$ 4,052.00		N00014864	Obsolete
11	1 ea	Dell 260 Computer	2DS8W91	15430		4/28/2006	\$ 1,287.42		N00014416	Obsolete
5	1 ea	Dell 9400 Laptop	G7TPV91	17389		5/4/2006	\$ 3,020.96		N00014412	Obsolete
20	1 ea	Symposium ID250 Monitor	5LFP00655	17462		5/8/2006	\$ 1,799.00		N00014450	Obsolete
20	1 ea	Symposium ID250 Monitor	5LFP00310	18972		5/8/2006	\$ 1,799.00		N00014449	Obsolete

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3	1 ea	Dell 620 Computer	926K1B1	15534		5/30/2006	\$ 1,072.34		N00014583	Obsolete
3	1 ea	Dell 620 Computer	CSRK1B1	15525	5000007046	5/30/2006	\$ 1,072.34		N00014621	Obsolete
17	1 ea	Dell 620 Computer	826K1B1	15536	5000007010	5/30/2006	\$ 1,072.34		N00014585	Obsolete
11	1 ea	Dell Latitude D820	2ZPG0B1	15437		6/6/2006	\$ 2,247.74		N00014634	Obsolete
11	1 ea	Dell 620 Computer	GR716B1	13294		6/23/2006	\$ 1,923.49		N00014798	Obsolete
5	1 ea	Dell 620 Computer	1WR36B1	14982		6/26/2006	\$ 1,048.64		N00014776	Obsolete
6	1 ea	Dell D820 Latitude Laptop	2TG16B1	15388		6/26/2006	\$ 1,446.20		N00014720	Obsolete
8	1 ea	Dell 620 Computer	BVR36B1	14974		6/26/2006	\$ 1,048.64		N00014768	Obsolete
20	1 ea	Symposium ID350 Monitor	6DFP00771	15088		7/31/2006	\$ 1,874.00		N00014808	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420502	15200		8/25/2006	\$ 2,527.60		N00014846	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420343	15189		8/25/2006	\$ 2,608.52		N00014838	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420306	15201		8/25/2006	\$ 2,527.60		N00014847	Obsolete
13	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420747	15198		8/25/2006	\$ 2,527.60		N00014844	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420347	15193		8/25/2006	\$ 2,704.61		N00014842	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420152	15098		8/25/2006	\$ 2,608.44		N00014834	Obsolete
14	1 ea	Panasonic TH-42BWD8UK Display Monitor	YJ6420331	15191		8/25/2006	\$ 2,704.61		N00014840	Obsolete
14	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420197	15188		8/25/2006	\$ 2,608.52		N00014837	Obsolete
14	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420326	15167		8/25/2006	\$ 2,527.60		N00014843	Obsolete
14	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420153	15099		8/25/2006	\$ 2,608.43		N00014835	Obsolete
14	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420140	15192		8/25/2006	\$ 2,704.61		N00014841	Obsolete
18	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420052	15208		8/25/2006	\$ 2,527.61		N00014854	Obsolete
18	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420076	15205		8/25/2006	\$ 2,527.60		N00014851	Obsolete
18	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420766	15207		8/25/2006	\$ 2,527.61		N00014853	Obsolete
18	1 ea	Panasonic TH-42EWE8UK Display Monitor	YJ6420193	15211		8/25/2006	\$ 2,527.61		N00014857	Obsolete
20	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420495	15202		8/25/2006	\$ 2,527.60		N00014848	Obsolete
20	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420305	15210		8/25/2006	\$ 2,527.61		N00014856	Obsolete
20	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420760	15203		8/25/2006	\$ 2,527.60		N00014849	Obsolete
20	1 ea	Panasonic TH-42PWD8UK Display Monitor	YJ6420724	15209		8/25/2006	\$ 2,527.61		N00014855	Obsolete
19	1 ea	Dell 5150 Computer	GH2LMB1	15258		8/29/2006	\$ 2,000.00		N00014904	Obsolete
14	1 ea	Panasonic TH-37PHD8UK Display Monitor	YP6340068	13321		8/31/2006	\$ 2,481.53		N00015004	Obsolete
14	1 ea	Panasonic TH-37PHD8UK Display Monitor	YP6340023	13332		8/31/2006	\$ 2,481.53		N00015005	Obsolete
18	1 ea	Panasonic TH-37PHD8UK Display Monitor	YE6340058	13331		8/31/2006	\$ 2,292.86		N00015013	Obsolete
18	1 ea	Panasonic TH-37PHD8UK Display Monitor	YP6340097	13324		8/31/2006	\$ 2,481.53		N00015006	Obsolete
20	1 ea	Panasonic TH-37PHD8UK Display Monitor	YP6340034	13333		8/31/2006	\$ 2,575.53		N00015002	Obsolete
3	1 ea	Dell 620 Computer	3TBGWB1	15727	5000010655	10/5/2006	\$ 1,048.31		N00015071	Obsolete
3	1 ea	Dell 620 Computer	DVBGWB1	15728	5000010656	10/5/2006	\$ 1,048.31		N00015072	Obsolete
8	1 ea	Dell 620 Computer	7VBGWB1	15733	5000010661	10/5/2006	\$ 1,048.31		N00015077	Obsolete
20	1 ea	Symposium ID350 Monitor	6IFP00342	15742		10/10/2006	\$ 1,817.80		N00015061	Obsolete
1	1 ea	Dell 745 Computer	GT4YZB1	15759		10/27/2006	\$ 1,001.11		N00015103	Obsolete
19	1 ea	HP DL385 Proliant Server	USE635N3FT	15716		10/27/2006	\$ 4,283.66		N00015091	Obsolete
6	1 ea	Dell 745 Computer	15G85C1	15851		12/8/2006	\$ 2,475.48		N00015236	Obsolete
16	1 ea	Sharp XG-C330X Projector	610912192	15286		1/10/2007	\$ 2,033.00		N00015194	Obsolete

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17	1 ea	Dell 745 Computer	2R4F2C1	15942		4/4/2007	\$ 1,128.17		N00015441	Obsolete
19	1 ea	Dell 1950 Power Edge Server	17T0VC1	15267		4/20/2007	\$ 2,995.00		N00015486	Obsolete
8	1 ea	Dell 745 Computer	7BXNVC1	15965		4/24/2007	\$ 1,128.92		N00015509	Obsolete
5	1 ea	Dell 745 Computer	91QXVC1	15971		5/1/2007	\$ 1,002.54		N00015562	Obsolete
11	1 ea	Dell 745 Computer	GFJJZC1	16090		5/24/2007	\$ 1,128.92		N00015612	Obsolete
19	1 ea	Dell 2950 Power Edge Server	7NRGZC1	16094		5/24/2007	\$ 5,126.00	\$ -	N00015570	Obsolete
19	1 ea	Dell 745 Computer	6DJJZC1	16083		5/24/2007	\$ 1,128.92		N00015605	Obsolete
19	1 ea	Dell 745 Computer	FCJJZC1	16084		5/24/2007	\$ 1,128.92		N00015606	Obsolete
20	1 ea	Symposium ID350 Monitor	7AFP00249	13491		5/24/2007	\$ 1,843.65		N00015444	Obsolete
16	1 ea	Dell 745 Computer	C0PSZC1	13560		5/31/2007	\$ 1,026.57		N00015676	Obsolete
20	1 ea	Symposium ID350 Monitor	6JFP00203	16108		6/25/2007	\$ 1,493.93		N00015978	Obsolete
5	1 ea	Dell 745 Computer	GYF55D1	13691		7/3/2007	\$ 1,549.00		N00015824	Obsolete
16	1 ea	Dell 745 Computer	CSF55D1	13643		7/3/2007	\$ 1,384.95		N00015828	Obsolete
19	1 ea	Dell 745 Computer	GSF55D1	13639		7/3/2007	\$ 1,384.95		N00015827	Obsolete
3	1 ea	Dell 745 Computer	1BH76D1	16231		7/12/2007	\$ 1,098.96		N00015844	Obsolete
5	1 ea	Dell 745 Computer	BP476D1	16228		7/12/2007	\$ 1,098.96		N00015835	Obsolete
6	1 ea	Dell D620 Latitude Laptop	9NRM5D1	16176		7/12/2007	\$ 1,378.02		N00016133	Obsolete
8	1 ea	Dell 745 Computer	1CH76D1	16233		7/12/2007	\$ 1,098.96		N00015846	Obsolete
8	1 ea	Dell 745 Computer	CP476D1	16229		7/12/2007	\$ 1,098.96		N00015836	Obsolete
17	1 ea	Dell 745 Computer	8BH76D1	16232		7/12/2007	\$ 1,098.96		N00015845	Obsolete
13	1 ea	Panasonic Display Monitor	MB71570461	16258		7/24/2007	\$ 1,659.16		N00016117	Obsolete
13	1 ea	Panasonic Display Monitor	YJ6420346	15190		7/24/2007	\$ 1,659.16		N00016117	Obsolete
14	1 ea	Panasonic TH-42TH10UK Display Monitor	MB71570142	16255		7/24/2007	\$ 1,659.16		N00016109	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MBY1570234	16252		7/24/2007	\$ 1,659.16		N00016102	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570413	16259		7/24/2007	\$ 1,659.16		N00016120	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570212	16254		7/24/2007	\$ 1,659.16		N00016107	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570412	16260		7/24/2007	\$ 1,659.16		N00016123	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570466	16263		7/24/2007	\$ 1,659.16		N00016131	Obsolete
15	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570392	16257		7/24/2007	\$ 1,659.16		N00016114	Obsolete
20	1 ea	Panasonic TH-42PH10UK Display Monitor	MB71570096	16253		7/24/2007	\$ 1,659.16		N00016104	Obsolete
13	1 ea	Panasonic Display Monitor	MB71570455	16256		7/27/2007	\$ 1,659.16		N00016111	Obsolete
16	1 ea	Crestron MPS-200 Media System	6501332	23100		8/31/2007	\$ 8,916.53	\$ 891.27	N00016087	Obsolete
20	1 ea	Canon RE-455X Visualizer Document Camera	5220000024	16478		8/31/2007	\$ 4,760.71		N00016081	Obsolete
6	1 ea	Dell 5110CN Printer	3B49B91	16454		9/26/2007	\$ 1,349.00		N00016220	Obsolete
8	1 ea	Dell 745 Computer	3Z11XD1	17037		10/16/2007	\$ 1,340.75		N00016249	Obsolete
2	1 ea	HP Proliant DL585	USE741NCQC	14042		10/17/2007	\$ 11,741.00	\$ -	N00016262	Obsolete
6	1 ea	Dell 745 Computer	2M91ZD1	14119		10/31/2007	\$ 1,101.62		N00016284	Obsolete
4	1 ea	Dell 745 Computer	GWX90F1	14128		11/1/2007	\$ 1,024.89		N00016305	Obsolete
3	1 ea	Dell 745 Computer	1ZC61F1	23863		11/5/2007	\$ 2,268.10		N00016307	Obsolete
6	1 ea	Dell 745 Computer	3M038F1	14130		12/11/2007	\$ 1,000.99		N00016348	Obsolete
4	1 ea	Dell 755 Computer	5148GF1	14079		1/18/2008	\$ 1,103.96		N00016363	Obsolete
11	1 ea	Dell 755 Computer	G3J6JF1	14268		1/23/2008	\$ 1,669.25		N00016373	Obsolete

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4	1 ea	Toshiba M700 Laptop	18073933H	14253		1/28/2008	\$ 1,581.52		N00016374	Obsolete
11	1 ea	Dell 755 Computer	151ZQF1	14394		3/3/2008	\$ 1,356.88		N00016441	Obsolete
11	1 ea	Dell 755 Computer	251ZQF1	14395		3/3/2008	\$ 1,356.88		N00016440	Obsolete
11	1 ea	Dell 755 Computer	351ZQF1	14380		3/3/2008	\$ 1,356.88		N00016438	Obsolete
20	1 ea	Crestron Digital Joystick Camera Controller Controller	6501119-3162031	13941		3/3/2008	\$ 1,453.13		N00016849	Obsolete
17	1 ea	Dell Precision 490 Computer	H8BWR1	14263		3/4/2008	\$ 3,852.89		N00016445	Obsolete
4	1 ea	Robotel Electrohome	7090008	14308	5000006282	3/11/2008	\$ 13,515.00	\$ -	N00016487	Obsolete
11	1 ea	Dell 755 Computer	3GMD4G1	14441		4/24/2008	\$ 1,549.49		N00016512	Obsolete
11	1 ea	Dell 755 Computer	23YD4G1	14442		4/24/2008	\$ 1,611.79		N00016505	Obsolete
17	1 ea	Dell Laser Printer 3110CN	HX7VNC1	14439		4/24/2008	\$ 1,302.38		N00016507	Obsolete
11	1 ea	Toshiba Portege M700-S7005X	58024533H	11897		5/22/2008	\$ 1,715.02		N00016553	Obsolete
11	1 ea	Toshiba Portege M700-S7005X	58021775H	11894		5/22/2008	\$ 1,715.02		N00016549	Obsolete
11	1 ea	Toshiba Portege M700-S7005X	58024531H	11895		5/22/2008	\$ 1,715.02		N00016550	Obsolete
11	1 ea	Toshiba Portege M700-S7005X	58021275H	14477		5/22/2008	\$ 1,715.02		N00016547	Obsolete
19	1 ea	Toshiba M700-S7005X Laptop	58021304H	14272		5/22/2008	\$ 1,715.02		N00016551	Obsolete
5	1 ea	Toshiba M700 Laptop	58021288H	11892		5/27/2008	\$ 1,695.75		N00016557	Obsolete
6	1 ea	Toshiba M700 Laptop	58021295H	11890		5/27/2008	\$ 1,924.53		N00016611	Obsolete
6	1 ea	Toshiba M700 Laptop	58024529H	11888		5/27/2008	\$ 1,924.53		N00016613	Obsolete
11	1 ea	Dell 755 Computer	F80GCG1	14312		5/27/2008	\$ 1,462.27		N00016633	Obsolete
3	1 ea	Dell 755 Computer	8TVGCG1	11948	5000010743	5/29/2008	\$ 1,299.40		N00016649	Obsolete
3	1 ea	Dell 755 Computer	D6DDNG1	13901	5000010430	6/25/2008	\$ 1,181.81		N00016769	Obsolete
8	1 ea	Dell 755 Computer	JS9JNG1	13909		6/25/2008	\$ 1,479.28		N00016767	Obsolete
11	1 ea	Toshiba Portege M700-S7005X	58066114H	13889		6/30/2008	\$ 1,601.59		N00016759	Obsolete
16	1 ea	Dell 755 Computer	8QD0PG1	14423		6/30/2008	\$ 1,380.88		N00016755	Obsolete
17	1 ea	Power Vault MD1000 Server	D3BBQG1	13703		7/2/2008	\$ 9,100.00	\$ -	N00016753	Obsolete
4	1 ea	Dell 5110CN Printer	FPBBB91	13849		8/14/2008	\$ 1,011.75		N00019276	Obsolete
4	1 ea	Robotel Electrohome	8060032	14303		8/22/2008	\$ 13,515.00	\$ 2,703.37	N00017059	Obsolete
3	1 ea	Dell 755 Computer	9MKLHH1	17576	5000006327	10/1/2008	\$ 1,012.50		N00017290	Obsolete
17	1 ea	Dell Power Edge 2950 Server	611CYH1	17565		1/15/2009	\$ 3,610.15		N00017316	Obsolete
5	1 ea	NetBotz 320 Network Monitoring Device with Camera	0002D303446F	14425		2/3/2009	\$ 1,164.15		N00017340	Obsolete
17	1 ea	Dell Power Edge 2950 Server	H8TR7J1	18957		2/23/2009	\$ 3,433.92		N00017393	Obsolete
7	1 ea	Poweredge 2950 Server	FW7VNJ1	17910		4/6/2009	\$ 4,828.67		N00017491	Obsolete
17	1 ea	Dell Power Edge 2950 Server	GW7VNJ1	17909		4/6/2009	\$ 4,828.67		N00017492	Obsolete
17	1 ea	Dell Power Edge 2950 Server	HRVNQJ1	17593		4/21/2009	\$ 3,433.92		N00017493	Obsolete
17	1 ea	Dell Power Edge 2950 Server	GRVNQJ1	17594		4/21/2009	\$ 3,433.92		N00017494	Obsolete
11	1 ea	Mac Monitor	QP9210F6259	17970		6/2/2009	\$ 2,218.00		N00019545	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC9260002	18464		6/10/2009	\$ 2,675.42		N00017674	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC9260005	18403		6/10/2009	\$ 2,695.44		N00017613	Obsolete
17	1 ea	Dell 760 Computer	C8bt4j1	18634		6/17/2009	\$ 1,142.10		N00019368	Obsolete
17	1 ea	Dell 760 Computer	4YR3CK1	17978		7/15/2009	\$ 1,005.88		N00019384	Obsolete
2	1 ea	Dell Poweredge 2950	956FVH1	18721		7/22/2009	\$ 3,433.92		N00019459	Obsolete
17	1 ea	Dell Power Edge 2950 Server	954FVH1	18715		7/22/2009	\$ 3,433.92		N00019453	Obsolete

Capital Asset Valued at \$5,000 or more
Grant Funded Asset

SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT \$1,000 AND OVER
SEPTEMBER 22, 2016

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
17	1 ea	Dell Power Edge 2950 Server	954HVH1	18720		7/22/2009	\$ 3,433.92		N00019458	Obsolete
19	1 ea	Dell 2950 Power Edge Server	955HVH1	18718		7/22/2009	\$ 3,433.92		N00019456	Obsolete
19	1 ea	Dell 2950 Power Edge Server	955FVH1	18716		7/22/2009	\$ 3,433.92		N00019454	Obsolete
17	1 ea	Dell 760 Computer	F2W3JK1	19847		10/27/2009	\$ 1,033.32		N00019475	Obsolete
20	1 ea	Symphonium ID370 Monitor	8HFP00128	17797		11/4/2009	\$ 2,081.39		N00019468	Obsolete
10	1 ea	Disk Array Enclosure	FCNCH093501239	18115		11/24/2009	\$ 9,240.00	\$ -	N00017774	Obsolete
17	1 ea	Dell 760 Computer	6DPRML1	18319		1/19/2010	\$ 1,637.59		N00019274	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC0250118	16699		6/1/2010	\$ 2,697.29		N00018096	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC0250062	16698		6/1/2010	\$ 2,697.29		N00018095	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC0240107	16703		6/1/2010	\$ 2,616.11		N00018148	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC0260174	16704		6/1/2010	\$ 2,616.11		N00018153	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2361	16798		6/22/2010	\$ 1,651.95		N00018307	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2246	16824		6/22/2010	\$ 1,651.95		N00018333	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H9XA2697	16823		6/22/2010	\$ 1,651.95		N00018332	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H9XA2734	16802		6/22/2010	\$ 1,651.95		N00018311	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H9XA2970	16799		6/22/2010	\$ 1,651.95		N00018308	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H9XA2881	16826		6/22/2010	\$ 1,651.95		N00018335	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2108	16818		6/22/2010	\$ 1,651.95		N00018327	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2241	16813		6/22/2010	\$ 1,651.95		N00018322	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2097	16803		6/22/2010	\$ 1,651.95		N00018312	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2137	16805		6/22/2010	\$ 1,651.95		N00018314	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H99A2263	16820		6/22/2010	\$ 1,651.95		N00018329	Obsolete
16	1 ea	Eiki LC-XB 200 Projector	H9XA2887	16817		6/22/2010	\$ 1,651.95		N00018326	Obsolete
10	1 ea	Sun Microsystem Sunfire T2000	0632NNN0P7	14838		8/12/2010	\$ 6,800.00	\$ -	N00018444	Obsolete
17	1 ea	Power Vault MD1000 Server	C19XKN1	19089		10/12/2010	\$ 8,622.54	\$ -	N00018599	Obsolete
17	1 ea	Dell 780 Computer	C0XS3P1	19128		11/9/2010	\$ 1,443.37		N00018668	Obsolete
10	1 ea	Disk Array Enclosure	FCNLC104201423	19405		4/18/2011	\$ 28,650.51	\$ -	N00018857	Obsolete
16	1 ea	Panasonic PT-F300 Projector	SC1266048	19600		6/13/2011	\$ 3,982.49		N00019164	Obsolete
12	1 ea	Ingenico Card Reader	6665501021082826	19704		7/22/2011	\$ 1,000.00		N00019241	Obsolete
12	1 ea	Ingenico Card Reader	6665501021082828	19703		7/22/2011	\$ 1,000.00		N00019240	Obsolete
16	1 ea	Eiki LC-XB 250 Projector	H1AX1594	20070		12/9/2011	\$ 2,323.00		N00019944	Obsolete
4	1 ea	Advanced Cable Trainer	N/A	20137	5000015382	1/10/2012	\$ 2,081.20		N00019879	Obsolete
16	1 ea	Eiki LC-XB 250 Projector	H1XA1519	20116		1/10/2012	\$ 1,095.00		N00019932	Obsolete
12	1 ea	NAE Metasys Controls	MSNAE4511-2	19903		2/21/2012	\$ 4,141.00		N00020089	Obsolete
16	1 ea	Panasonic PT-FX400U Projector	SC2256031	23853		6/18/2012	\$ 2,113.00		N00020284	Obsolete
16	1 ea	Panasonic PT-FX400U Projector	SC2256024	23852		6/18/2012	\$ 2,163.00		N00020285	Obsolete
1	1 ea	Dell 270 Computer	1R3PN31	8588	5000006009	10/28/2003	\$ 1,791.40		000009448	Obsolete
1	1 ea	Dell 745 Computer	FL91ZD1	14157		10/31/2007	\$ 1,101.62		N00016271	Obsolete
1	1 ea	Dell 620 Computer	9GFRJ91	13068		2/27/2006	\$ 1,166.65		N00014222	Obsolete
1	1 ea	Dell D610 Laptop	J08FQ91	15390	5000010186	4/4/2006	\$ 1,492.00		N00014351	Obsolete
1	1 ea	Dell 755 Computer	DZQ2CG1	14486		5/22/2008	\$ 1,265.58		N00016610	Obsolete
1	1 ea	Dell 280 Computer	4T8YN71	10096		6/13/2005	\$ 1,266.77		000011283	Obsolete

Capital Asset Valued at \$5,000 or more
Grant Funded Asset

**SOUTH TEXAS COLLEGE
TECHNOLOGY AND ELECTRONICS FOR DISPOSAL/RECYCLE VALUED AT \$1,000 AND OVER
SEPTEMBER 22, 2016**

Pallet	Qty	Description	Serial Number	Silver Tag	Green Tag	Purchase Date	Amount	Net Value	Ptag	Condition
1	1 ea	HP Laserjet 450TN Printer	USCC137612	4856		8/23/2000	\$ 1,574.00		000005253	Obsolete
1	1 ea	HP Laserjet 450TN Printer	USCC096436	4857		8/23/2000	\$ 1,574.00		000005250	Obsolete
1	1 ea	Dell 280 Computer	HMS5581	11846		8/3/2005	\$ 1,304.73		000012356	Obsolete
							\$ 997,798.33			

Capital Asset Valued at \$5,000 or more
 Grant Funded Asset

Review and Action as Necessary on Write-off of Obsolete Fixed Assets and Capital Assets at \$3,000 and Over

Approval to write-off obsolete fixed assets and capital assets at \$3,000 and over is requested.

Purpose – The Fixed Asset/Inventory Department is requesting to write-off obsolete fixed assets and capital assets at \$3,000 and over, for assets that were obsolete and reported as not found during the verification process for the last two fiscal years. These assets will be removed, as applicable, from the College's inventory system and general ledger at a total amount of \$51,871.79.

Justification – As per Policy #5130: Fixed Assets, the capital assets value and associated accumulated depreciation will be written-off from the College's capital asset ledger and the reduction will be reflected on the Comprehensive Annual Financial Report as of August 31, 2017.

Reviewers – These items have been inspected by the College's Financial Managers and the Fixed Assets Department as of August 31, 2015.

Enclosed Documents - A listing of the fixed assets and capital assets valued at \$3,000 and over follows in the packet for Board's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, will be present at the Board Meeting to address any questions.

The Finance, Audit, and Human Resources Committee recommended Board approval to write-off obsolete fixed assets and capital assets at \$3,000 and over as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize writing off obsolete fixed assets and capital assets at \$3,000 and over as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes writing off obsolete fixed assets and capital assets at \$3,000 and over as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**SOUTH TEXAS COLLEGE
PHYSICAL INVENTORY OBSOLETE AT \$3,000 AND OVER
OCTOBER 25, 2016**

#	Silver Tag	Ptag	ASSET_DESCRIPTION	Acquisition Date	Amount	Net Value	Financial Mgr
1	13906	N00017058	Gateway Laptop 2550	3/22/2000	\$ 3,005.00		Gomez, Alicia
2	0000001323	1972	Ibm Pc 300pl Pent200 Mmx	10/20/1997	\$ 3,014.00		Cavazos, Rebecca
3	0000006153	6870	Ibm Pc 560e	8/18/1997	\$ 3,203.00		Gomez, Alicia
4	0000008215	8942	Seagate Barracuda Hard Drive	7/16/1996	\$ 3,205.00		Hernandez, Pablo
5	0000010952	12178	Xga Lcd Projector Xg-C40xu	1/16/2003	\$ 3,230.00		Evans, Maria
6	0000001288	1626	Hp Laserjet Printer 4600dn	7/9/2002	\$ 3,436.00		Gomez, Alicia
7	0000001289	1627	Viewstation Sp 128	4/9/2003	\$ 4,024.00		Hernandez, Pablo
8	0000001225	1225	Ibm Thinkpad 760	6/17/1997	\$ 4,070.00		Gomez, Alicia
9	0000003548	4234	Ibm Thinkpad 760	6/17/1997	\$ 4,070.00		Gomez, Alicia
10	0000007082	8263	Gateway Laptop 9100	11/20/1997	\$ 4,760.00		Hernandez, Pablo
11	21624	1522	3D Spine Phantom, Code# 025	8/27/2008	\$ 4,969.95		Bird, Crystal
12	0000001401	1991	Sharp Lcd Projector Pg-C30xu Xga	8/31/2001	\$ 5,148.55	\$ -	Evans, Maria
13	0000008408	9205	Sanyo Projector	12/15/2004	\$ 5,736.29	\$ -	Evans, Maria
					\$ 51,871.79		

Capital Asset
(\$5,000 and over)

Review and Action as Necessary on Proposed Implementation of Flat Tuition Rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services will review with the Committee the proposed implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018. The Board will be asked to approve the proposed implementation of flat tuition rates for Resident Tuition – In-District; Resident Tuition – Out-of-District; and Non-Resident Tuition for FY 2017 – 2018 as presented.

Purpose – The College’s tuition rate schedule is approved by the Board of Trustees for each fiscal year as per Texas Education Code 54.051. The College’s current Tuition Rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition are tiered whereby the cost per credit hour decreases with the number of credit hours taken. As an example, the credit hour rate for 3 credit hours is \$88.00 and the credit hour rate for 15 credit hours is \$67.00. The administration is proposing to change from a tiered tuition rate to a flat tuition rate structure.

Justification – The implementation of a flat tuition rate would result in two significant beneficial changes.

1. The current tiered schedule prevents the full automation of necessary changes in the College’s computer system, requiring tedious programming and manual processes to be performed. The implementation of flat tuition rates would reduce the need to perform manual processes.
2. Flat tuition rates would streamline processes, result in less errors occurring in the tuition table setup, and increase the level of compliance with the Texas Higher Education Coordinating Board refund rules.

Flat tuition rates would result in lower tuition rates for Resident-In-District and Resident-Out of District students taking less than nine (9) credit hours and for Non-Resident students taking less than six (6) credit hours.

A flat out-of-district tuition rate of \$80.00 per credit hour would be 14.3% above the proposed flat in-district tuition rate of \$70.00 per credit hour. The additional amount of \$10.00 per credit hour covers the property tax revenue not received from out of district students.

Background – An analysis was prepared to determine a flat tuition rate that would generate the same amount of revenue being generated by the current tiered tuition schedule. The determined flat tuition rates by student classification are as follows:

Type	Original Rates	Flat Rates	Difference
Resident-In-District			
1-2 credit hours	\$ 100	\$ 70	\$ (30)
3 credit hours	88	70	(18)
4-5 credit hours	78	70	(8)
6-8 credit hours	73	70	(3)
9-11 credit hours	68	70	2
>11 credit hours	67	70	3
Resident-Out of District			
1-2 credit hours	\$ 125	\$ 80	\$ (45)
3 credit hours	103	80	(23)
4-5 credit hours	90	80	(10)
6-8 credit hours	84	80	(4)
9-11 credit hours	77	80	3
12-21 credit hours	76	80	4
>21 credit hours	76	80	4
Non-Resident-Out of State			
1 credit hour	\$ 225	\$ 200	\$ (25)
2 credit hours	225	200	(25)
3 credit hours	213	200	(13)
4-5 credit hours	203	200	(3)
6-8 credit hours	198	200	2
9-11 credit hours	193	200	7
12-21 credit hours	192	200	8
>21 credit hours	100	200	100

Reviewers – The flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 have been reviewed by the President’s Cabinet.

The Finance, Audit, and Human Resources Committee recommended Board approval of the implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Discussion and Action as Necessary on Proposed New Faculty Positions for FY 2017 – 2018

Approval of the proposed new faculty positions for FY 2017 - 2018 is requested.

Administration recommends the addition of forty (40) new faculty positions in FY 2017 - 2018. These new faculty positions are requested to keep abreast of enrollment growth in traditional and dual enrollment courses and to support the thirty (30) Early College High Schools.

These positions will be funded from the existing salary pool for full time temporary faculty, public school cost recovery funds, state appropriations, and student tuition and fees.

A listing of the proposed new faculty positions follows in the packet for Board's information and review.

This request is being made prior to the development of the FY 2017 – 2018 budget, so that the College may begin the recruiting process, which may take as long as six months.

Administration has extensively reviewed with staff the need for additional faculty positions for FY 2017 - 2018 and recommends approval of the new positions subject to the availability of funding and Board approval of the final budget.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed new faculty positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed new faculty positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed new faculty positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

**FY 2017 - 2018 New Faculty Position Request
Pending Budget and Board Approval**

Updated: September 28, 2016

Division and Department	New (FTR) Position Request FY 2017 - 2018
BT	
Automotive Technology	1
Economics	1
Fire Science	1
Heating Ventilation, Air Condition	1
Human Resource	1
Law Enforcement	1
Paralegal	1
Precision Manufacturing	2
Welding	2
Total	11
LASS	
Criminal Justice	1
Education	2
English	2
Kinesiology	1
Music - Male Voice	1
Music - Upper String	1
Philosophy	1
Political Science	1
Psychology	2
Sociology	1
Total	13
Math & Science	
Biology	1
Chemistry	1
Engineering	1
Mathematics	1
Physics	1
Total	5
NAH	
Associate Degree Nursing	2
College Success for Healthcare	1
Diagnostic Medical Sonography	1
Emergency Medical Technology	2
Occupational Therapy Assistant	1
Patient Care	2
Radiologic Technology	1
Respiratory Therapy	0
Vocational Nursing	1
Total	11
Total	40

Discussion and Action as Necessary on Starr County Tax Resale Property and Resolution Authorizing Tax Resale

The law offices of Linebarger Goggan Blair & Sampson, LLP have requested consideration and possible action on the tax resale of the following properties:

a. Cause No. TS-13-41;

On struck off property as follows:

Tract 3, Lot 8, Block 11, City of Roma, Starr County, TX, Lot 10-0880-04,
Account No. 0013237 (15000-01100-00800-000000).

Tract 2, Lot 1, Block1, City of Roma, Starr County, TX Lot 10-0010-04,
Account No. 0013233 (15000-00100-00100-000000).

b. The City of Roma has submitted a written bid to Linebarger Goggan Blair & Sampson, LLP with an amount to purchase the above properties.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received. The total amount the College will receive is \$463.81.

Enclosed Documents - The Resolution Authorizing the Tax Resale and the Analysis of Bids Received for Tax Resale Properties, a written letter from the City of Roma listing the bids, the legal description of each property and the municipal need of each property are provided in the packet for the Board's information and review.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting to address any questions by the Board.

The Finance, Audit, and Human Resources Committee was asked to recommend Board action. Mr. Gustavo Martinez from Linebarger informed them that action was still pending from the local school district and the County, and the Committee deferred any recommendation, wishing to let the Board act appropriately based upon the response by other taxing districts affected.

Mr. Martinez has informed the College that Roma ISD has approved acceptance of the bids, and Starr County is scheduled to take action on this item on Monday, October 31st, and is expected to approve the item.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the tax resale of the properties on Cause No. TS-13-41 and the approval of the Resolution authorizing the tax resale to the City of Roma as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the tax resale of the properties on Cause No. TS-13-41 and the approval of the Resolution authorizing the tax resale to the City of Roma as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
1726 WEST UNIVERSITY DRIVE
EDINBURG, TEXAS 78539
Telephone: (956) 383-4500
Facsimile: (956) 383-7820

October 27, 2016

Dr. Shirley A. Reed, President
South Texas College
3201 W. Pecan Blvd.
McAllen, Texas 78501

RE: TAX RESALE PROPERTIES

Dear Dr. Reed:

On October 4, 2016, we received written bids on two struck-off properties in the school district. We had previously placed these two properties on the July Tax Sale list. We did not receive any bids on the properties

Submitted for your consideration are analysis of the bids received indicating the amounts to be prorated amongst the School District and other taxing jurisdictions. We are in the process of submitting the bids for consideration to Starr County and Roma ISD.

If you have any questions or require further information, please do not hesitate to call me.

Very truly yours,

**LINEBARGER GOGGAN BLAIR
& SAMPSON, LLP**

A handwritten signature in blue ink that reads "Gustavo Martinez". The signature is written in a cursive style with a prominent flourish at the end.

Gustavo Martinez
Attorney for the Firm

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
October 25th, 2016
SOUTH TEXAS COLLEGE

SUIT NO.	LEGAL DESCRIPTION	ACCOUNT NUMBER	OPENING BID	AMOUNT OF BID	AMOUNT FOR DISTRICT
TS-13-41 1	Lot 1, Block 1, City of Roma, Lot 10-0010-04	0013233	\$44,4326.43	\$10,000.00	\$299.81
TS-13-41 2	Lot 8, Block 11, City of Roma, Lot 10-0880-04	0013237	\$30,721.64	\$5,000.00	\$164.00

Total \$463.81

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 27th day of October 2016, at the regularly scheduled meeting of the South Texas College Board of Trustees, a motion was duly made and seconded to resell the properties described on the attached list, which were acquired by the District through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same the Board Chair for South Texas College called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the Board of Trustees of South Texas College approved the bids received on the properties described on the attached list and authorizes the Board Chair for South Texas College to execute the tax resale deeds conveying the approved properties.

SIGNED on this 27th day of October, 2016.

Dr. Alejo Salinas, Jr.
Board Chair

ATTEST:

Jesse Villarreal
Secretary

ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-13-41; ROMA INDEPENDENT SCHOOL DISTRICT, STARR COUNTY AND SOUTH TEXAS COLLEGE VS V C GUERRA ESTATE

LEGAL DESCRIPTION: Lot 1, Block 1, City of Roma, Lot 10-0010-04
0013233

PROPERTY LOCATION: SE CORNER OF ESTRELLA AVE & JUAREZ AVE.

JUDGMENT DATE: 05/31/2016

DATE OF TAX SALE: 07/05/2016

YEARS IN JUDGMENT: 1974-2015

SHERIFF'S DEED RECORDED:

AMOUNT OF JUDGMENT: \$44,119.76

COSTS OF SALE: \$408.00

AMOUNT OF BID: \$10,000.00

CURRENT APPRAISED VALUE: \$20,400.00

VALUE AT JUDGMENT: \$20,400.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Roma .I.S.D.	\$22,215.15	58.02%	\$5,564.89
South Texas College	\$1,196.83	3.13%	\$299.81
Starr County	\$14,879.47	38.86%	\$3,727.30

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: CITY OF ROMA P.O. BOX 947 ROMA TX.
.....



Google Maps Starr County



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ANALYSIS OF BID RECEIVED FOR TAX RESALE PROPERTY

STYLE OF CASE: TS-13-41; ROMA INDEPENDENT SCHOOL DISTRICT, STARR COUNTY AND SOUTH TEXAS COLLEGE VS V C GUERRA ESTATE

LEGAL DESCRIPTION: LT 8 BLK 11 ROMA LOT 10-0880-04.
0013237

PROPERTY LOCATION: SE CORNER OF ESTRELLA AVE & JUAREZ AVE.

JUDGMENT DATE: 05/31/2016

DATE OF TAX SALE: 07/05/2016

YEARS IN JUDGMENT: 1974-2015

SHERIFF'S DEED RECORDED:

AMOUNT OF JUDGMENT: \$30,386.01

COSTS OF SALE: \$408.00

AMOUNT OF BID: \$5,000.00

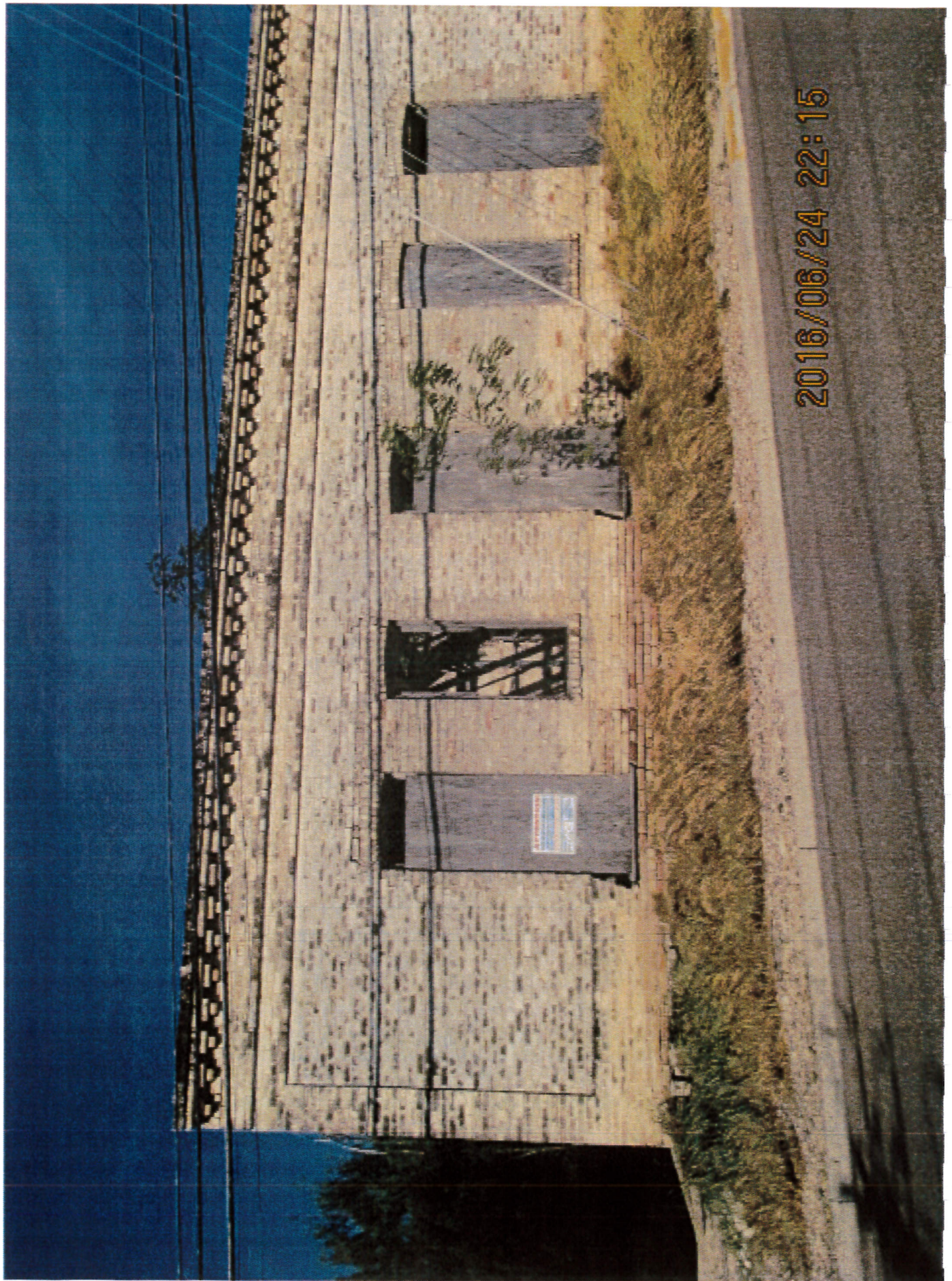
CURRENT APPRAISED VALUE: \$15,210.00

VALUE AT JUDGMENT: \$15,210.00

Entity Name	Judgment Amount Due Each Entity	Percentage To Be Received	Amount You Will Receive
Roma .I.S.D.	\$15,041.89	56.90%	\$2,612.81
South Texas College	\$946.44	3.58%	\$164.00
Starr County	\$10,447.75	39.52%	\$1,814.80

COMMENTS: PLEASE APPLY PROCEEDS PURSUANT TO TEXAS PROPERTY TAX CODE SECTION 34.06 (B) - (E). JUDGMENT YEARS ARE TO BE PAID BEFORE POST JUDGMENT YEARS. ANY REMAINING BALANCE SHOULD BE REMOVED.

BIDDER: CITY OF ROMA P.O. BOX 947 ROMA TX.
.....



2016/06/24 22:15

Google Maps Starr County



Imagery ©2016 Google, Map data ©2016 Google, INEGI 50 ft

Update on Status of Board Request to Broaddus & Associates for the Project and Program Accountability and Status of 2013 Bond Construction Program

On July 13, 2016, Dr. Salinas wrote to Broaddus & Associates, the South Texas College 2013 Bond Construction Program Manager (CPM), requesting the delivery of project and program accountability reporting to the Board of Trustees. The letter outlined the Board's expectations of the CPM.

The Facilities Committee reviewed the following documents:

Provided by Broaddus & Associates

- Bond Construction Budget Summary;
- Bond Program Budget Summary;
- Bond Construction Program Upcoming Timeline;
- Bond Construction Program Progress Report; and
- Bond Construction Program Project Scorecards:

Provided by South Texas College Administration

- Non-Bond Expenditures Report (on additional non-bond funds as approved by the Board for the 2013 Bond Construction Program)

Broaddus & Associates has updated their budget summaries and upcoming timeline to reflect items proposed for Board action on October 27, 2016. The revised documents included in the packet for the Board's review were provided on October 20, 2016 and did not allow proper time for administrative review.

Administration has similarly updated the Non-Bond Expenditures Report, and it is also included for the Board's review.

This information is provided for the Board's information. No action is requested.

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary Facilities Committee Meeting October 11, 2016	Square Feet Cost				CCL/SSF	Construction Cost					
	Org. Square Feet	Proposed Sq. Feet	Variance in Sq. Ft.	Construction Based on Org. Sq. Ft.		Org. CCL	Current CCL	CCL Variance	Org. Construction Contingency	Current Construction Contingency	Variance in Construction Contingency
Pecan Campus											
North Academic Building	61,267	64,299	3,032	\$ 13,893,664	171	\$ 10,500,000	\$ 10,951,000	\$ 451,000	\$ 150,000	\$ 162,000	\$ 12,000
South Academic Building	40,000	41,694	1,694	\$ 9,196,633	170	\$ 6,800,000	\$ 6,657,834	\$ (142,166)	\$ 100,000	\$ 98,355	\$ (1,645)
	48,879	50,614	1,735	\$ 11,536,375	174	\$ 8,500,000	\$ 10,417,059	\$ 1,917,059	\$ 125,000	\$ 153,990	\$ 28,990
Multi-purpose space for student support srvs. & activities	33,042	31,219	(1,823)	\$ 8,112,884	190	\$ 6,285,000	\$ 6,888,179	\$ 603,179	\$ 85,000	\$ 100,000	\$ 15,000
Thermal Plant Expansion	1,440	3,105	1,665	\$ -	N/A	\$ 4,300,000	\$ 4,194,000	\$ (106,000)	\$ 50,000	\$ 50,000	\$ -
Parking & Site Improvements (GMP Included Atl. #1 & #2)	-	-	-	\$ -	N/A	\$ 2,122,925	\$ 2,618,800	\$ 495,875	\$ 30,000	\$ 37,500	\$ 7,500
Subtotal	184,628	190,931	6,303	\$ 42,739,556	176	\$ 38,507,925	\$ 41,726,872	\$ 3,218,947	\$ 540,000	\$ 601,845	\$ 61,845
Nursing & Allied Health Campus											
Expansion for Nursing & Allied Health	87,222	93,296	6,074	\$ 17,310,640	190	\$ 16,600,000	\$ 17,009,860	\$ 409,860	\$ 250,000	\$ 205,000	\$ (45,000)
Thermal Plant Expansion				\$ -	N/A	\$ -	\$ 230,788	\$ 230,788	\$ -	\$ 3,420	\$ 3,420
Parking & Site Improvements				\$ -	N/A	\$ 1,421,915	\$ 2,314,648	\$ 892,733	\$ 16,000	\$ 16,000	\$ -
Subtotal	87,222	93,296	6,074	\$ 17,310,640	190	\$ 18,021,915	\$ 19,555,296	\$ 1,533,381	\$ 266,000	\$ 224,420	\$ (41,580)
Technology Campus											
Expansion for Technical & Workforce training programs	72,000	72,000	-	\$ 12,190,819	167	\$ 12,000,000	\$ 10,412,857	\$ (1,587,143)	\$ 175,000	\$ 147,215	\$ (27,785)
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	-	-	-	\$ -	N/A	\$ 650,000	\$ 1,963,574	\$ 1,313,574	\$ 10,000	\$ 20,638	\$ 10,638
Subtotal	72,000	72,000	-	\$ 12,190,819	167	\$ 12,650,000	\$ 12,376,431	\$ (273,569)	\$ 185,000	\$ 167,853	\$ (17,147)
Mid Valley Campus											
Professional & Science Bldg.	76,069	78,649	2,580	\$ 18,827,059	177	\$ 13,500,000	\$ 14,453,388	\$ 953,388	\$ 200,000	\$ 193,887	\$ (6,113)
Expansion for Technical & Workforce training programs	10,000	11,810	1,810	\$ 2,308,064	175	\$ 1,750,000	\$ 2,997,098	\$ 1,247,098	\$ 25,000	\$ 25,000	\$ -
Library Expansion	10,369	10,814	445	\$ 2,393,231	169	\$ 1,750,000	\$ 2,364,405	\$ 614,405	\$ 25,000	\$ 25,000	\$ -
Student Services Bldg. Expansion	14,269	17,929	3,660	\$ 3,293,376	175	\$ 2,500,000	\$ 3,850,923	\$ 1,350,923	\$ 37,000	\$ 51,049	\$ 14,049
Thermal Plant Expansion	4,000	3,088	(912)	\$ -	N/A	\$ 3,800,000	\$ 3,787,322	\$ (12,678)	\$ 52,602	\$ 61,547	\$ 8,945
Parking & Site Improvements	-	-	-	\$ -	N/A	\$ 2,000,000	\$ 2,479,153	\$ 479,153	\$ 29,032	\$ 31,731	\$ 2,699
Subtotal	114,707	122,290	7,583	\$ 26,821,730	174	\$ 25,300,000	\$ 29,932,289	\$ 4,632,289	\$ 368,634	\$ 388,214	\$ 19,580
Starr County Campus											
Health Professionals & Science Ctr. And STEM programs	48,690	51,789	3,099	\$ 12,397,425	175	\$ 8,500,000	\$ 9,521,000	\$ 1,021,000	\$ 125,000	\$ 125,000	\$ -
Expand technical workforce training facilities	9,302	16,869	7,567	\$ 2,156,521	172	\$ 1,600,000	\$ 3,094,000	\$ 1,494,000	\$ 25,000	\$ 25,000	\$ -
Library and renovate existing space for Culteral Arts Center	16,516	18,381	1,865	\$ 3,373,085	170	\$ 2,800,000	\$ 3,700,000	\$ 900,000	\$ 42,000	\$ 42,000	\$ -
Expansion of student services, advising, admissions, and financial services bldg.	5,000	5,310	310	\$ 1,292,198	170	\$ 850,000	\$ 1,198,402	\$ 348,402	\$ 13,000	\$ 13,000	\$ -
Expansion of student activities building	4,923	4,670	(253)	\$ 1,272,299	173	\$ 850,000	\$ 1,167,702	\$ 317,702	\$ 13,000	\$ 13,000	\$ -
Thermal Plant Expansion	4,000	4,267	267	\$ -	N/A	\$ 3,800,000	\$ 3,911,000	\$ 111,000	\$ 55,000	\$ 58,000	\$ 3,000
Parking & Site Improvements (GMP 1 - 119,800)	-	-	-	\$ -	N/A	\$ 1,226,820	\$ 1,464,000	\$ 237,180	\$ 15,000	\$ 15,000	\$ -
Subtotal	88,431	101,286	12,855	\$ 20,491,528	172	\$ 19,626,820	\$ 24,056,104	\$ 4,429,284	\$ 288,000	\$ 291,000	\$ 3,000
Regional Center for Public Safety Excellence - Pharr											
New Regional Center for Publish Safety	16,000	21,120	5,120	\$ 3,169,435	175	\$ 2,800,000	\$ 2,800,000	\$ -	\$ 57,000	\$ 57,000	\$ -
Parking & Site Improvements	-	-	-	\$ -	N/A	\$ 200,000	\$ 200,000	\$ -	\$ 18,000	\$ 18,000	\$ -
Subtotal	16,000	21,120	5,120	\$ 3,169,435	175	\$ 3,000,000	\$ 3,000,000	\$ -	\$ 75,000	\$ 75,000	\$ -
STC La Joja Teaching Site (Jimmy Carter ECHS)											
Develop STEM labs and entry level workforce training programs	11,000	11,000	-	\$ 1,100,000	100	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 16,000	\$ 16,000	\$ -
Subtotal	11,000	11,000	-	\$ 1,100,000	100	\$ 1,100,000	\$ 1,100,000	\$ -	\$ 16,000	\$ 16,000	\$ -
Total	573,988	611,923	37,935	\$ 123,823,708	176	\$ 118,206,660	\$ 131,746,992	\$ 13,540,332	\$ 1,738,634	\$ 1,764,332	\$ 25,698

10-11-16 Program Budget Summary

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary Facilities Committee Meeting October 11, 2016	Part II - Construction Phase Srvs. - GMP Inclusions					Part I Construction Services	Owner Procured		GMP + Fees + Chillers + OCIP	
	Fixed Equipment	IT Ductbank	GMP Target	Current Est. or GMP (red)	Variance or Delta	Fees	Chillers	OCIP	SUBTOTAL	Design
Pecan Campus										
North Academic Building			\$ 10,500,000	\$ 10,951,000	\$ (451,000)	\$ 16,427		\$ 120,570	\$ 11,087,997	\$ 600,000
South Academic Building			\$ 6,800,000	\$ 6,657,834	\$ 142,166	\$ 10,638		\$ 78,116	\$ 6,746,588	\$ 400,000
			\$ 8,500,000	\$ 10,417,059	\$ (1,917,059)	\$ 13,298		\$ 97,645	\$ 10,528,002	\$ 550,000
Multi-purpose space for student support srvs. & activities	\$ 585,000		\$ 6,285,000	\$ 6,888,179	\$ (603,179)	\$ 9,491		\$ 72,116	\$ 6,969,786	\$ 400,000
Thermal Plant Expansion			\$ 4,300,000	\$ 4,194,000	\$ 106,000	\$ 6,825	\$ 553,440	\$ 47,480	\$ 4,801,745	\$ 350,000
Parking & Site Improvements (GMP Included Atl. #1 & #2)		\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ (495,875)	\$ 3,321		\$ 24,374	\$ 2,646,495	\$ 200,000
Subtotal	\$ 585,000	\$ 122,925	\$ 38,507,925	\$ 41,726,872	\$ (3,218,947)	\$ 60,000	\$ 553,440	\$ 440,301	\$ 42,780,613	\$ 2,500,000
Nursing & Allied Health Campus										
Expansion for Nursing & Allied Health	\$ 375,000		\$ 16,975,000	\$ 17,009,860	\$ (34,860)	\$ 25,584		\$ 195,006	\$ 17,230,450	\$ 1,000,000
Thermal Plant Expansion			\$ 181,470	\$ 230,788	\$ (49,318)	\$ 274	\$ 378,170	\$ 2,054	\$ 611,286	\$ 50,000
Parking & Site Improvements		\$ 321,915	\$ 1,743,830	\$ 2,314,648	\$ (892,733)	\$ 2,142		\$ 16,279	\$ 2,333,069	\$ 120,000
Subtotal	\$ 375,000	\$ 321,915	\$ 18,900,300	\$ 19,555,296	\$ (976,911)	\$ 28,000	\$ 378,170	\$ 213,339	\$ 20,174,805	\$ 1,170,000
Technology Campus										
Expansion for Technical & Workforce training programs			\$ 12,000,000	\$ 10,412,857	\$ 1,587,143	\$ 14,115		\$ 137,835	\$ 10,564,807	\$ 850,000
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)		\$ 102,575	\$ 650,000	\$ 1,963,574	\$ (1,313,574)	\$ 885		\$ 8,633	\$ 1,973,092	\$ 75,000
Subtotal	\$ -	\$ 102,575	\$ 12,650,000	\$ 12,376,431	\$ 273,569	\$ 15,000	\$ -	\$ 146,468	\$ 12,537,899	\$ 925,000
Mid Valley Campus										
Professional & Science Bldg.			\$ 13,500,000	\$ 14,453,388	\$ (953,388)	\$ 28,377		\$ 155,099	\$ 14,636,864	\$ 800,000
Expansion for Technical & Workforce training programs			\$ 1,750,000	\$ 2,997,098	\$ (1,247,098)	\$ 3,679		\$ 20,095	\$ 3,020,872	\$ 125,000
Library Expansion			\$ 1,750,000	\$ 2,364,405	\$ (614,405)	\$ 3,679		\$ 20,095	\$ 2,388,179	\$ 150,000
Student Services Bldg. Expansion	\$ 325,000		\$ 2,825,000	\$ 3,850,923	\$ (1,025,923)	\$ 5,939		\$ 32,401	\$ 3,889,263	\$ 750,000
Thermal Plant Expansion			\$ 3,800,000	\$ 3,787,322	\$ 12,678	\$ 8,054	\$ 714,200	\$ 42,877	\$ 4,552,453	\$ 275,000
Parking & Site Improvements		\$ 492,063	\$ 2,492,063	\$ 2,479,153	\$ 12,910	\$ 5,272		\$ 33,638	\$ 2,518,063	\$ 247,915
Subtotal	\$ 325,000	\$ 492,063	\$ 26,117,063	\$ 29,932,289	\$ (3,815,226)	\$ 55,000	\$ 714,200	\$ 304,205	\$ 31,005,694	\$ 2,347,915
Starr County Campus										
Health Professionals & Science Ctr. And STEM programs			\$ 8,500,000	\$ 9,521,000	\$ (1,021,000)	\$ 25,985		\$ 94,645	\$ 9,641,630	\$ 550,000
Expand technical workforce training facilities			\$ 1,600,000	\$ 3,094,000	\$ (1,494,000)	\$ 4,891		\$ 18,397	\$ 3,117,288	\$ 110,000
Library and renovate existing space for Culteral Arts Center			\$ 2,800,000	\$ 3,700,000	\$ (900,000)	\$ 8,560		\$ 32,175	\$ 3,740,735	\$ 200,000
Expansion of student services, advising, admissions, and financial services bldg.			\$ 850,000	\$ 1,198,402	\$ (348,402)	\$ 2,598		\$ 9,770	\$ 1,210,770	\$ 75,000
Expansion of student activities building			\$ 850,000	\$ 1,167,702	\$ (317,702)	\$ 2,598		\$ 9,770	\$ 1,180,070	\$ 75,000
Thermal Plant Expansion			\$ 3,800,000	\$ 3,911,000	\$ (111,000)	\$ 11,617	\$ 563,901	\$ 43,643	\$ 4,530,161	\$ 300,000
Parking & Site Improvements (GMP 1 - 119,800)		\$ 226,820	\$ 1,226,820	\$ 1,464,000	\$ (237,180)	\$ 3,751		\$ 14,059	\$ 1,481,810	\$ 100,000
Subtotal	\$ -	\$ 226,820	\$ 19,626,820	\$ 24,056,104	\$ (4,429,284)	\$ 60,000	\$ 563,901	\$ 222,459	\$ 24,902,464	\$ 1,410,000
Regional Center for Public Safety Excellence - Pharr										
New Regional Center for Publish Safety			\$ 2,800,000	\$ 2,800,000	\$ -	\$ -		\$ 32,344	\$ 2,832,344	\$ 200,000
Parking & Site Improvements			\$ 200,000	\$ 200,000	\$ -	\$ -		\$ 2,185	\$ 202,185	\$ 50,000
Subtotal	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 34,529	\$ 3,034,529	\$ 250,000
STC La Joja Teaching Site (Jimmy Carter ECHS)										
Develop STEM labs and entry level workforce training programs			\$ 1,100,000	\$ 1,100,000	\$ -	\$ -		\$ 10,370	\$ 1,110,370	\$ 100,000
Subtotal	\$ -	\$ -	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 10,370	\$ 1,110,370	\$ 100,000
Total	\$ 1,285,000	\$ 1,266,298	\$ 119,902,108	\$ 131,746,992	\$ (12,166,799)	\$ 218,000	\$ 2,209,711	\$ 1,371,671	\$ 135,546,374	\$ 8,702,915

10-11-16 Program Budget Summary

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary Facilities Committee Meeting October 11, 2016	Professional Services			Furniture	Technology	Misc. Cost (1.5 % of CCL)	SUBTOTAL	Additional Costs	Explanation for Additional Costs
	Furniture Consultant	CPM	Additional Serv.						
Pecan Campus									
North Academic Building	\$ 21,274	\$ 371,010	\$ 86,698	\$ 675,000	\$ 1,024,009	\$ 164,265	\$ 14,030,253		
South Academic Building	\$ 13,890	\$ 236,318	\$ 54,586	\$ 450,000	\$ 732,589	\$ 110,638	\$ 8,744,609		
	\$ 16,973	\$ 327,523	\$ 75,653	\$ 550,000	\$ 681,873	\$ 145,548	\$ 12,875,572		
Multi-purpose space for student support srvs. & activities	\$ 11,473	\$ 220,666	\$ 50,971	\$ 500,000	\$ 311,901	\$ 94,548	\$ 8,559,345		
Thermal Plant Expansion	\$ 500	\$ 138,526	\$ 30,998	\$ -	\$ 55,282	\$ 62,910	\$ 5,439,961		
Parking & Site Improvements (GMP Included Atl. #1 & #2)	\$ -	\$ 62,245	\$ 14,378	\$ -	\$ -	\$ 30,366	\$ 2,953,484		
Subtotal	\$ 64,110	\$ 1,356,288	\$ 313,284	\$ 2,175,000	\$ 2,805,654	\$ 608,275	\$ 52,603,224	\$ -	
Nursing & Allied Health Campus									
Expansion for Nursing & Allied Health	\$ 48,380	\$ 566,022	\$ 130,743	\$ 820,000	\$ 1,192,881	\$ 250,875	\$ 21,239,351		
Thermal Plant Expansion	\$ -	\$ 900	\$ -	\$ -	\$ -	\$ 2,722	\$ 664,908		
Parking & Site Improvements	\$ -	\$ 36,194	\$ 8,360	\$ -	\$ -	\$ 12,616	\$ 2,510,239		
Subtotal	\$ 48,380	\$ 603,116	\$ 139,103	\$ 820,000	\$ 1,192,881	\$ 266,213	\$ 24,414,498	\$ -	
Technology Campus									
Expansion for Technical & Workforce training programs	\$ 18,300	\$ 374,227	\$ 84,197	\$ 600,000	\$ 668,249	\$ 156,193	\$ 13,315,973		
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	\$ -	\$ 19,959	\$ 6,855	\$ -	\$ -	\$ 27,915	\$ 2,102,821		
Subtotal	\$ 18,300	\$ 394,186	\$ 91,052	\$ 600,000	\$ 668,249	\$ 184,108	\$ 15,418,794	\$ -	
Mid Valley Campus									
Professional & Science Bldg.	\$ 26,858	\$ 449,002	\$ 128,285	\$ 900,000	\$ 992,248	\$ 217,513	\$ 18,150,770		
Expansion for Technical & Workforce training programs	\$ 3,531	\$ 61,324	\$ 11,096	\$ 100,000	\$ 149,818	\$ 44,956	\$ 3,516,597		
Library Expansion	\$ 3,661	\$ 62,092	\$ 10,867	\$ 150,000	\$ 107,559	\$ 35,466	\$ 2,907,824		
Student Services Bldg. Expansion	\$ 5,038	\$ 99,843	\$ 16,376	\$ 150,000	\$ 157,165	\$ 52,889	\$ 5,120,574		\$347,758 Admissions
Thermal Plant Expansion	\$ 1,412	\$ 110,605	\$ 28,207	\$ -	\$ 58,748	\$ 56,810	\$ 5,083,235		
Parking & Site Improvements	\$ -	\$ 61,397	\$ 14,182	\$ -	\$ -	\$ 29,806	\$ 2,871,363		
Subtotal	\$ 40,500	\$ 844,263	\$ 209,013	\$ 1,300,000	\$ 1,465,538	\$ 437,440	\$ 37,650,363	\$ -	
Starr County Campus									
Health Professionals & Science Ctr. And STEM programs	\$ 31,935	\$ 294,243	\$ 69,998	\$ 600,000	\$ 667,262	\$ 135,615	\$ 11,990,683		
Expand technical workforce training facilities	\$ 6,101	\$ 53,961	\$ 11,841	\$ 100,000	\$ 78,051	\$ 46,410	\$ 3,523,652		\$750,000 Workforce
Library and renovate existing space for Culteral Arts Center	\$ 10,832	\$ 92,988	\$ 19,493	\$ 250,000	\$ 269,378	\$ 51,105	\$ 4,634,531		
Expansion of student services, advising, admissions, and financial services bldg.	\$ 3,279	\$ 30,473	\$ 5,975	\$ 60,000	\$ 101,372	\$ 17,976	\$ 1,504,845		
Expansion of student activities building	\$ 3,229	\$ 30,935	\$ 5,831	\$ 60,000	\$ 106,431	\$ 17,516	\$ 1,479,012		
Thermal Plant Expansion	\$ 2,624	\$ 109,321	\$ 28,207	\$ -	\$ 44,342	\$ 58,665	\$ 5,073,320		
Parking & Site Improvements (GMP 1 - 119,800)	\$ -	\$ 30,888	\$ 7,135	\$ -	\$ -	\$ 18,558	\$ 1,638,391		
Subtotal	\$ 58,000	\$ 642,809	\$ 148,480	\$ 1,070,000	\$ 1,266,836	\$ 345,845	\$ 29,844,434	\$ -	
Regional Center for Public Safety Excellence - Pharr									
New Regional Center for Publish Safety	\$ 4,800	\$ 99,344	\$ 22,947	\$ 150,000	\$ 371,977	\$ 42,000	\$ 3,723,412		
Parking & Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 255,185		
Subtotal	\$ 4,800	\$ 99,344	\$ 22,947	\$ 150,000	\$ 371,977	\$ 45,000	\$ 3,978,597	\$ -	
STC La Joja Teaching Site (Jimmy Carter ECHS)									
Develop STEM labs and entry level workforce training programs	\$ 3,000	\$ 35,894	\$ 8,292	\$ 50,000	\$ 249,100	\$ 16,500	\$ 1,573,156		
Subtotal	\$ 3,000	\$ 35,894	\$ 8,292	\$ 50,000	\$ 249,100	\$ 16,500	\$ 1,573,156	\$ -	
Total	\$ 237,090	\$ 3,975,900	\$ 932,171	\$ 6,165,000	\$ 8,020,235	\$ 1,903,381	\$ 165,483,066	\$ -	

10-11-16 Program Budget Summary

SOUTH TEXAS COLLEGE
2013 Bond Construction Program
Program Budget Summary Spreadsheet
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2013 Bond Program Budget Summary Facilities Committee Meeting October 11, 2016	Total Project Cost Summary			
	TOTAL Projected Costs to date	Bond Total Cost	Variance [Total Projected Costs to Bond Total Cost]	Explanation for project over/under budget
Pecan Campus				
North Academic Building	\$ 14,030,253	\$ 14,843,110	\$ 812,857	
South Academic Building	\$ 8,744,609	\$ 9,454,426	\$ 709,817	
	\$ 12,875,572	\$ 13,103,319	\$ 227,747	
Multi-purpose space for student support srvs. & activities	\$ 8,559,345	\$ 8,828,254	\$ 268,909	
Thermal Plant Expansion	\$ 5,439,961	\$ 5,542,049	\$ 102,088	
Parking & Site Improvements (GMP Included Atl. #1 & #2)	\$ 2,953,484	\$ 2,490,261	\$ (463,223)	
Subtotal	\$ 52,603,224	\$ 54,261,419	\$ 1,658,195	
Nursing & Allied Health Campus				
Expansion for Nursing & Allied Health	\$ 21,239,351	\$ 21,773,439	\$ 534,088	
Thermal Plant Expansion	\$ 664,908	\$ 601,877	\$ (63,031)	
Parking & Site Improvements	\$ 2,510,239	\$ 1,717,717	\$ (792,522)	
Subtotal	\$ 24,414,498	\$ 24,093,033	\$ (321,465)	
Technology Campus				
Expansion for Technical & Workforce training programs	\$ 13,315,973	\$ 14,864,990	\$ 1,549,017	
Parking & Site Improvements (1,793,216 +192,604 = 1,985,820)	\$ 2,102,821	\$ 905,324	\$ (1,197,497)	
Subtotal	\$ 15,418,794	\$ 15,770,314	\$ 351,520	
Mid Valley Campus				
Professional & Science Bldg.	\$ 18,150,770	\$ 17,277,682	\$ (873,088)	
Expansion for Technical & Workforce training programs	\$ 3,516,597	\$ 2,257,363	\$ (1,259,234)	
Library Expansion	\$ 2,907,824	\$ 2,288,968	\$ (618,856)	
Student Services Bldg. Expansion	\$ 5,120,574	\$ 4,114,228	\$ (1,006,346)	Recommended 7/6/16 Facilities Committee
Thermal Plant Expansion	\$ 5,083,235	\$ 5,042,398	\$ (40,837)	
Parking & Site Improvements	\$ 2,871,363	\$ 2,796,035	\$ (75,328)	
Subtotal	\$ 37,650,363	\$ 33,776,674	\$ (3,873,689)	
Starr County Campus				
Health Professionals & Science Ctr. And STEM programs	\$ 11,990,683	\$ 11,267,182	\$ (723,501)	
Expand technical workforce training facilities	\$ 3,523,652	\$ 2,051,983	\$ (1,471,669)	Recommended 7/6/16 Facilities Committee
Library and renovate existing space for Culteral Arts Center	\$ 4,634,531	\$ 3,732,378	\$ (902,153)	
Expansion of student services, advising, admissions, and financial services bldg.	\$ 1,504,845	\$ 1,162,522	\$ (342,323)	
Expansion of student activities building	\$ 1,479,012	\$ 1,166,402	\$ (312,610)	
Thermal Plant Expansion	\$ 5,073,320	\$ 4,938,772	\$ (134,548)	
Parking & Site Improvements (GMP 1 - 119,800)	\$ 1,638,391	\$ 1,397,789	\$ (240,602)	
Subtotal	\$ 29,844,434	\$ 25,717,028	\$ (4,127,406)	
Regional Center for Public Safety Excellence - Pharr				
New Regional Center for Publish Safety	\$ 3,723,412	\$ 3,655,134	\$ (68,278)	
Parking & Site Improvements	\$ 255,185	\$ 319,337	\$ 64,152	
Subtotal	\$ 3,978,597	\$ 3,974,471	\$ (4,126)	
STC La Joja Teaching Site (Jimmy Carter ECHS)				
Develop STEM labs and entry level workforce training programs	\$ 1,573,156	\$ 1,436,000	\$ (137,156)	
Subtotal	\$ 1,573,156	\$ 1,436,000	\$ (137,156)	
Total	\$ 165,483,066	\$ 159,028,939	\$ (6,454,127)	Added \$384,219 to Misc. Expense (7/1/16)

10-11-16 Program Budget Summary

2013 BOND PROJECTS MANAGED BY BROADDUS		Original CCLs	Fixed Assets	IT Duct banks	Revised CCLs GMP Target	Approved GMPs	Board Approved Changes Orders	Adjusted GMP Amount by Approved Change	Projected GMPs	Projected Variance	Current Est. & Approved GMPs	Total Variance CCLs / GMPs	Projected Design Contingency	GMP Design Contingency	GMP Design Contingency Expenders or Savings	GMP Design Contingency Remaining Balance	Change orders	Projected Construction Contingency	GMP Construction Contingency	Construction Contingency Expenders or Savings	GMP Contingency Remaining Balance	Change orders	Projected Buy-Out Savings @3%	Actual Buy-Out Savings To Date	Actual Buy-Out Savings % Based on GMP Buy-Out Process	Board Approved Expedites from Savings	Total Balance of Actual Design & Construction Contingency and Buy-Out Savings	Change orders
Program Construction Budget Summary Spreadsheet		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA
Pecan Campus (PBK/Wilson)																												
1	North Academic	\$ 10,500,000			\$ 10,500,000	\$ 10,951,000	\$ -	\$ 10,951,000	\$ -	\$ -	\$ 10,951,000	\$ (451,000)	\$ 109,510	\$ 104,000	\$ -	\$ 104,000		\$ 150,000	\$ 162,000	\$ -	\$ 162,000		\$ 328,530	\$ -	0%	\$ -	\$ 266,000	
2	South Academic	\$ 6,800,000			\$ 6,800,000	\$ 6,657,834	\$ -	\$ 6,657,834	\$ -	\$ -	\$ 6,657,834	\$ 142,166	\$ 66,578	\$ 66,500	\$ -	\$ 66,500		\$ 100,000	\$ 98,355	\$ -	\$ 98,355		\$ 199,735	\$ -	0%	\$ -	\$ 164,855	
3	STEM Building	\$ 8,500,000			\$ 8,500,000	\$ 10,417,059	\$ -	\$ 10,417,059	\$ -	\$ -	\$ 10,417,059	\$ (1,917,059)	\$ 104,171	\$ 104,000	\$ -	\$ 104,000		\$ 125,000	\$ 153,990	\$ -	\$ 153,990		\$ 312,512	\$ -	0%	\$ -	\$ 257,990	
4	Student Activities & Cafeteria	\$ 5,700,000	\$ 585,000		\$ 6,285,000	\$ 6,888,179	\$ -	\$ 6,888,179	\$ -	\$ -	\$ 6,888,179	\$ (603,179)	\$ 68,882	\$ 70,000	\$ -	\$ 70,000		\$ 85,000	\$ 100,000	\$ -	\$ 100,000		\$ 206,645	\$ -	0%	\$ -	\$ 170,000	
5	Thermal Plant Expansion	\$ 4,300,000			\$ 4,300,000	\$ 4,194,000	\$ -	\$ 4,194,000	\$ -	\$ -	\$ 4,194,000	\$ 106,000	\$ 41,940	\$ 110,000	\$ (61,538)	\$ 48,462		\$ 50,000	\$ 50,000	\$ (42,081)	\$ 7,919		\$ 125,820	\$ -	0%	\$ -	\$ 56,381	
6	Parking and Site Improvements	\$ 2,000,000		\$ 122,925	\$ 2,122,925	\$ 2,618,800	\$ -	\$ 2,618,800	\$ -	\$ -	\$ 2,618,800	\$ (495,875)	\$ 21,473	\$ 25,000	\$ -	\$ 25,000		\$ 30,000	\$ 37,500	\$ -	\$ 37,500		\$ 64,420	\$ -	0%	\$ -	\$ 62,500	
Pecan Campus Subtotal		\$ 37,800,000	\$ 585,000	\$ 122,925	\$ 38,507,925	\$ 41,726,872	\$ -	\$ 41,726,872	\$ -	\$ -	\$ 41,726,872	\$ (3,218,947)	\$ 412,554	\$ 479,500	\$ (61,538)	\$ 417,962		\$ 540,000	\$ 601,845	\$ (42,081)	\$ 559,764		\$ 1,237,662	\$ -	\$ -	\$ -	\$ 977,726	
Nursing/Allied Health Campus																												
7	Campus Expansion (\$12,867,860)	\$ 16,600,000	\$ 375,000		\$ 16,975,000	\$ 17,009,860	\$ -	\$ 17,009,860	\$ -	\$ -	\$ 17,009,860	\$ (34,860)	\$ 170,099	\$ 130,000	\$ -	\$ 130,000		\$ 250,000	\$ 115,000	\$ -	\$ 115,000		\$ 510,296	\$ -	0%	\$ -	\$ 245,000	
8	Structural Pkg. (\$4,142,000)												\$ -	\$ 42,600	\$ -	\$ 42,600		\$ -	\$ 63,900	\$ -	\$ 63,900		\$ -	\$ -	0%	\$ -	\$ 106,500	
9	Thermal Plant Expansion - Bond	\$ 181,470			\$ 181,470	\$ -	\$ -	\$ -	\$ 230,788	\$ (49,318)	\$ 230,788	\$ (49,318)	\$ 2,308	\$ 217	\$ -	\$ 217		\$ -	\$ 32,000	\$ -	\$ 32,000		\$ 6,924	\$ -	0%	\$ -	\$ 32,217	
9a	T.P. Expansion - NB (\$3,200,000)																											
10	Parking and Site Improvements	\$ 1,100,000		\$ 321,915	\$ 1,421,915	\$ 2,314,648	\$ -	\$ 2,314,648	\$ -	\$ -	\$ 2,314,648	\$ (892,733)	\$ 23,146	\$ 23,000	\$ -	\$ 23,000		\$ 16,000	\$ 34,207	\$ -	\$ 34,207		\$ 69,439	\$ -	0%	\$ -	\$ 57,207	
Nursing & Allied Health Subtotal		\$ 17,881,470	\$ 375,000	\$ 321,915	\$ 18,578,385	\$ 19,324,508	\$ -	\$ 19,324,508	\$ 230,788	\$ (49,318)	\$ 19,555,296	\$ (976,911)	\$ 195,553	\$ 195,817	\$ -	\$ 195,817		\$ 266,000	\$ 245,107	\$ -	\$ 245,107		\$ 586,659	\$ -	\$ -	\$ -	\$ 440,924	
Technology Campus																												
11	Southwest Bldg Reno Pkg	\$ 12,000,000			\$ 12,000,000	\$ 10,533,587	\$ 120,730	\$ 10,412,857	\$ -	\$ -	\$ 10,412,857	\$ 1,587,143	\$ 104,129	\$ 94,716	\$ (9,106)	\$ 85,610	co3	\$ 175,000	\$ 142,074	\$ (5,141)	\$ 136,933	co3	\$ 312,386	\$ (106,483)	30%	\$ -	\$ 120,730	co3
12	Demo. Pkg GMP (\$358,106)												\$ -	\$ 5,012	\$ -	\$ 5,012		\$ -	\$ 10,282	\$ -	\$ 10,282		\$ -	\$ -	0%	\$ -	\$ 15,294	
13	Pkg. & Site Improve.(Incl alt 1,2)	\$ 650,000			\$ 650,000	\$ 1,985,820	\$ 22,246	\$ 1,963,574	\$ -	\$ -	\$ 1,963,574	\$ (1,313,574)	\$ 19,636	\$ 10,331	\$ (9,105)	\$ 1,226	co2	\$ 10,000	\$ 15,497	\$ (5,141)	\$ 10,356	co2	\$ 58,907	\$ (8,000)	4%	\$ -	\$ 3,582	co2
14	Demolition Pkg. GMP (\$192,604)	\$ -							\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,699	\$ -	\$ 2,699		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	0%	\$ -	\$ 2,699	
Technology Campus Subtotal		\$ 12,650,000	\$ -	\$ -	\$ 12,650,000	\$ 12,519,407	\$ 142,976	\$ 12,376,431	\$ -	\$ -	\$ 12,376,431	\$ 273,569	\$ 123,764	\$ 112,758	\$ (18,211)	\$ 94,547		\$ 185,000	\$ 167,853	\$ (10,282)	\$ 157,571		\$ 371,293	\$ (114,483)	\$ -	\$ -	\$ 142,305	
		\$ (18,211)																										
		\$ (10,282)																										
		\$ (114,483)																										
		\$ 142,976																										
Mid Valley Campus (Skanska/ROFA)																												
15	Health Professions & Science	\$ 13,500,000			\$ 13,500,000	\$ 14,453,388	\$ -	\$ 14,453,388	\$ -	\$ -	\$ 14,453,388	\$ (953,388)	\$ 216,801	\$ 193,887	\$ -	\$ 193,887		\$ 201,033	\$ 193,887	\$ -	\$ 193,887		\$ 433,602	\$ -	0%	\$ -	\$ 387,774	
16	Workforce Expansion (EGV/Shanska)	\$ 1,750,000			\$ 1,750,000	\$ -	\$ -	\$ -	\$ 2,997,098	\$ (1,247,098)	\$ 2,997,098	\$ (1,247,098)	\$ 44,956	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -		\$ 89,913	\$ -	0%	\$ -	\$ -	
17	Library Exp. (Mata Garcia/Shanska)	\$ 1,750,000			\$ 1,750,000	\$ -	\$ -	\$ -	\$ 2,364,405	\$ (614,405)	\$ 2,364,405	\$ (614,405)	\$ 35,466	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -		\$ 70,932	\$ -	0%	\$ -	\$ -	
18	Student Services Bldg	\$ 2,500,000	\$ 325,000		\$ 2,825,000	\$ 3,850,923	\$ -	\$ 3,850,923	\$ -	\$ -	\$ 3,850,923	\$ (1,025,923)	\$ 57,764	\$ 51,049	\$ -	\$ 51,049		\$ 37,000	\$ 51,093	\$ -	\$ 51,093		\$ 115,528	\$ -	0%	\$ -	\$ 102,142	
19	Thermal Plant Expansion +NB Fund	\$ 3,800,000			\$ 3,800,000	\$ 3,787,322	\$ -	\$ 3,787,322	\$ -	\$ -	\$ 3,787,322	\$ 12,678	\$ 56,810	\$ 61,547	\$ -	\$ 61,547		\$ 61,547	\$ 61,547	\$ -	\$ 61,547		\$ 113,620	\$ -	0%	\$ -	\$ 123,094	
20	Parking and Site Improvements	\$ 2,000,000		\$ 492,063	\$ 2,492,063	\$ 2,479,153	\$ -	\$ 2,479,153	\$ -	\$ -	\$ 2,479,153	\$ 12,910	\$ 37,187	\$ 31,731	\$ -	\$ 31,731		\$ 31,731	\$ 31,731	\$ -	\$ 31,731		\$ 74,375	\$ -	0%	\$ -	\$ 63,462	
Mid Valley Campus Subtotal		\$ 25,300,000	\$ 325,000	\$ 492,063	\$ 26,117,063	\$ 24,570,786	\$ -	\$ 24,570,786	\$ 5,361,503	\$ (1,861,503)	\$ 29,932,289	\$ (3,815,226)	\$ 448,984	\$ 338,214	\$ -	\$ 338,214		\$ 381,311	\$ 338,258	\$ -	\$ 338,258		\$ 897,969	\$ -	\$ -	\$ -	\$ 676,472	
Starr County Campus																												
21	Health Professions & Science (7,785,000)	\$ 8,500,000			\$ 8,500,000	\$ 9,521,000	\$ -	\$ 9,521,000	\$ -	\$ -	\$ 9,521,000	\$ (1,021,000)	\$ 95,210	\$ 78,000	\$ -	\$ 78,000		\$ 125,000	\$ 117,000	\$ -	\$ 117,000		\$ 285,630	\$ -	0%	\$ -	\$ -	
22	Structural Pkg. GMP 1 (\$1,736,000)	\$ -							\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000		\$ -	\$ 26,000	\$ -	\$ 26,000		\$ -	\$ -	0%	\$ -	\$ 44,000	
23	Workforce Expansion (30% CD Estimate)	\$ 1,600,000			\$ 1,600,000	\$ -	\$ -	\$ -	\$ 3,094,000	\$ (1,494,000)	\$ 3,094,000	\$ (1,494,000)	\$ 30,940	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ -	\$ -		\$ 92,820	\$ -	0%	\$ -	\$ -	
24	Library Expansion	\$ 2,800,000			\$ 2,800,000	\$ 3,700,000	\$ -	\$ 3,700,000	\$ -	\$ -	\$ 3,700,000	\$ (900,000)	\$ 37,000	\$ 37,000	\$ -	\$ 37,000		\$ 42,000	\$ 55,500	\$ -	\$ 55,500		\$ 111,000	\$ -	0%	\$ -	\$ 92,500	
25	Student Services Building	\$ 850,000			\$ 850,000	\$ -	\$ -	\$ -	\$ 1,198,402	\$ (348,402)	\$ 1,198,402	\$ (348,402)	\$ 11,984	\$ -	\$ -	\$ -		\$ 13,000	\$ -	\$ -	\$ -		\$ 35,952	\$ -	0%	\$ -	\$ -	
26	Student Activities Building	\$ 850,000			\$ 850,000	\$ -	\$ -	\$ -	\$ 1,167,702	\$ (317,702)	\$ 1,167,702	\$ (317,702)	\$ 11,677	\$ -	\$ -	\$ -		\$ 13,000	\$ -	\$ -	\$ -		\$ 35,031	\$ -	0%	\$ -	\$ -	
27	Thermal Plant Expansion + NB Funds	\$ 3,800,000			\$ 3,800,000	\$ 3,911,000	\$ -	\$ 3,911,000	\$ -	\$ -	\$ 3,911,000	\$ (111,000)	\$ 39,110	\$ 39,000	\$ -	\$ 39,000		\$ 55,000	\$ 58,000	\$ -	\$ 58,000		\$ 117,330	\$ -	0%	\$ -	\$ 97,000	
28	Parking and Site Improvements	\$ 1,000,000		\$ 226,820	\$ 1,226,820	\$ -	\$ -	\$ -	\$ 1,464,000	\$ (237,180)	\$ 1,464,000	\$ (237,180)	\$ 14,640	\$ -	\$ -	\$ -		\$ 15,000	\$ -	\$ -	\$ -		\$ 43,920	\$ -	0%	\$ -	\$ -	
29	Partial GMP - Board Approved 6.28.16	\$ -		\$ -	\$ -	\$ 119,800	\$ -	\$ 119,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,600	\$ -	\$ 3,600		\$ -	\$ 1,800	\$ -	\$ 1,800		\$ -	\$ -	0%	\$ -	\$ 5,400	
Starr County Campus Subtotal		\$ 19,400,000	\$ -	\$ 226,820	\$ 19,626,820	\$ 17,251,800	\$ -	\$ 17,251,800	\$ 6,924,104	\$ 402,716	\$ 24,056,104	\$ (4,429,284)	\$															

SOUTH TEXAS COLLEGE

2013 BOND CONSTRUCTION PROGRAM UPCOMING TIMELINE

Facilities Committee Meeting

October 11, 2016

**BROADDUS
& ASSOCIATES**



BOARD APPROVAL ITEMS

**South Texas College
2013 Bond Construction Program
Upcoming Timeline – 10/11/16**

August '16 September '16 October '16 November '16 December '16

	August '16	September '16	October '16	November '16	December '16
1	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)	Update (No Action)
2	Pharr RCPSE CM@R Selection – 8/23	GMP Approvals– Starr Campus HP&S Bldg. – Pack. 2 – 9/27	Accountability Status	Accountability Status	Accountability Status
3	Pharr RCPSE Master Plan – 8/23	Pharr RCPSE Schematic Design – 9/27	GMP Approvals – N&AH Site & Thermal Plant	GMP Approvals – Starr Campus Student Services & Activities	
4	GMP Approvals – Pecan Campus STEM, S. Academic – 8/23	Pecan Campus Parking & Site GMP – 9/27	GMP Approval – MVC Library & Workforce 10/25	Pecan Campus Parking & Site GMP – 9/27	
5	CM@R MVC Library Amendment – 8/23	Starr County Site GMP – 9/27	Project Color Boards	Pharr RCPSE SD Approval	
6	Starr County Exterior Elevations	La Joya SD & Cost Update			
	Project Color Boards	Pharr RCPSE CM@R Recommendation – 9/27			
		N&AH Thermal Energy Parking & Site Amendment			
		Project Color Boards			
Board Approval					

OPERATIONAL ITEMS

**South Texas College
2013 Bond Construction Program
Upcoming Timeline**

August '16 September '16 October '16 November '16 December '16

	August '16	September '16	October '16	November '16	December '16
1	NTP's	NTP's	NTP's	NTP's	NTP's
2	Ongoing Mobilization & Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity	Ongoing Construction Activity
3	City of McAllen P&Z Approval – North Academic	FF&E Budget Confirmation	Concrete Foundation Pour 10/1	Buyout Savings Requests	Buyout Savings Requests
4		Pecan Campus Portable Bldg. Removal			
5		Schedule Optimization			
6					
7					
8					
9					
10					

Operational

INFORMATION & PRESENTATION ITEMS

South Texas College
2013 Bond Construction Program
Upcoming Timeline

August '16 September '16 October '16 November '16 December '16

Informational/Presentations		August '16	September '16	October '16	November '16	December '16
1	Pecan Campus Thermal Plant Issue Presentation		Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update	Bond Program Budget Update
2	Bond Program Budget Update		Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking	Contingency & Buyout tracking
3					OCIP Update	
4					Local Participation Update	
5					Wage Scale Survey Impact Update	
6						
7						
8						
9						
10						

2013 BOND CONSTRUCTION PROGRAM PROGRESS REPORT - October 11, 2016

Project Number	PROJECT DESCRIPTION	Project Development			Design Phase			Price Proposals		Construction Phase					Architect/Engineer	Contractor					
		Project Development	Board approval of A/E	Contract Negotiations	Schematic Approval	Design Development	30%	60%	95%	100%	B&A Review	Board Approval	30%	50%			75%	95% Substantial Comp	Occupancy	100%	Final Completion
Pecan Campus																					
	North Academic Building																			PBK Architects	D. Wilson Construction
	South Academic Building																			BSA Architects	D. Wilson Construction
	STEM Building																			BSA Architects	D. Wilson Construction
	Student Activities Building and Cafeteria																			Warren Group Architects	D. Wilson Construction
	Thermal Plant Expansion																			Half Associates	D. Wilson Construction
	Parking and Site Improvements																			PCE	D. Wilson Construction
Mid Valley Campus																					
	Health Professions and Science Building																			ROFA Architects	Skanska USA
	Workforce Training Center Expansion																			EGV Architects	Skanska USA
	Library Expansion																			Mata + Garcia Architects	Skanska USA
	Student Services Building Expansion																			ROFA Architects	Skanska USA
	Thermal Plant																			DBR Engineering	Skanska USA
	Parking and Site Improvements																			Half Associates	Skanska USA
Technology Campus																					
	Southwest Building Renovation																			EGV Architects	ECON Construction
	Parking and Site Improvements																			Hinjosa Engineering	ECON Construction
Nursing and Allied Health Campus																					
	Campus Expansion																			ERO Architects	D. Wilson Construction
	Parking and Site Improvements																			R. Gutierrez Engineers	D. Wilson Construction
Starr County Campus																					
	Health Professions and Science Building																			Mata + Garcia Architects	D. Wilson Construction
	Workforce Training Center Expansion																			EGV Architects	D. Wilson Construction
	Library																			Mata + Garcia Architects	D. Wilson Construction
	Student Services Building Expansion																			Mata + Garcia Architects	D. Wilson Construction
	Student Activities Building Expansion																			Mata + Garcia Architects	D. Wilson Construction
	Thermal Plant																			Sigma HN Engineers	D. Wilson Construction
	Parking and Site Improvements																			Melden & Hunt Engineering	D. Wilson Construction
Regional Center for Public Safety Excellence - Pharr																					
	Training Facility																			PBK Architects	TBD
	Parking and Site Improvements																			Dannenbaum Engineering	TBD
STC La Joya Teaching Site (Jimmy Carter ECHS)																					
	Training Labs Improvements																			EGV Architects	TBD

STC 2013 Bond construction Program - Pecan North Academic Building

Scorecard #16

Status: **Submitted**

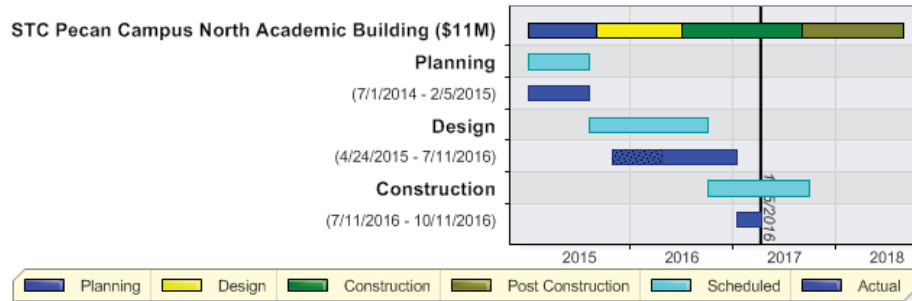
10/03/2016



Scope

	Initial Program	Current Program
Building SF	61,267	61,267
Budget	\$10,500,000	\$10,500,000
SD Estimate		\$11,015,000
DD Estimate		\$11,400,000
CD 30%		\$11,462,000
CD 60% GMP		\$10,951,000

Schedule



Activity

30 Day Look Ahead

- Lay out pier locations
- Tie 86 piers
- Begin drilling pier holes
- Building pad complete

Key Consultants/Contractors

- Architect: PBK Architects
- MEP: DBR Engineering
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- AV/IT: WJHW Consultants
- D. Wilson Construction Co.

Key Owner Issues or Concerns

- Need steel shop drawing approvals

Recent Photo



Scope

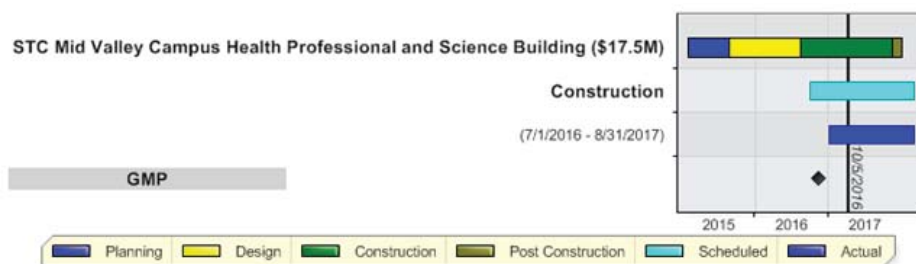
A new multilevel Health Professions and Science Building to house the following spaces:

- Science Classrooms
 1. Chemistry
 2. Physics
 3. Biology
 4. Engineering
- Laboratory Classrooms
- Departmental Offices
- Classrooms
- Computer labs

Budget

	Current Budget
GMP	\$14,453,387

Schedule



Activity

30 Day Look Ahead

- Complete pad excavation and testing.
- Complete power transfer by AEP and remove portions of existing primary line within pad as needed.
- Begin installation of select fill for building pad.

Key Consultants/Contractors

- ROFA Architects
- DBR- MEP
- HALFF -CIVIL
- Skanska USA

Key Owner Issues or Concerns

- Permit Pending
- Schedule completion Priority Project

Recent Photo



Mid Valley Student Services Addition

Scorecard #17

Status: **Submitted**

10/05/2016



Scope

Student Services Building will include but not limited to:

- Cafeteria
- Lounge Space
- Building Support
- Offices
- Student Admissions

14,262 sq. ft

Budget

	Initial Budget
Total	\$3,850,923

Schedule

STC Mid Valley Campus Student Services Building Expansion (\$3.3M)

GMP

Construction
(9/10/2016 - 8/31/2017)



Activity

30 Day Look Ahead

- Issuance of permit.
- Continue selective demolition.

Key Consultants/Contractors

- Architect: ROFA Architects
- Structural: Hinojosa Engineering
- MEP: DBR Engineering
- Civil: Half Associates
- CMR: Skanska USA

Key Owner Issues or Concerns

- Schedule

Recent Photo



Mid Valley Thermal Plant Expansion

Scorecard #16
10/05/2016



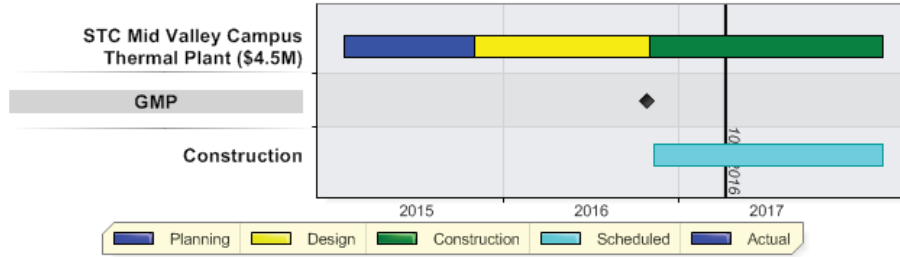
Scope

Design for a New Thermal Energy Plant for the Mid Valley Campus to include all new STC Bond projects and Retrofit of all existing buildings

Budget

	Initial Budget
Construction	\$4,506,269

Schedule



Activity

30 Day Look Ahead

- Continue installation of CMU walls.
- Continue MEP rough-ins within walls.
- Begin erection of structural steel.
- Begin installation of CT Yd. piers.

Key Consultants/Contractors

- DBR Engineering
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- Half Civil
- Skanska USA

Key Owner Issues or Concerns

- Unforeseen underground concrete slabs

Recent Photo



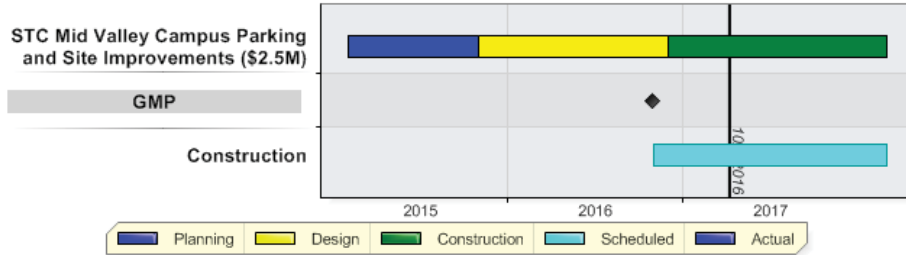
Scope

Design of all Civil Engineering , Landscaping and Surveying for All the Mid Valley Campus Bond Projects which includes a new parking lot

Budget

	Initial Budget
Construction	\$2,479,153

Schedule



Activity

30 Day Look Ahead

- Complete installation and compaction of flex base at parking area.
- Continue installation of CHW lines and pressure testing as required.
- Continue installation of IT Duct Banks
- Complete installation of new AEP switchgear pads and related conduit.
- Complete AEP power transfer to Bldgs. A, B & F.

Key Consultants/Contractors

- Halff Civil
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- DBR Engineering
- Skanska USA

Key Owner Issues or Concerns

- Unforseen underground concrete slabs

Recent Photo



Nursing and Allied Health Bldg

Scorecard #19
 Status: **Submitted**
 10/04/2016



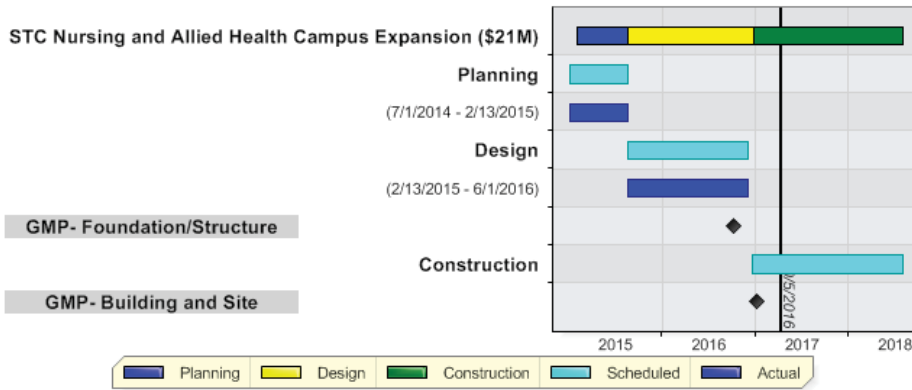
Scope

- Hospital Simulation Center
- Library
- Cafeteria
- Classrooms
- Offices

Budget

	Current Budget
Construction	\$16,600,000

Schedule



Activity

30 Day Look Ahead

- Underground Plumbing for South pour
- Underground Electrical for South pour
- Grade beam excavation for South pour

Key Consultants/Contractors

- ERO Architects
- 720 Design of Library
- Gutierrez Engineering
- D. Wilson Construction Co.

Key Owner Issues or Concerns

- Timeline of steel delivery
- Steel erector contract procurement
- ATT raceway to MDF room

Recent Photo



Scope

Technology Building will include but not limited to:

- Office/Administration Spaces
- Classroom/Computer Labs
- Open Labs
- Shared Spaces
- Shipping & Receiving
- Audio Visual
- IT

for a total ASF of 80,994.

Budget

	Initial Budget
Total	\$15,010,638

Schedule



Activity

30 Day Look Ahead

- Continue installation of overhead MEP rough-ins.
- Continue installation of UG plumbing rough-ins.
- Continue installation of structural steel improvements at roof line.

Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: ECON Enterprises

Key Owner Issues or Concern

- NO current concerns

Recent Photo



Scope

Civil, Sitework, Landscaping and Surveying for the Renovations to the STC Technology Campus

Budget

	Initial Budget
Construction	\$650,000

Schedule



Activity

30 Day Look Ahead

- Issuance of permit.
- Continue selective demolition.

Key Consultants/Contractors

- Hinojosa Engineering
- EGV Architects
- ECON Construction

Key Owner Issues or Concerns

- Hinojosa Engineering Add services in process
- Site plans not complete for Bidding

Recent Photo



STC 2013 Bond Construction Program - Starr Health / Science Building

Scorecard #17

Status: Submitted

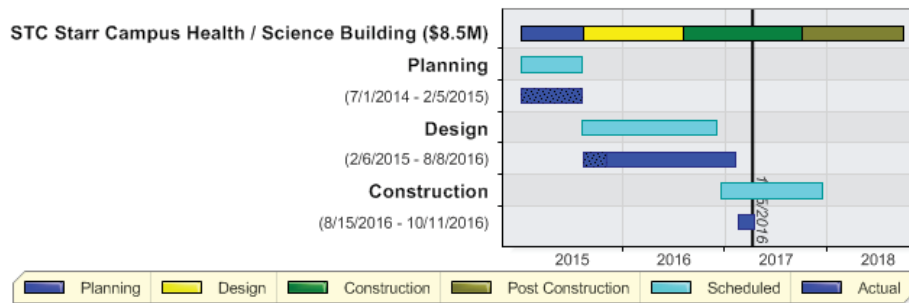
10/03/2016



Scope

	Initial Program	Current Program
Building SF	48,690	51,611
Budget	\$8,500,000	\$8,500,000
SD Estimate		\$9,067,012
DD Estimate		Pending
30% CD Est		Pending
Partial GMP	Fndn & Structure	\$1,736,000
Partial GMP	Building	\$7,785,000
60% CD GMP	Combined Total	\$9,521,000

Schedule



Activity

30 Day Look Ahead

- Building lay out for footings
- Rebar deliveries

Key Consultants/Contractors

- Architect: Mata+Garcia
- MEP: Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt Engineering
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Verification of locations for data floor boxes
- Steel shop drawing approvals
- Steel erector procurement

Recent Photo



STC Construction Bond Program - Thermal Plant

Scorecard #14

Status: **Submitted**

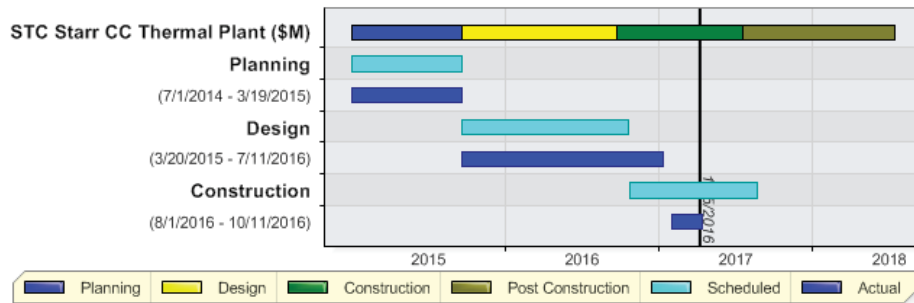
10/03/2016



Scope

	Initial Program	Current Program
Building SF	4,000	4,000
Budget	\$3,800,000	\$3,800,000
SD Estimate		\$4,100,000
DD Estimate		Pending
30% CD Est		Pending
60% CD GMP		\$3,911,000

Schedule



Activity

30 Day Look Ahead

- GMP approved by BOT on 6/28/16
- CMR to mobilized 08/08/16

Key Consultants/Contractors

- Prime Consultant: Sigma HN
- Architect Consultant: M+G
- Structural: CLH Engineering
- MEP: Sigma HN Engineering
- Civil: Melden & Hunt

Key Owner Issues or Concerns

- On budget and on time

Recent Photo



**South Texas College
Non-Bond Commitments and Expenditures
As of October 27, 2016**

I. Non-Bond Commitments				
Project Name - Item Description	Approved Board Dates	Board Approved Expenditures	Not Board Approved Projected Expenditures	Actual GMP/Projected Expenditures
Nursing & Allied Health				
1 Thermal Plant	10/27/2015	\$ 103,350	\$ 2,716,000	\$ 2,819,350
2 Thermal Plant Parking and Site Improvement		-	217,000	217,000
NAH Campus Subtotal		\$ 103,350	\$ 2,933,000	\$ 3,036,350
Mid Valley Campus				
3 Library Retrofit	10/27/2015	\$ 119,600	\$ 2,111,710	\$ 2,231,310
4 Workforce Retrofit		-	100,000	100,000
Mid Valley Campus Subtotal		\$ 119,600	\$ 2,211,710	\$ 2,331,310
Starr County Campus				
5 Workforce Retrofit		\$ -	\$ 180,000	\$ 180,000
Starr Campus Subtotal		\$ -	\$ 180,000	\$ 180,000
Regional Center for Public Safety Excellence				
6 Parking and Site Improvements		\$ -	\$ 1,000,000	\$ 1,000,000
Regional Center for Public Safety Excellence Subtotal		\$ -	\$ 1,000,000	\$ 1,000,000
Total Non-Bond Expenditures		\$ 222,950	\$ 6,324,710	\$ 6,547,660

II. Bond Budget Deficits - Board Approved - as of October 27, 2016				
Project Name - Item Description	Approved Board Dates	Bond Budget Deficits	Non-Bond Budget Deficits	Total Deficits
1 Mid Valley Campus Thermal Plant Alternate 1 & 2	4/26/2016	\$ 718,947.00	\$ -	\$ 718,947.00
2 Starr County Campus Thermal Plant Alternate	6/28/2016	788,305.00	-	788,305.00
3 Parking and Site Improvements GMP Variance	9/27/2016	171,819.00	-	171,819.00
4 Tech Campus Parking & Site Improvements > 5% CCL Adjustment Fee - Hinojosa Engineering	8/23/2016	88,528.85	-	88,528.85
Total Non-Bond Funds Required to Cover Bond Budget Deficits		\$ 1,767,599.85	\$ -	\$ 1,767,599.85

III. Bond Budget Deficits - Not Board Approved - as of October 27, 2016				
Project Name - Item Description	Proposed Board Dates	Proposed Bond Budget Deficits	Non-Bond Budget Deficits	Total Deficits
1 Non-Bond Mid Valley Campus Library Furniture Consultant Fee	10/27/2016	\$ -	\$ 18,613.36	\$ 18,613.36
2 Non-Bond NAH Campus Thermal Plant AV/IT Consultant Fee	10/27/2016	-	8,850.00	8,850.00
3 Mid Valley Campus Thermal Plant > 5% CCL Adjustment Fee -DBR Engineering	10/27/2016	60,780.24	-	60,780.24
4 NAH Campus Parking and Site Improvements GMP Variance	10/27/2016	892,733.00	-	892,733.00
5 Starr County Campus Library Expansion GMP Variance	10/27/2016	900,000.00	-	900,000.00
Total Non-Bond Funds Required to Cover Bond Budget Deficits		\$ 1,853,513.24	\$ 27,463.36	\$ 1,880,976.60

Total Non-Bond Funds Expenditures (I, II, and III)	\$ 3,621,113.09	\$ 6,575,123.36	\$ 10,196,236.45
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IV. Additional Projected Deficits CCL/GMP			
Item Description	Proposed Bond Budget Deficits	Non-Bond Budget Deficits	Total Deficits
Additional Projected Deficits CCL/GMP - per Broadus and Associates	\$ 4,489,575	\$ -	\$ 4,489,575

Grand Total Non-Bond Funds Expenditures (I, II, III, and IV)	\$ 8,110,688	\$ 6,575,123	\$ 14,685,811
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Review and Action as Necessary on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates, and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program will be reviewed and discussed at the October 27, 2016 Board meeting. Action may be taken as necessary.

Purpose

The Board will be asked to review and approve the updated Master Program Schedule for all projects in the 2013 Bond Construction Program. The timeline provides start and ending dates for each phase of the project including approval of the Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program projects.

Background

On October 11, 2016, Broaddus and Associates provided an update to the Facilities Committee with changes to the Pecan North Academic Building only and committed to update the other projects in a bar chart timeline at the next Facilities Committee and Board Meeting on October 27, 2016.

At this time, Broaddus and Associates will be providing an update of the GMP schedule, completion dates, and occupancy dates for the entire bond program.

The timeline includes the following information, for each project in the 2013 Bond Construction Program:

- **Guaranteed Maximum Price (GMP)** indicates the deadline for Broaddus & Associates to submit and recommend Board approval of a GMP.
- **Temporary Certification of Occupancy** – this is the date at which furniture, fixtures, and equipment can be installed, but regular occupancy is not permitted.
- **Completion dates** - including substantial completion and final completion, establish deadlines for the design and construction teams to complete phases of the project.
- **Occupancy dates** - based upon completion dates, above, and indicate when students, faculty, and staff will be able to fully utilize the facilities.

Enclosed Documents

Enclosed is an updated timeline in a Gantt format for the scheduled delivery of Guaranteed Maximum Prices (GMPs), temporary certifications of occupancy, completion, and unrestricted occupancy as provided by Broaddus & Associates.

In addition, College Administration has included an overall program schedule based on the Gantt chart provided by Broaddus & Associates.

Presenters

Representatives from Broaddus & Associates will be present at the Facilities Committee meeting and the Regular Board Meeting to present the updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates.

Recommended Action

The Facilities Committee will review the proposed revisions to the timeline for the scheduled delivery of Guaranteed Maximum Prices (GMPs), temporary certifications of occupancy, completion, and unrestricted occupancy, and will be asked to recommend Board action as appropriate.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize action as appropriate regarding the proposed revisions to the timeline for the scheduled delivery of Guaranteed Maximum Prices (GMPs), temporary certifications of occupancy, completion, and unrestricted occupancy as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes action as appropriate regarding the proposed revisions to the timeline for the scheduled delivery of Guaranteed Maximum Prices (GMPs), temporary certifications of occupancy, completion, and unrestricted occupancy as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

161018 - STC Bond Program - Master Program Schedule

DATE: 18-Oct-16

Activity ID	Activity Name	Original Duration	Start	Finish	2014												2015												2016												2017												2018														
					A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O
161018 - STC Bond Program - Master Program Schedule					1554d	01-Nov-13 A	01-Feb-18																																																												
PECAN CAMPUS					1543d	01-Nov-13 A	22-Jan-18																																																												
Pecan Campus North Academic Building (Project 1 -RG) PRIORITY PROJECT SPRING 2018					1543d	01-Nov-13 A	22-Jan-18																																																												
A1000	Successful Bond Election	22d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																													
A1010	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A	01-Jul-14 A,																																																												
A1020	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A	24-Feb-15 A,																																																												
A1030	Design Phase	239d	24-Apr-15 A	01-Jul-16 A		24-Apr-15 A	01-Jul-16 A,																																																												
A1040	Solicitation & Approval of GMP	89d	24-May-16 A	28-Jun-16 A		24-May-16 A	28-Jun-16 A,																																																												
A1050	Construction Phase 11 Mo. Proposed - 11 Mo. Actual	362d	03-Aug-16 A	20-Sep-17		03-Aug-16 A	20-Sep-17,																																																												
A5320	TCO / Floor	0d		14-Aug-17*			14-Aug-17*																																																												
A5330	Building FF&E Make Ready	120d	17-Aug-17	14-Dec-17		17-Aug-17	14-Dec-17,																																																												
A5340	Final Completion for Move In	0d		08-Jan-18*			08-Jan-18*																																																												
A5350	Faculty Start	0d	15-Jan-18*				15-Jan-18*																																																												
A5360	Classes Begin	0d	22-Jan-18*				22-Jan-18*																																																												
Pecan Campus South Academic Building (Project 2 -RG) PRIORITY PROJECT SPRING 2018					938d	01-Nov-13 A	22-Jan-18																																																												
A1060	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																													
A1070	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A	01-Jul-14 A,																																																												
A1080	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A	24-Feb-15 A,																																																												
A1090	Design Phase	284d	24-Apr-15 A	01-Sep-16 A		24-Apr-15 A	01-Sep-16 A,																																																												
A1100	Solicitation & Approval of GMP	65d	23-Jun-16 A	23-Aug-16 A		23-Jun-16 A	23-Aug-16 A,																																																												
A1110	Construction Phase 11 Mo. Proposed - 11 Mo. Actual	358d	24-Aug-16 A	15-Sep-17		24-Aug-16 A	15-Sep-17, cost																																																												
A5370	TCO / Floor	0d		15-Sep-17*			15-Sep-17*																																																												
A5380	Building FF&E Make Ready	99d	17-Sep-17	24-Dec-17		17-Sep-17	24-Dec-17,																																																												
A5390	Final Completion for Move In	0d		24-Dec-17*			24-Dec-17*																																																												
A5400	Faculty Start	0d	03-Jan-18*				03-Jan-18*																																																												
A5410	Classes Begin	0d	22-Jan-18*				22-Jan-18*																																																												
Pecan Campus STEM Building (Project 3 -RG) PRIORITY PROJECT SPRING 2018					938d	01-Nov-13 A	22-Jan-18																																																												
A1120	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																													
A1130	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A	01-Jul-14 A,																																																												
A1140	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A	24-Feb-15 A,																																																												
A1150	Design Phase	348d	16-Feb-15 A	01-Sep-16 A		16-Feb-15 A	01-Sep-16 A,																																																												
A1160	Solicitation & Approval of GMP	79d	23-Jun-16 A	23-Aug-16 A		23-Jun-16 A	23-Aug-16 A,																																																												
A1170	Construction Phase 14 Mo Proposed - 15 Mo Actual	419d	24-Aug-16 A	15-Nov-17		24-Aug-16 A	15-Nov-17, cost																																																												
A5420	TCO / Floor	0d		15-Nov-17*			15-Nov-17*																																																												
A5430	Building FF&E Make Ready	38d	17-Nov-17	24-Dec-17		17-Nov-17	24-Dec-17,																																																												
A5440	Final Completion for Move In	0d		24-Dec-17*			24-Dec-17*																																																												
A5450	Faculty Start	0d	03-Jan-18*				03-Jan-18*																																																												
A5460	Classes Begin	0d	22-Jan-18*				22-Jan-18*																																																												
Pecan Campus Student Support Services and Activities Building (Project 4 -RG)					938d	01-Nov-13 A	22-Jan-18																																																												
A1180	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																													
A1190	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A	01-Jul-14 A,																																																												
A1200	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A	24-Feb-15 A,																																																												
A1210	Design Phase	215d	30-Apr-15 A	30-Sep-16 A		30-Apr-15 A	30-Sep-16 A,																																																												
A1220	Solicitation & Approval of GMP	197d	03-May-16 A	14-Sep-16 A		03-May-16 A	14-Sep-16 A,																																																												
A1230	Construction Phase 11 Mo Proposed - 12 Mo Actual (10.20.17)	327d	19-Sep-16 A	20-Dec-17		19-Sep-16 A	20-Dec-17, cost																																																												
A5520	TCO / Floor	0d		05-Dec-17*			05-Dec-17*																																																												
A5530	Building FF&E Make Ready	17d	08-Dec-17	24-Dec-17		08-Dec-17	24-Dec-17,																																																												
A5540	Final Completion for Move In	0d		24-Dec-17*			24-Dec-17*																																																												

Date	Revision	Checked	Approved



161018 - STC Bond Program - Master Program Schedule

DATE: 18-Oct-16

Activity ID	Activity Name	Original Duration	Start	Finish	2014 2015 2016 2017 2018																																																																
					2014													2015													2016													2017													2018												
					A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
A5620	TCO / Floor	0d		03-Jul-17*																																																																	
A5630	Building FF&E Make Ready	42d	05-Jul-17	15-Aug-17																																																																	
A5640	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5650	Faculty Start	0d	21-Aug-17*																																																																		
A5660	Classes Begin	0d	28-Aug-17*																																																																		
Mid Valley Campus Workforce Training Center Expansion (Project 13 -DG)					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
A2500	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																															
A2510	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A2520	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A2530	Design Phase	266d	20-Mar-15 A	21-Nov-16		20-Mar-15 A, 21-Nov-16,																																																															
A2540	Solicitation & Approval of GMP	54d	01-Jun-16 A	15-Oct-16		01-Jun-16 A, 15-Oct-16,																																																															
A2550	Construction Phase <i>Pending due to budget issues - remove from CM@R</i>	311d	22-Oct-16*	28-Aug-17		22-Oct-16*, 28-Aug-17,																																																															
A5670	TCO / Floor	0d		03-Jul-17*																																																																	
A5680	Building FF&E Make Ready	42d	05-Jul-17	15-Aug-17																																																																	
A5690	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5700	Faculty Start	0d	21-Aug-17*																																																																		
A5710	Classes Begin	0d	28-Aug-17*																																																																		
Mid Valley Campus Thermal Plant (Project 15 -DG)					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
A1840	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																															
A1850	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1860	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1870	Design Phase	199d	27-Apr-15 A	15-May-16 A		27-Apr-15 A, 15-May-16 A,																																																															
A1880	Solicitation & Approval of GMP	57d	01-Mar-16 A	26-Apr-16 A		01-Mar-16 A, 26-Apr-16 A,																																																															
A1890	Construction Phase	244d	01-Jun-16 A	27-Mar-17		01-Jun-16 A, 27-Mar-17,																																																															
Mid Valley Campus Parking and Site Improvements (Project 16 -DG)					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
A1790	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1800	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1810	Design Phase	223d	18-May-15 A	15-May-16 A		18-May-15 A, 15-May-16 A,																																																															
A1820	Solicitation & Approval of GMP	54d	01-Mar-16 A	26-Apr-16 A		01-Mar-16 A, 26-Apr-16 A,																																																															
A1830	Construction Phase <i>7 Mo. Proposed -</i>	456d	01-May-16 A	08-Aug-17		01-May-16 A, 08-Aug-17,																																																															
STARR COUNTY CAMPUS					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
Starr County Campus Health Professions & Science Bldg. (Project 17 -RG) PRIORITY PROJECT FALL 2017					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
A1720	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																															
A1730	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1740	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1750	Design Phase	324d	20-Feb-15 A	29-Jul-16 A		20-Feb-15 A, 29-Jul-16 A,																																																															
A1760	Solicitation & Approval of GMP	0d	26-Aug-16 A	27-Sep-16 A		26-Aug-16 A, 27-Sep-16 A,																																																															
A1770	Construction Phase <i>12 Mo Proposed - 14 Mo Actual</i>	376d	03-Oct-16 A	15-Oct-17		03-Oct-16 A, 15-Oct-17,																																																															
A1950	Building FF&E Make Ready	45d	02-Jul-17	15-Aug-17		02-Jul-17, 15-Aug-17,																																																															
A1780	TCO / Floor	0d		02-Jul-17*																																																																	
A1960	Final Completion for Move In	0d		15-Aug-17*																																																																	
A1970	Faculty Start	0d	21-Aug-17*																																																																		
A1980	Classes Begin	0d	28-Aug-17*																																																																		
Starr County Campus New library (Project 18 -RG)					◆ TCO / Floor ◆ Final Completion for Move In ◆ Faculty Start ◆ Classes Begin																																																																
A1660	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A	03-Dec-13 A,																																																															
A1670	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1680	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1690	Design Phase	289d	10-Apr-15 A	09-Sep-16 A		10-Apr-15 A, 09-Sep-16 A,																																																															
A1700	Solicitation & Approval of GMP	21d	05-Oct-16 A	25-Oct-16		05-Oct-16 A, 25-Oct-16,																																																															

Construction duration must improve 2.5 mo. to meeting a 2017 Fall Semester

Date	Revision	Checked	Approved



161018 - STC Bond Program - Master Program Schedule

DATE: 18-Oct-16

Activity ID	Activity Name	Original Duration	Start	Finish	2014 2015 2016 2017 2018																																																																
					2014													2015													2016													2017													2018												
					A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
A1710	Construction Phase 11 Mo Proposed -	305d	01-Nov-16*	01-Sep-17																																																																	
A5720	TCO / Floor	0d		17-Jul-17*																																																																	
A5730	Building FF&E Make Ready	28d	19-Jul-17	15-Aug-17																																																																	
A5740	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5750	Faculty Start	0d	21-Aug-17*																																																																		
A5760	Classes Begin	0d	28-Aug-17*																																																																		
Starr County Campus Student Activities Building Expansion (Project 21 -RG)					01-Sep-17, Starr County Campus Student																																																																
A2620	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A																																																																
A2630	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A2640	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A2650	Design Phase	286d	20-Mar-15 A	15-Nov-16		20-Mar-15 A, 15-Nov-16,																																																															
A2660	Solicitation & Approval of GMP	22d	21-Oct-16*	21-Nov-16		21-Oct-16*, 21-Nov-16,																																																															
A2670	Construction Phase 11 Mo. Proposed -	202d	22-Nov-16*	01-Sep-17		22-Nov-16*, 01-Sep-17,																																																															
A5770	TCO / Floor	0d		25-Jul-17*																																																																	
A5780	Building FF&E Make Ready	20d	27-Jul-17	15-Aug-17																																																																	
A5790	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5800	Faculty Start	0d	21-Aug-17*																																																																		
A5810	Classes Begin	0d	28-Aug-17*																																																																		
Starr County Campus Student Service Building Expansion (Project 20 -RG)					01-Sep-17, Starr County Campus Student																																																																
A1540	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A																																																																
A1550	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1560	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1570	Design Phase	266d	20-Mar-15 A	03-Nov-16		20-Mar-15 A, 03-Nov-16,																																																															
A5110	SD Approval	0d		13-Jul-15 A		SD Approval																																																															
A1580	Solicitation & Approval of GMP	159d	20-Nov-15 A	04-Nov-16		20-Nov-15 A, 04-Nov-16,																																																															
A1590	Construction Phase 11 Mo Proposed -	299d	07-Nov-16*	01-Sep-17		07-Nov-16*, 01-Sep-17,																																																															
A5820	TCO / Floor	0d		25-Jul-17*																																																																	
A5830	Building FF&E Make Ready	20d	27-Jul-17	15-Aug-17																																																																	
A5840	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5850	Faculty Start	0d	21-Aug-17*																																																																		
A5860	Classes Begin	0d	28-Aug-17*																																																																		
Starr County Campus Workforce Training Center Expansion (Project 19 -DG)					01-Sep-17, Starr County Campus Workfor																																																																
A1600	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A																																																																
A1610	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1620	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A		22-Aug-14 A, 24-Feb-15 A,																																																															
A1630	Design Phase	266d	20-Mar-15 A	14-Nov-16		20-Mar-15 A, 14-Nov-16,																																																															
A1640	Approval of GMP	11d	15-Oct-16	25-Oct-16		15-Oct-16, 25-Oct-16,																																																															
A1650	Construction Phase Pending due to budget issues - remove from CM@R	305d	01-Nov-16	01-Sep-17		01-Nov-16, 01-Sep-17,																																																															
A5870	TCO / Floor	0d		25-Jul-17*																																																																	
A5880	Building FF&E Make Ready	20d	27-Jul-17	15-Aug-17																																																																	
A5890	Final Completion for Move In	0d		15-Aug-17*																																																																	
A5900	Faculty Start	0d	21-Aug-17*																																																																		
A5910	Classes Begin	0d	28-Aug-17*																																																																		
Starr County Campus Thermal Plant (Project 22 -RG)					03-Jul-17, Starr County Campus Thermal Plant																																																																
A1420	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A																																																																
A1430	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A		01-Jun-14 A, 01-Jul-14 A,																																																															
A1440	Solicitation & Approval of Architects / Engineers	20d	27-Jan-15 A	24-Feb-15 A		27-Jan-15 A, 24-Feb-15 A,																																																															
A1450	Design Phase	205d	04-Jun-15 A	29-Jul-16 A		04-Jun-15 A, 29-Jul-16 A,																																																															

Date	Revision	Checked	Approved



161018 - STC Bond Program - Master Program Schedule

DATE: 18-Oct-16

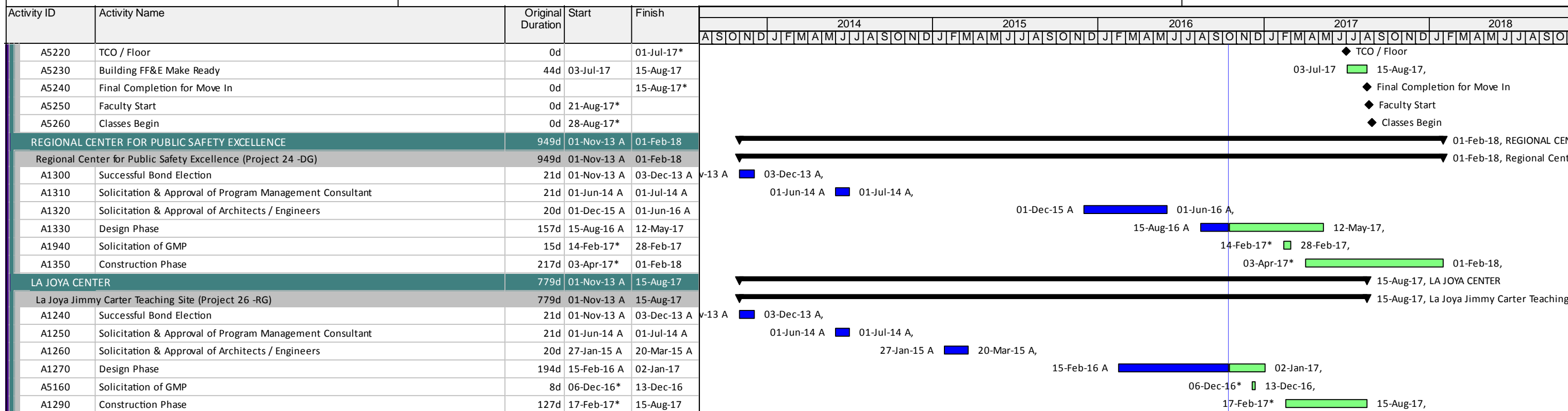
Activity ID	Activity Name	Original Duration	Start	Finish	Gantt Chart																																																																
					2014													2015													2016													2017													2018												
					A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
A1460	Solicitation & Approval of GMP	96d	03-May-16 A	28-Jun-16 A	03-May-16 A 28-Jun-16 A																																																																
A1470	Construction Phase 11 mo Proposed -	272d	01-Sep-16 A	03-Jul-17	01-Sep-16 A 03-Jul-17																																																																
Starr County Campus Parking and Site Improvements (Project 23 -RG)					01-Sep-17, Starr County Campus Parking																																																																
A1360	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A 03-Dec-13 A																																																																
A1370	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A	01-Jun-14 A 01-Jul-14 A																																																																
A1380	Solicitation & Approval of Architects / Engineers	20d	27-Jan-15 A	24-Feb-15 A	27-Jan-15 A 24-Feb-15 A																																																																
A1390	Design Phase	230d	04-Jun-15 A	31-Aug-16 A	04-Jun-15 A 31-Aug-16 A																																																																
A1400	Solicitation & Approval of GMP	0d	26-Aug-16 A	17-Oct-16	26-Aug-16 A 17-Oct-16																																																																
A1410	Construction Phase 10 Mo. Proposed -	305d	01-Nov-16*	01-Sep-17	01-Nov-16* 01-Sep-17																																																																
NURSING & ALLIED CAMPUS					22-Jan-18, NURSING & ALLIED CAMPUS																																																																
Nursing and Allied Health Campus Expansion (Project 7 -DG) PRIORITY PROJECT SPRING 2018					22-Jan-18, Nursing and Allied Health																																																																
A2320	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A 03-Dec-13 A																																																																
A2330	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A	01-Jun-14 A 01-Jul-14 A																																																																
A2340	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A	22-Aug-14 A 24-Feb-15 A																																																																
A2350	Design Phase	311d	13-Feb-15 A	03-Jun-16 A	13-Feb-15 A 03-Jun-16 A																																																																
A2360	Solicitation & Approval of GMP	54d	14-Jun-16 A	26-Jul-16 A	14-Jun-16 A 26-Jul-16 A																																																																
A2370	Construction Phase 14 Mo Proposed - 18 Mo Actual	581d	15-Jun-16 A	01-Dec-17	15-Jun-16 A 01-Dec-17, cost																																																																
A5170	TCO / Floor	0d		01-Dec-17*	01-Dec-17, cost																																																																
A5180	Building FF&E Make Ready	22d	03-Dec-17	24-Dec-17	03-Dec-17 24-Dec-17																																																																
A5190	Final Completion for Move In	0d		24-Dec-17*	Final Completion for Move In																																																																
A5200	Faculty Start	0d	03-Jan-18*		Faculty Start																																																																
A5210	Classes Begin	0d	22-Jan-18*		Classes Begin																																																																
Nursing and Allied Health Campus Parking and Site Improvements (Project 8 -DG)					01-Nov-17, Nursing and Allied Health																																																																
A2260	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A 03-Dec-13 A																																																																
A2270	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A	01-Jun-14 A 01-Jul-14 A																																																																
A2280	Solicitation & Approval of Architects / Engineers	65d	22-Aug-14 A	24-Feb-15 A	22-Aug-14 A 24-Feb-15 A																																																																
A2290	Design Phase	258d	27-Apr-15 A	24-Feb-16 A	27-Apr-15 A 24-Feb-16 A																																																																
A2300	Solicitation & Approval of GMP	54d	22-Jun-16 A	25-Oct-16	22-Jun-16 A 25-Oct-16																																																																
A2310	Construction Phase 8 Mo Proposed - 12 Actual	365d	02-Nov-16*	01-Nov-17	02-Nov-16* 01-Nov-17, cost																																																																
TECHNOLOGY CAMPUS					28-Aug-17, TECHNOLOGY CAMPUS																																																																
Technology Campus Southwest Building Renovation (Project 9 -DG) PRIORITY PROJECT FALL 2017					28-Aug-17, Technology Campus Southwest																																																																
A2200	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A 03-Dec-13 A																																																																
A2210	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A	01-Jun-14 A 01-Jul-14 A																																																																
A2220	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A	22-Aug-14 A 24-Feb-15 A																																																																
A2230	Design Phase	309d	20-Mar-15 A	29-Jul-16 A	20-Mar-15 A 29-Jul-16 A																																																																
A2240	Solicitation & Approval of GMP	85d	01-Jun-16 A	29-Jun-16 A	01-Jun-16 A 29-Jun-16 A																																																																
A2250	Construction Phase 12 Mo Proposed - 12 Actual	315d	15-Aug-16 A	15-Aug-17	15-Aug-16 A 15-Aug-17																																																																
A5270	TCO / Floor	0d		01-Jul-17*	TCO / Floor																																																																
A5280	Building FF&E Make Ready	44d	03-Jul-17	15-Aug-17	03-Jul-17 15-Aug-17																																																																
A5290	Final Completion for Move In	0d		15-Aug-17*	Final Completion for Move In																																																																
A5300	Faculty Start	0d	21-Aug-17*		Faculty Start																																																																
A5310	Classes Begin	0d	28-Aug-17*		Classes Begin																																																																
Technology Campus Parking and Site Improvements (Project 10 -DG)					28-Aug-17, Technology Campus Parking and Site Improvements																																																																
A2140	Successful Bond Election	21d	01-Nov-13 A	03-Dec-13 A	v-13 A 03-Dec-13 A																																																																
A2150	Solicitation & Approval of Program Management Consultant	21d	01-Jun-14 A	01-Jul-14 A	01-Jun-14 A 01-Jul-14 A																																																																
A2160	Solicitation & Approval of Architects / Engineers	20d	22-Aug-14 A	24-Feb-15 A	22-Aug-14 A 24-Feb-15 A																																																																
A2170	Design Phase	282d	27-Apr-15 A	27-Sep-16 A	27-Apr-15 A 27-Sep-16 A																																																																
A2180	Solicitation & Approval of GMP	85d	01-Jun-16 A	27-Sep-16 A	01-Jun-16 A 27-Sep-16 A																																																																
A2190	Construction Phase 12 Mo Proposed - 12 Mo Actual	301d	15-Jul-16 A	01-Aug-17	15-Jul-16 A 01-Aug-17																																																																

Date	Revision	Checked	Approved



161018 - STC Bond Program - Master Program Schedule

DATE: 18-Oct-16



Date	Revision	Checked	Approved

2013 Bond Construction Program Schedule

#	Projects	Board Approval GMP Schedule	Revised Dates as of 10/21/16		Target Dates as of 10/21/16	Construction Period	Revised Dates as of 10/21/16	Semester	STC Academic Timeline	
		Revised Schedule As of 8/3/16	Construction Start Date	Substantial Completion Date	Temp Cert. of Occupancy (TCO) Target Date		FFF Completion of FFE & Make Ready		Faculty Start Date	Classes Begin
Buildings , Expansions and Renovations										
<i>Pecan Campus</i>										
1	North Academic Building	06/28/16	8/3/2016	9/20/17	8/14/2017*	11 months	12/14/17	Spring 2018	1/15/2018*	1/22/2018*
2	South Academic Building	08/23/16	8/24/2016	9/15/2017	9/15/2017*	11 months	12/24/17	Spring 2018	1/3/2018*	1/22/2018*
3	STEM Building	08/23/16	8/24/2016	11/15/2017	11/15/2017*	15months	12/24/17	Spring 2018	1/3/2018*	1/22/2018*
4	Student Activities Building and Cafeteria	09/14/16	9/19/2016	12/20/2017	12/5/2017*	12 months	12/24/17	Spring 2018	1/3/2018*	1/22/2018*
<i>Mid-Valley Campus</i>										
5	Health Professions and Science Building	07/26/16	8/15/2016	8/22/2017	7/10/17*	12 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
6	Library Expansion	10/27/16	11/28/2016*	8/28/2017	7/3/17*	9 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
7	Student Services Building Expansion	07/26/16	8/01/2016	8/28/2017	7/3/17*	12 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
8	Workforce Training Center Expansion	10/27/16	10/22/2016*	8/28/2017	7/3/17*	10 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
<i>Starr County Campus</i>										
9	Health Professions and Science Building Partial GMP	07/26/16	8/15/2016							
	Health Professions and Science Building Package 2	09/27/16	10/3/2016	10/15/2017	7/02/2017*	12 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
10	Library	10/27/16	11/1/2016*	9/1/2017	7/17/2017*	10 months	8/15/2017	Early Fall 2017	8/21/2017*	8/28/2017*
11	Student Activities Building Expansion	11/21/16	11/22/2016*	9/1/2017	7/25/2017*	9 months	8/15/2017	Early Fall 2017	8/21/2017*	8/28/2017*
12	Student Services Building Expansion	11/04/16	11/7/2016*	9/1/2017	7/25/2017*	10 months	8/15/2017	Early Fall 2017	8/21/2017*	8/28/2017*
13	Workforce Training Center Expansion	10/27/16	11/1/2016	9/1/2017	7/25/2017*	10 months	8/15/2017	Early Fall 2017	8/21/2017*	8/28/2017*
<i>Nursing & Allied Campus</i>										
14	Campus Expansion Package 1	05/24/16	6/15/2016			18 months			1/3/2018*	1/22/2018*
	Campus Expansion Package 2	07/26/16	9/1/2016	12/1/2017	12/01/2017*	15 months	12/24/17	Spring 2018	1/3/2018*	1/22/2018*
<i>Technology Campus</i>										
15	Southwest Building Renovation Demolition Package	03/29/16	5/2016			3 months			8/21/2017*	8/28/2017*
	Southwest Building Renovation Building Package	06/28/16	8/15/2016	8/15/2017	07/1/2017*	12 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
<i>Regional Center for Public Safety Excellence</i>										
16	Training Facility	2/28/2017	4/3/2017*	2/1/2018		10 months		Summer 2018		
<i>La Joya Center</i>										
17	Training Labs Improvements	12/13/2016	2/17/2017*	8/15/2017		6 months		Fall 2017		
Thermal Plants										
18	Pecan Campus Thermal Plant Expansion	11/24/15	12/01/2015	10/30/2016		10 months		Fall 2016		
19	Mid Valley Thermal Plant	04/26/16	6/1/2016	3/27/2017		9 months		Spring 2017		
20	Starr County Thermal Plant	06/28/16	9/1/2016	7/3/2017		10 months		Fall 2017		
21	Nursing and Allied Health Campus Thermal Plant*	10/27/16	11/2016	9/2017		10 months		Fall 2017	1/3/2018	1/16/2018
Parking & Site Improvements										
22	Pecan Campus Parking and Site Improvements	09/23/16	11/1/2016*	9/1/2017		9 months		Fall 2017		
23	Mid Valley Campus Parking and Site Improvements	04/26/16	5/1/2016	8/8/2017		10 months		Fall 2017		
24	Starr County Campus Parking and Site Improvements Partial		11/1/2016*	9/1/2017		10 months				
	Starr County Campus Parking and Site Improvements Package 2	10/27/16	11/1/2016*	9/1/2017		10 months		Fall 2017		
25	Nursing and Allied Health Campus Parking and Site Improvements	10/27/16	11/2/2016*	11/1/2017		12 months		Spring 2018		
26	Technology Campus Parking and Site Improvements	06/28/16	7/15/2016	8/1/2017	7/1/17*	11 months	8/15/2017	Fall 2017	8/21/2017*	8/28/2017*
27	Regional Center for Public Safety Parking and Site Improvements									

Indicates date shown on B&A schedule but moved to November FCM

Document prepared by College staff and based on master schedule timeline prepared by Broaddus & Associates

Review and Discussion of Guaranteed Maximum Prices for Non-Bond Nursing and Allied Health Campus Thermal Plant Project and Thermal Plant Parking and Site Improvements Project

On October 11, 2016, Broaddus & Associates recommended approval of Guaranteed Maximum Prices (GMPs) for two projects:

- Non-Bond Nursing and Allied Health Campus Thermal Plant
- Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements

The Facilities Committee questioned the GMP for the Thermal Plant project, and asked whether Broaddus & Associates or the construction and design teams had considered alternatives to reduce the costs. Broaddus & Associates agreed to further review the costs and to present any alternatives at a subsequent meeting.

Because the Facilities Committee took no action on the Thermal Plant project, the Construction Manager-at-Risk recommended postponing action on the GMP for the Parking and Site Improvements project. Any design changes related to the Thermal Plant might impact the site improvements.

On October 18, 2016, Broaddus & Associates informed staff that they planned to postpone any further recommendation for action on the GMPs for these two projects until November 8, 2016.

No action is recommended. This item is included for the Committee's information.

Review and Action as Necessary on Guaranteed Maximum Price for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements

Approval of a Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements is requested.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted GMP is necessary for the CM@R to begin with the work to meet their overall construction schedule. R. Gutierrez Engineering Corporations has completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees.

Background

Approval of the GMP will allow for the construction to begin and is in an effort for the CM@R to meet their overall construction schedule. The engineer has provided the necessary construction documents to D. Wilson Construction Company which has provided the GMP in the amount of \$2,314,648.

Construction Cost Limitation (CCL)	\$1,100,000
IT Duct Banks	<u>321,915</u>
Revised CCL	<u>\$1,421,915</u>
Less:	
Total Proposed GMP	<u>2,314,648</u>

Budget Deficit Variance	<u>(\$892,733)</u>
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Value Management Option

Alternate #1 Delete Bus Drop off Area	\$46,219
Alternate #2 Delete 72 Parking Spaces	\$96,740
Alternate #3	<u>\$108,685</u>
<ul style="list-style-type: none"> • Provide Road Bond in lieu of Lime Treatment • Provide standard broom finished concrete sidewalks in lieu of colored stamped concrete sidewalks • Reduction in steel bollard quantities • Deletion of LED light bollards 	
Total Alternates	<u>\$251,644</u>

Revised GMP, if VM Options Approved	<u>\$2,063,004</u>
Revised Budget Deficit Variance	<u>(\$641,089)</u>

Funding Source

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements project is \$1,421,915. Funds are budgeted in the 2013 Bond Construction budget for fiscal year 2016-2017. Additional funds are required from the Non Bond Construction budget in the amount of \$892,733 to cover the budget shortfall. If alternates are approved, the revised deficit variance amount is required from the Non-Bond Construction budget. This amount will be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls.

Broaddus and Associates has previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings are not yet realized at this time and currently the College's risk exposure is unknown.

Reviewers

The GMP has been reviewed by Broaddus and Associates Cost Control Estimator Joseph Gonzalez, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates, a description of the GMP submitted by D. Wilson Construction Company and a plan indicating the locations of the proposed alternates are enclosed.

Presenters

Representatives from Broaddus and Associates, R. Gutierrez Engineering Corporation, and D. Wilson Construction Company will be present at the Facilities Committee meeting to present the proposed Guaranteed Maximum Price.

Committee Recommendation

At a special Facilities Committee meeting on October 27, 2016, the Facilities Committee will be asked to recommend Board action as necessary regarding the Guaranteed Maximum Price (GMP) in the amount of \$2,314,648 with D. Wilson Construction Company and possible utilization of additional Non-Bond funds to cover the bond budget deficit variance for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Guaranteed Maximum Price (GMP) in the amount of \$2,314,648 with D. Wilson Construction Company and possible utilization of additional Non-Bond funds to cover the bond budget deficit variance for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Guaranteed Maximum Price (GMP) in the amount of \$2,314,648 with D. Wilson Construction Company and possible utilization of additional Non-Bond funds to cover the bond budget deficit variance for the 2013 Bond Construction Nursing and Allied Health Campus Parking and Site Improvements as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President



MEMORANDUM

To: Ricardo de la Garza, Associate AIA, Director, and FP&C

From: Gilbert Gallegos AIA, Senior Vice President

Date: October 25, 2016

Subject: Nursing and Allied Health Parking and Site Improvements Maximum Price (GMP) from D. Wilson Construction, Inc.

Re: 2013 South Texas College Bond Construction Program – Nursing and Allied Health Parking and Site Improvements - GMP

Broaddus & Associates is pleased to request approval of the Guaranteed Maximum Price (GMP) for the STC Nursing and Allied Health Parking and Site Improvements. This GMP Includes all new site utilities and storm drainage, parking, lighting, landscaping and irrigation for the entire site as presented. There are 150 new general parking spaces and 29 faculty parking spaces designed as well as a bus drop off area and a service drive. The plan also includes the continuation of the campus perimeter drive.

The GMP's for Nursing and Allied Health Campus Parking and Site Improvement Project includes all the materials and labor for the project scope.

The pricing is based on 90% drawings for the site improvements designed by the Civil Engineering firm of R. Gutierrez Engineering, Inc.

Broaddus & Associates Cost Control Estimator, Joseph Gonzalez, has reviewed the GMP for the Nursing and Allied Health Parking and Site Improvements Project and concurs with the pricing in the Construction Manager-at-Risk's proposal. We therefore request that the Facilities Committee consider recommending to the Board of Trustees that they approve these proposals as presented.



South Texas College – Nursing & Allied Health Campus
 Parking and Site Improvements GMP
 Guaranteed Maximum Price

October 17, 2016

Schedule of Values

JOB: STC Nursing Allied & Health Parking Lot & Site Improvements		PRINTED: 1:47:50 PM	
Est. Start Date: Monday, October 17, 2016		Addendum:	
Completion:		Alternates: 0	
Days:		Contract docs: 0	
Months:		Liquidated damages:	
PLAN SF:		Sub list required:	

Schedule of Values							
CSI Section	Division Title			Base Bid	Site Alternate Deduct 1	Site Alternate Deduct 2	VE PACKAGE
01 00 00	GENERAL REQUIREMENTS			232,890	(450)	(943)	(1,059)
03 00 00	CONCRETE			—			(46,800)
04 00 00	MASONRY			7,134			
05 00 00	STRUCTURAL STEEL			6,093			(4,026)
07 00 00	MOISTURE PROTECTION			inc			
09 00 00	FINISHES			3,800			
26 00 00	ELECTRICAL			352,000			(9,000)
27 00 00	STRUCTURED CABLING			inc			
31 00 00	EARTHWORK			1,573,610	(43,000)	(90,000)	(41,288)
	CONTRACTOR DESIGN CONTINGENCY			23,000			
	CONSTRUCTION PHASE FEE		3.60%	78,319	(1,564)	(3,274)	(3,678)
	INSURANCE SUBTOTAL			-			
	BOND SUBTOTAL			26,595	(522)	(1,093)	(1,228)
	SUBTOTALS:			2,280,441	(45,536)	(95,310)	(107,079)
	OWNER'S CONTINGENCY (NO FEE)			34,207	(683)	(1,430)	(1,606)
	GMP TOTAL:			2,314,648	(46,219)	(96,740)	(108,685)

General Construction

Design Build

Construction Management

REVISIONS
 CITY 8M - (MALLETT CITY 04/10/16)
 NORTHWEST 8002283.30
 EASTING 84545.07 FT.
 LOCAL B.M. 105 OF 0288 INLET
 NORTHWEST 1550976.08
 EASTING 84545.07 FT.

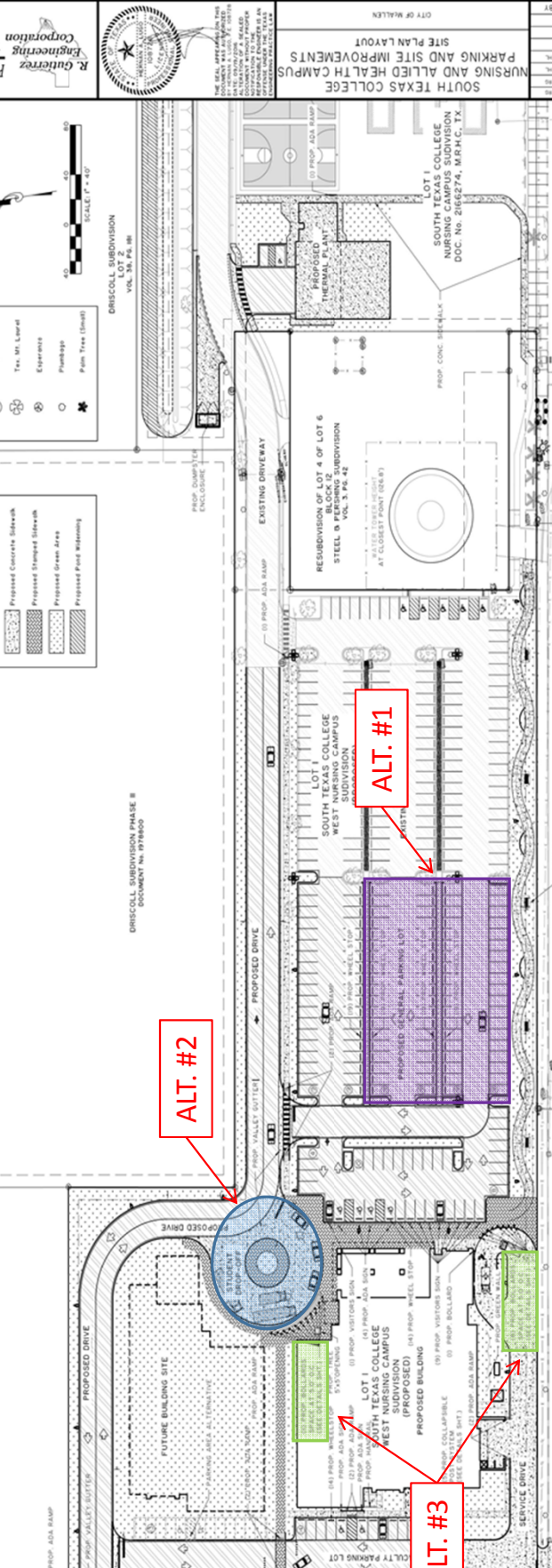
LEGEND
 EXISTING PARKING SPACES: 121
 TOTAL PARKING SPACES: 500
 EXISTING ADA PARKING SPACES: 5
 TOTAL ADA PARKING SPACES: 15
 EXISTING ASPHALT DRIVEWAY: 15,000 SQ. FT.
 TOTAL ADA PARKING SPACES: 15

LEGEND
 Proposed Building
 Proposed Fire Lane Line
 Proposed Asphalt Pavement
 Proposed Concrete Pavement
 Proposed Concrete Slabwork
 Proposed Stamped Slabwork
 Proposed Green Area
 Proposed Paved Walkway

LEGEND
 Live Oak 6" dia.
 Wild Olive
 Cream Myrtle
 Tex. M. Laurel
 Cypress
 Flamboyant
 Palm Tree (Small)

LEGEND
 Proposed Building
 Proposed Fire Lane Line
 Proposed Asphalt Pavement
 Proposed Concrete Pavement
 Proposed Concrete Slabwork
 Proposed Stamped Slabwork
 Proposed Green Area
 Proposed Paved Walkway

REVISIONS
 CITY 8M - (MALLETT CITY 04/10/16)
 NORTHWEST 8002283.30
 EASTING 84545.07 FT.
 LOCAL B.M. 105 OF 0288 INLET
 NORTHWEST 1550976.08
 EASTING 84545.07 FT.



ITEM	DESCRIPTION	UNIT	QUANTITY	ITEM SUMMARY LABEL (COMPUTER AREA)	UNIT	QUANTITY
1	ASPHALT PAVEMENT	SQ.	15,000	ASPHALT PAVEMENT	SQ.	15,000
2	CONCRETE PAVEMENT	SQ.	2,000	CONCRETE PAVEMENT	SQ.	2,000
3	CONCRETE SLABWORK	SQ.	10,000	CONCRETE SLABWORK	SQ.	10,000
4	STAMPED CONCRETE	SQ.	1,000	STAMPED CONCRETE	SQ.	1,000
5	GREEN AREA	SQ.	5,000	GREEN AREA	SQ.	5,000
6	PAVED WALKWAY	SQ.	1,000	PAVED WALKWAY	SQ.	1,000
7	ASPHALT DRIVEWAY	SQ.	15,000	ASPHALT DRIVEWAY	SQ.	15,000
8	CONCRETE DRIVEWAY	SQ.	2,000	CONCRETE DRIVEWAY	SQ.	2,000
9	CONCRETE SLABWORK	SQ.	10,000	CONCRETE SLABWORK	SQ.	10,000
10	STAMPED CONCRETE	SQ.	1,000	STAMPED CONCRETE	SQ.	1,000
11	GREEN AREA	SQ.	5,000	GREEN AREA	SQ.	5,000
12	PAVED WALKWAY	SQ.	1,000	PAVED WALKWAY	SQ.	1,000
13	ASPHALT DRIVEWAY	SQ.	15,000	ASPHALT DRIVEWAY	SQ.	15,000
14	CONCRETE DRIVEWAY	SQ.	2,000	CONCRETE DRIVEWAY	SQ.	2,000
15	CONCRETE SLABWORK	SQ.	10,000	CONCRETE SLABWORK	SQ.	10,000
16	STAMPED CONCRETE	SQ.	1,000	STAMPED CONCRETE	SQ.	1,000
17	GREEN AREA	SQ.	5,000	GREEN AREA	SQ.	5,000
18	PAVED WALKWAY	SQ.	1,000	PAVED WALKWAY	SQ.	1,000

Review and Action as Necessary on Guaranteed Maximum Price for the 2013 Bond Construction Starr County Campus Library

Approval of a Guaranteed Maximum Price (GMP) for the 2013 Bond Construction Starr County Campus Library is requested.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted GMP is necessary for the CM@R to begin with the work to meet their overall construction schedule. Mata + Garcia Architects, LLP. has completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees.

Background

Mata + Garcia Architects, LLP. has completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees. Approval of the GMP will allow for the construction to begin and is in an effort for the CM@R to meet their overall construction schedule. The architect has provided the necessary construction documents to D. Wilson Construction Company which has provided the GMP in the amount of \$3,700,000.

Construction Cost Limitation (CCL)	\$2,800,000
Less:	
Total Proposed GMP	\$3,700,000
Budget Deficit Variance	<u>(\$900,000)</u>

Funding Source

The current Construction Cost Limitation (CCL) for the 2013 Bond Construction Starr County Campus Library project is \$2,800,000. Funds are budgeted in the 2013 Bond Construction budget for fiscal year 2016-2017. Additional funds are required from the Non-Bond Construction budget in the amount of \$900,000 to cover the budget shortfall. This amount will be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls.

Broaddus and Associates has previously stated that future bond buy out savings and unexpended design and construction contingency funds could be used to cover budget shortfalls. However, those savings are not yet realized at this time and currently the College's risk exposure is unknown.

Reviewers

The GMP has been reviewed by Broaddus and Associates Cost Control Estimator Joseph Gonzalez, and concurs with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates and a description of the GMP submitted by D. Wilson Construction Company is enclosed.

Presenters

Representatives from Broaddus and Associates, Mata + Garcia Architects, LLP., and D. Wilson Construction Company will be present at the Facilities Committee meeting to present the proposed Guaranteed Maximum Price.

Committee Recommendation

At a special Facilities Committee meeting on October 27, 2016, the Facilities Committee will be asked to recommend Board action as necessary regarding the Guaranteed Maximum Price (GMP) in the amount of \$3,700,000 with D. Wilson Construction Company and utilization of additional Non-Bond funds in the amount of \$900,000 for the 2013 Bond Construction Starr County Campus Library project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Guaranteed Maximum Price (GMP) in the amount of \$3,700,000 with D. Wilson Construction Company and utilization of additional Non-Bond funds in the amount of \$900,000 for the 2013 Bond Construction Starr County Campus Library project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Guaranteed Maximum Price (GMP) in the amount of \$3,700,000 with D. Wilson Construction Company and utilization of additional Non-Bond funds in the amount of \$900,000 for the 2013 Bond Construction Starr County Campus Library project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



MEMORANDUM

To: Ricardo de la Garza, Associate AIA, Director, FP&C
From: Gilbert Gallegos AIA, Senior Vice President
Date: October 27, 2016
Subject: Starr County Campus, Rio Grande City, Texas
Re: 2013 South Texas College Bond Construction Program – New Library GMP

Broaddus & Associates is pleased to bring forward a GMP for the STC Board of Trustees approval. This request is for the Starr County Campus New Library Building. The GMP is based on 60% Construction Documents from the Design Team of Mata Garcia Architects and includes all of the labor and materials for the project scope. The GMP provided is a not-to-exceed amount and with the Board of Trustee's approval will allow for the Construction Manager-at-Risk, D. Wilson Construction Company, to begin their construction work.

Broaddus & Associates Cost Control Estimator, Joseph Gonzalez, has reviewed the submitted Partial GMP for the Starr County Campus New Library Building and concurs with the pricing in the Construction Manager-at-Risk's proposal. We therefore request that the Facilities Committee consider recommending to the Board of Trustees that they approve this proposal for a GMP.



JOB: STC Starr Library
Est. Start Date: Monday, October 17, 2016
Completion: Wednesday, September 20, 2017
Days: 339
Months: 11
PLAN SF: 18,831

DWC Project No.: 15-711
 Contract docs: AIA
 Liquidated damages: \$1,000
 Sub list required: Yes

PRINTED: 10/17/16 5:23 PM

Schedule of Values

CSI Section	Starr Library 60% CD GMP	COST
01 00 00	GENERAL REQUIREMENTS	157,668
03 00 00	CONCRETE	181,133
04 00 00	MASONRY	120,000
05 00 00	STRUCTURAL STEEL	410,119
06 00 00	CARPENTRY	16,700
07 00 00	MOISTURE PROTECTION	428,119
08 00 00	DOORS & WINDOWS	422,050
09 00 00	FINISHES	508,673
10 00 00	SPECIALTIES	25,680
12 00 00	FURNISHINGS	6,230
14 00 00	CONVEYANCE SYSTEMS	—
21 00 00	FIRE SUPPRESSION	32,954
22 00 00	PLUMBING	66,800
23 00 00	HVAC	376,000
26 00 00	ELECTRICAL	574,000
27 00 00	STRUCTURED CABLING	inc
28 00 00	ELECTRONIC SAFETY AND SECURITY	—
31 00 00	EARTHWORK	117,555
	CONTRACTOR DESIGN CONTINGENCY	1.00% 37,000
	CONSTRUCTION PHASE FEE	3.60% 126,700
	INSURANCE SUBTOTAL	-
	BOND SUBTOTAL	37,076
	SUBTOTALS:	3,644,457
	PROPOSED GMP AMOUNT:	3,644,500
	OWNER'S CONTINGENCY (NO INSURANCE, BOND, or FEE)	1.50% 55,500
	SERVICES GMP TOTAL:	3,700,000

Review and Update on Guaranteed Maximum Prices for the 2013 Bond Construction Projects and Non-Bond Construction Projects

Broaddus and Associates has been asked to discuss the current status on the Guaranteed Maximum Price (GMP) for the projects noted below:

- 1. Mid Valley Campus Library Expansion**
- 2. Mid Valley Campus Library Renovation**
- 3. Mid Valley Campus Workforce Training Center Expansion**
- 4. Starr County Campus Student Services Building Expansion**
- 5. Starr County Campus Student Activities Building Expansion**
- 6. Starr County Campus Workforce Training Center Expansion**
- 7. Starr County Campus Parking and Site Improvements - Balance of Previously-Approved Partial GMP**

According to the Board-approved timeline for the delivery of GMPs, Broaddus & Associates was expected to deliver a recommendation for approval of the GMP for each of these projects to the Facilities Committee on October 11, 2016 or October 27, 2016, and to the Board of Trustees on October 27, 2016.

Broaddus & Associates has advised staff that they plan to deliver the GMPs for these projects in November 2016.

No action is requested. Staff from Broaddus & Associates has been asked to be prepared to answer questions about the status of pending GMPs.

Review and Action as Necessary on Color Boards for the 2013 Bond Construction Projects

- 1) Mid Valley Campus Health Professions and Science**
- 2) Mid Valley Campus Student Services Expansion**

Approval of the colors and finishes for the 2013 Bond Construction projects is requested.

Background

The architects have prepared color boards containing interior paint colors, wall finishes, flooring materials, millwork finishes, and wall tile for review by the Facilities Committee. The colors and finishes have been reviewed with College staff and Broaddus and Associates.

Enclosed Documents

Color boards and renderings are enclosed for the Committee's review.

Presenters

Representatives from ROFA attended the October 11, 2016 Facilities Committee meeting to present the color boards as follows:

Mid Valley Campus Health Professions and Science – ROFA
Mid Valley Campus Student Services Expansion – ROFA

In the renderings for the Mid Valley Campus Health Professions and Science Building, ROFA provided examples showing bright accent colors in classrooms, on the wall behind the teaching lectern and the classroom white board. Administration recommended neutral colors on this wall, as generally requested by faculty. The Facilities Committee accepted the recommendation, and asked the architect to revise the color scheme in classrooms.

The Facilities Committee also discussed the colors proposed for the restrooms in each building, and stated their preferences to the architect, who agreed to implement them.

The Facilities Committee recommended Board approval of the selection of revised colors and finishes for the 2013 Bond Construction Mid Valley Campus Health Professions and Science and Mid Valley Campus Student Services Expansion projects with the revisions as described.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the selection of revised colors and finishes for the 2013 Bond Construction Mid Valley Campus Health Professions and Science and Mid Valley Campus Student Services Expansion projects as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the selection of revised colors and finishes for the 2013 Bond Construction Mid Valley Campus Health Professions and Science and Mid Valley Campus Student Services Expansion projects as presented.

Approval Recommended:

**Shirley A. Reed, M.B.A., Ed.D.
President**

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



FIRST FLOOR LOBBY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



SECOND FLOOR LOBBY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



FIRST FLOOR CORRIDOR/STUDENT AREA

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



FIRST FLOOR CORRIDOR

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



SECOND FLOOR CORRIDOR

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



STUDENT INFORMATION COMMONS

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



STUDENT INFORMATION COMMONS

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



HEALTH PROFESSIONS DEPARTMENTAL WAITING AREA

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



NURSING LABORATORY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



SCIENCE DEPARTMENTAL WAITING AREA

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



ENGINEERING LABORATORY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



ENGINEERING - ELECTRONICS LABORATORY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



CHEMISTRY LABORATORY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



A&P LABORATORY (Anatomy & Physiology)

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



MIRCO BIO/GENETICS LABORATORY

HEALTH PROFESSIONS AND SCIENCE BUILDING



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



TYPICAL CLASSROOM

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



GALLERY

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



GALLERY

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



DINING ROOM

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



STUDENT ACTIVITIES

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



STUDENT ENROLLMENT CENTER

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



STUDENT ENROLLMENT CENTER

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



WOMEN

STUDENT SERVICES BUILDING EXPANSION



**SOUTH TEXAS
COLLEGE**

**MID-VALLEY
CAMPUS**



MEN

Review and Action as Necessary on Additional Services with Broaddus & Associates for Audio Visual/Information Technology Consultant Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant

Approval of additional services with Broaddus & Associates for Audio Visual/Information Technology (AV/IT) Consultant Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant is requested.

Purpose

Authorization is requested to approve additional services with Broaddus & Associates for the use of an AV/IT consultant to design the audio visual/information technology infrastructure for the new thermal plant at the Nursing and Allied Health Campus.

Justification

The use of an AV/IT consultant will provide the proper design of the infrastructure and be consistent with the current designs for the 2013 Bond Construction Program projects.

Background

On December 16, 2014, the Board previously approved additional services to Broaddus & Associates for consultant services by WHJW, Inc. in the amount of \$595,000 to provide AV/IT design services for the entire 2013 Bond Construction Program. The new Nursing and Allied Health Campus Thermal Plant will require AV/IT infrastructure to operate and provide connectivity to the rest of the campus and the College district. The use of the same consultant will allow for equitable system designs and consistency in plans and specifications.

Additional Service	Original Amount Entire Bond Program (Bond Funded)	Current Proposal NAH Campus Thermal Plant (Non-Bond Funded)	Revised Total
WHJW, Inc.	\$595,000	\$8,850	\$603,850

Funding Source

Funds are available in the FY 2016 – 2017 Non-Bond Construction budget.

Enclosed Documents

A proposal dated September 2, 2016 from Broaddus and Associates in the amount of \$7,600 with additional reimbursable not to exceed \$1,250 for a combined total of \$8,850 is enclosed. Broaddus and Associates will not be requesting a coordination fee for this additional service.

Presenters

Representatives from Broaddus & Associates will be present at the Facilities Committee meeting to address any questions related to the proposed consultant services.

The Facilities Committee recommended Board approval of additional services with Broaddus & Associates in the amount of not to exceed \$8,850 for Audio Visual/Information Technology consultant services for the Non-Bond Nursing and Allied Health Campus Thermal Plant as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize additional services with Broaddus & Associates in the amount of not to exceed \$8,850 for Audio Visual/Information Technology consultant services for the Non-Bond Nursing and Allied Health Campus Thermal Plant as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes additional services with Broaddus & Associates in the amount of not to exceed \$8,850 for Audio Visual/Information Technology consultant services for the Non-Bond Nursing and Allied Health Campus Thermal Plant as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



WRIGHTSON | JOHNSON | HADDON | WILLIAMS

Designers and Planners for Sound, Video, Multi-Media
Telecommunications, Broadcast, Theatre & Acoustics

Dallas • San Antonio • Denver

Via Email: dgonzalez@broaddusassociates.com

September 2, 2016

Mr. Gilbert Gallegos, AIA
Broaddus & Associates
1100 East Jasmine Avenue, Suite 102
McAllen, TX 78501

Re: **South Texas College (STC) Bond 2013 Project**
WJHW Additional Services Proposal (ASR #2) – NAH Thermal Plant

Dear Mr. Gallegos:

Thank you for requesting this fee proposal from Wrightson, Johnson, Haddon & Williams (WJHW) for Additional Services in regards to the structured cabling and video surveillance designs at the NAH Thermal Plant facility. This additional service was noted and recognized during email exchanges with Diana Bravo Gonzalez and Tim Weldon.

SCOPE OF SERVICES

WJHW will provide the following additional services:

- Design of the structured cabling, card access and video surveillance systems consistent with our base contract services.
- Assist the Architectural team in developing the essential functional and infrastructure requirements for the facility.
- Provide input for typical device locations on floor and ceiling plans, preliminary layouts in equipment rooms and conduit distribution requirements.
- Coordinate architectural and MEP infrastructure requirements with the A/E team.
- Work to develop final construction documents for each of the systems for which we have been given responsibility
- Provide Construction Administration services for these additions as outlined within our base proposal.

FEE

For the Consultative and Design Services outlined above, we propose to provide these services for the fixed fees of \$7,600 plus reimbursable expenses (additional reimbursable expenses shall not exceed \$1,250):

Building	Design Services Fee	Estimated Hours
NAH Thermal Plant	\$ 7,600	44

WJHW anticipates up to two (2) additional man days onsite as part of these additional efforts.

The terms and conditions in the original contract agreement dated December 18, 2014, shall apply to this document.

Thank you again for giving us the opportunity to prepare this additional services proposal. Please let me know if you have any questions or need anything else. We are prepared to begin our work upon receipt of your notice to proceed.

Best Regards,

Wrightson, Johnson, Haddon & Williams, Inc.

René Garza
Principal

ACCEPTED:

By _____

Title _____

Date _____

3424 Midcourt Road, Suite 124, Carrollton, TX 75006
972.934.3700 voice 972.934.3720 fax

Review and Action as Necessary on Amendment to Mechanical Electrical Plumbing Engineer (MEP) Agreement for the 2013 Bond Construction Mid Valley Campus Thermal Plant

Approval to amend the existing engineering agreement with DBR Inc. to include the additional scope items designed is requested.

Purpose

Authorization is requested to amend the current engineering agreement with DBR Inc. to include the design of the additional scope at the 2013 Bond Construction Mid Valley Campus Thermal Plant.

Justification

The engineer needs to be compensated based on a percentage of the Construction Cost Limitation and adjusted once the final Guaranteed Maximum price is approved.

The current engineering agreement with DBR Inc. states the following:
Reference Engineering Agreement

8.5 Basic Service Fee Compensation Adjustment

The basic fee lump sum compensation may be adjusted when authorized in writing by Owner and when the Construction Cost Limitation (CCL) increases more than 5% during any phase including acceptance of final GMP award amount. ..

The engineer's current fee is based on the construction cost limitation of \$3,800,000. On April 26, 2016, the GMP was approved in the amount of \$3,787,322 including approval of two alternates in the amount of \$718,947 to be paid out of non-bond funds, a combined total of \$4,506,269. On August 23, 2016, Board approved use of \$109,376 in buyout savings to reincorporate the deferred cooling tower. The revised GMP with the addition of the cooling tower is \$4,615,645. The engineer designed a project with an increased scope of work that is above and beyond the CCL.

Background

The current negotiated fee was based on a project scope of \$3,800,000 which was negotiated as a fixed fee of 7% for a total fee of \$266,000. The revised scope of work is \$5,329,845 based on the current GMP \$4,615,645 and the cost of the chillers at \$714,200. The fee was re-negotiated to 6.30% for a total revised fee of \$335,780.24

REVISED FEE SUMMARY						
MID VALLEY CAMPUS THERMAL PLANT						
DBR, Inc.	Project Cost	Fee Schedule Amount	Broaddus Offer	DBR, Inc. Counter	Recommended Fee	Fee Amount
Original CCL	\$3,800,000.00				7%	\$266,000.00
Base GMP	\$4,506,269.00					
Chillers	714,200.00					
Total Cost of Work	\$5,329,845.00	6.50%	6.25%	6.40%	6.30%	\$335,780.24

Breakdown of Fees

Revised Fee	\$335,780.24
Current Negotiated Fee	266,000.00
Additional Fee	<u>\$69,780.24</u>

Funding Source

Bond funds are budgeted in the Bond Construction budget for FY 2016-2017 and additional fund may be required from the Non-Bond Funds.

Presenters

Representatives from Broaddus & Associates will be present at the meeting to respond to questions.

The Facilities Committee recommended Board approval to amend the current AE contract with DBR Inc. to a fixed fee of \$335,780.24 based on 6.30% of \$5,329,845.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize amendment of the current AE contract with DBR Inc. to a fixed fee of \$335,780.24 based on 6.30% of \$5,329,845.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes amendment of the current AE contract with DBR Inc. to a fixed fee of \$335,780.24 based on 6.30% of \$5,329,845.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Amendment to the Agreement for Additional Services with Furniture Consulting Firm for the Non-Bond Mid Valley Campus Library Renovations

Approval to amend the agreement for additional services with the furniture consulting firm for the Non-Bond Mid Valley Campus Library Renovations is requested.

Purpose

Authorization is requested to approve additional services with the furniture consulting firm for selection of furniture at the Non-Bond Mid Valley Campus Library Renovation project.

Justification

Selection of furniture for the library that is consistent with the current 2013 Bond Construction Program proposed furniture selections is necessary to provide uniformity and equity at the College's facilities.

Background

On December 15, 2015, the Board approved HPG Design Group, LLC to provide furniture consulting for the 2013 Bond Construction projects. The Non-Bond Mid Valley Campus Library Renovation project was not part of the scope of services included in the agreement. A proposal has been provided by HPG Design Group, LLC to provide furniture consulting services for this project. Reimbursable expenses are not being requested.

The proposed additional services fees are as follows:

FEE SUMMARY				
DISTRICT WIDE FURNITURE CONSULTANT				
Consultant	Project	Fee Amount	Additional Service Proposed Fee	Fee Amount
HPG Design Group, LLC.	Original Bond Projects	\$237,090.00	\$-	\$237,090.00
	Mid Valley Campus Library Renovations	\$-	\$18,613.36	\$18,613.36
Total		\$237,090	\$18,613.36	\$255,703.36

Funding Source

Funds for these expenditures are budgeted in the Non-Bond Construction budget for FY 2016-2017, which increases the commitment of non-bond funds. Broaddus and Associates will not be requesting a coordination fee for this additional service since this is a separate agreement between the College and HPG Design Group, LLC.

Reviewers

The proposal has been reviewed by Broaddus and Associates and staff from the Facilities Planning and Construction department.

Enclosed Documents

A proposal from HPG Design Group, LLC. is enclosed.

Presenters

Representatives from Broaddus & Associates will be present at the Facilities Committee meeting to address any questions.

The Facilities Committee recommended Board approval of an amendment to the agreement for additional services with HPG Design Group, LLC. for furniture consulting services in the amount of \$18,613.36 for the Non-Bond Mid Valley Campus Library Renovation project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize amendment to the agreement for additional services with HPG Design Group, LLC. for furniture consulting services in the amount of \$18,613.36 for the Non-Bond Mid Valley Campus Library Renovation project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes amendment to the agreement for additional services with HPG Design Group, LLC. for furniture consulting services in the amount of \$18,613.36 for the Non-Bond Mid Valley Campus Library Renovation project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



architecture * interior design * planning * design-build constructors * bim consulting

October 6, 2016

Ricardo de la Garza
Director of Facilities, Planning & Construction
McAllen, Texas 78501

Re: Fee Proposal for the Mid Valley Library Expansion/Renovation Additional Services

Dear Mr. de la Garza,

HPG Design Group is pleased to provide South Texas College with our Fee Proposal to provide Additional Services with FF&E Services for the above referenced project.

SCOPE OF WORK

Pre-Construction Phase:

- Evaluate FF&E needs/requirements as needed with users
- Assist in reviewing furniture drawings from Vendor and Architect
- Assist in checking drawings for furniture ADA requirements
- Assisting in the reviewing of furniture specifications
- Assist in negotiating pricing with dealers (TXMAS) and value engineering
- Assist with schedules from Vendors
- Assist in reviewing drawings with MEP

Procurement Phase:

- Assist with furniture procurement
- Assist with cost analysis against available budget

Constructions Phase:

- Coordinate Installation logistics between Vendor, STC member and other project partners as required
- Verify that deficiencies have been corrected
- Assist with the furniture inspection with owner

Close-Out Phase:

- Coordinate preparation of the punch-list and implement corrective work
- Assist with the verification that all warranties and close out requirements are complete

FEE: \$18,613.36

Fee Arrangement and Schedule

Invoices will be billed monthly or at the completion of each phase of work, whichever occurs first and are due upon receipt. Based on the current knowledge of the project scope, we estimate our Professional Services Fee to be broken down by phases, which is based on FF&E budget cost of \$425,000.00. Project to end Fall Semester of 2017.

Special Conditions

Mutually acknowledged changes in the scope or design concept of the project, alternate design provisions, detached site-work structures not specifically mentioned herein and/or substantial revisions during construction are not included, and can be performed at our current rate schedule or as Additional Services.

The HPG Design Group does not warranty their Design Professional(s)/Engineer(s) work to be perfect and without fault. In the preparation of designs, drawings and specifications, errors and omissions may inadvertently be made by the HPG Design Group. Any error or omission by the HPG Design Group shall be corrected by HPG Design Group on the documents at no additional cost to the client. All costs required for the construction of the project are solely the responsibility of the Owner and are not to be paid, in whole or in part, by HPG Design Group.

HPG Design Group agrees to indemnify and hold harmless the Owner and the Client from damages, losses and expenses arising out of the negligent performance of the services provided by the HPG Design Group under this contract. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of HPG Design Group and its officers, directors, partners, employees, agents and sub-consultants, and any of them, to the Client and anyone claiming by, through or under the Client, for any and all claims, losses, costs or damages, of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors and omissions, strict liability, breach of contract or Warranty, expressed or implied, of HPG Design Group or their officers, directors, employees, agents or sub-consultants, or any of them, shall not exceed the total compensation received by the HPG Design Group under this Agreement.

We appreciate the opportunity to offer our services to South Texas Colleges and look forward to working with you. If this proposal is acceptable, please sign below and return one copy for our records. Please call if you have any questions or we can offer additional assistance.

Sincerely,



Hilda Perez Garcia
Principal

(Signature)

(Date)

Accepted by:

(Print Name)

(Title)

Terms and Conditions

HPG Design Group shall perform the services outlined in this agreement for the stated fee arrangement.

Fee

The total fee, except stated lump sum, shall be understood to be an estimate, based upon Scope of Services, and shall not be exceeded by more than ten percent, without written approval of the Client. Where the fee arrangement is to be on an hourly basis. The rates shall be those that prevail at the time services are rendered.

Billings/Payments

Invoices will be submitted monthly for services and reimbursable expenses and are due when rendered. Invoice shall be considered PAST DUE if not paid within 30 days after the invoice date and HPG Design Group may, without waiving any claim or right against Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice. A service charge will be charged at 1.5% (or the legal rate) per month on the unpaid balance. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay cost of collection, including reasonable attorneys' fees.

Access to Site

Unless otherwise stated, HPG Design Group will have access to the site for activities necessary for the performance of the services. HPG Design Group will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

Hidden Conditions and Hazardous Materials

A structural condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If HPG Design Group has reason to believe that such a condition may exist, HPG Design Group shall notify the Client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If (1) the Client fails to authorize such investigation or correction after due notification, or (2) HPG Design Group has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and HPG Design Group shall not be responsible for the existing condition nor any resulting damages to persons or property. HPG Design Group shall have no responsibility for the discovery, presence, handling, removal, disposal or exposure of persons to hazardous materials of any form.

Indemnifications

The Client shall indemnify and hold harmless HPG Design Group and all of its personnel from and against any and all claims, damages, losses and expenses (including reasonable attorney's fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except LB) or anyone for whose acts any of them may be liable. This indemnification shall include any claim, damage or losses due to the presence of hazardous materials.

Risk Allocation

In recognition of the relative risks, rewards and benefits of the project to both the Client and HPG Design Group, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, HPG Design Group's total liability to the Client, for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this agreement, from any cause or causes shall not exceed the amount of HPG Design Group's fee or other amount agreed upon when added under Special Conditions. Such causes include, but are not limited to, the HPG Design Group's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

Termination of Services

This agreement may be terminated upon 10 days' written notice by either party should the other fail to perform his obligations hereunder. In the event of termination, the Client shall pay HPG Design Group for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

Ownership Documents All documents produced by HPG Design Group under this agreement shall remain the property of HPG Design Group and may not be used by the Client for any other endeavor without the written consent of HPG Design Group.

Dispute Resolution

Any claim or dispute between the Client and HPG Design Group shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s). This agreement shall be governed by the laws of the principal place of business of HPG Design Group.

Update on Status of Non-Bond Program Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the Board.

CONSTRUCTION PROJECTS PROGRESS REPORT - October 4, 2016

Project number	PROJECT DESCRIPTION	Project Development			Design Phase			Solicitation of Proposals			Construction Phase					Project Manager	Architect/Engineer	Contractor
		Project Development	Board approval of A/E	Contract Negotiations	Concept Development	Schematic Approval	30%	60%	95%	100%	Solicit of Proposals	Approve Contractor	Construction Start	30%	50%			
Pecan Campus and Pecan Plaza																		
15-1-006	Pecan - Library Study Rooms Additions															Robert	Boullinghouse Simpson Gates Architects	TBD
	Pecan - Infrastructure for Portable Buildings - Phase II															Robert	Sigma Engineering	Zilo Electric
15-1-017	Pecan - Building K Enrollment Center															David	Boullinghouse Simpson Gates Architects	TBD
15-1-003	Pecan - Arbor Brick Columns Repair & Replacement (RR)	N/A	N/A													David	N/A	5 Starr
16-1-004	Pecan - Library Compact Shelving & Furniture	N/A	N/A													Robert	Library Staff	
16-1-014	Pecan - Sand Volleyball Courts															David		
16-1-001	Pecan - Building A Sign Replacement (RR)	N/A	N/A													Robert	Public Relations	
15-1-001	Pecan Plaza - GED Entrance and Office Area Improvements	N/A	N/A													Robert	M&O	
15-1-003	Pecan Plaza - Emergency Generator and Wiring															Sam	TBD	TBD
16-1-016	Pecan Plaza - Parking Area for Police Vehicles															David	R. Gutierrez Engineering	TBD
	Pecan Plaza - Renovation - Music Practice Rooms															Robert	FPC	O&M
Mid Valley Campus																		
16-2-007	MV - Covered Walkway for Building G															Sam	on hold	TBD
Technology Campus																		
15-3-004	TC - Building B Doors and Frame Replacement															Robert	ROFA	TBD
15-3-005	TC - GM Car Storage Area Upgrade															David	R. Gutierrez Engineers	Roth Excavating, Inc.
15-3-014	TC - Workforce Building Conference Room															Robert	ROFA	TBD
16-2-011	TC - Ford Lab Exhaust System															Sam	TBD	TBD
15-3-002	TC - Building D Exterior Metal Siding Repairs (RR)	N/A	N/A													Sam	N/A	TBD
15-3-003	TC - Repair Concrete Floor Mechanical Room (RR)	N/A	N/A													David	CLH Engineering	TBD
15-3-008	TC - Building B Concrete Floor Repairs (RR)	N/A	N/A													David	CLH Engineering	TBD
16-2-013	TC - Building B Domestic/Fire Sprinkler Lines (RR)															Sam	Half Associates	TBD
Nursing and Allied Health Campus																		
16-4-016	NAH - Resurface Parking Lot #2 (RR)															Robert	PCE	Mid Valley Paving
Starr County Campus																		
15-5-005	Starr - Building E & J Crisis Mgt Center Generator															Sam	DBR	TBD
16-4-018	Starr - Building F Site Grading & Sidewalk Replacement(RR)															Sam	Melden and Hunt	TBD
District Wide Improvements																		
13-6-003	DW - Automatic Doors Phase III															Robert	TBD	TBD
14-6-010	DW - Building to Building ADA Compliance Ph I II															Robert	Dannenbaum Engineering	TBD
14-6-013	DW - La Joya Monument Sign	N/A	N/A													David	N/A	TBD
14-6-014	DW - Marker Boards Replacement (RR)	N/A	N/A													Sam	N/A	TBD
15-6-001	DW - Outdoor Furniture	N/A	N/A													Rick	N/A	TBD
15-6-002	DW - Directional Signage	N/A	N/A													David	N/A	TBD
16-6-017	DW - Surveillance Cameras & Poles Campus Entrances	N/A	N/A													David	DPS	TBD
16-6-019	DW - Walkway LED Lighting Upgrade Ph I (RR)	N/A	N/A													Rick	M&O	TBD

For FY 2016-2017, 24 non-bond projects are currently in progress, 6 have been completed and 40 pending start up - 70 Total

Status of Non-Bond Construction Projects in Progress September 2016

Project	% Complete	Date to Complete	Current Activity	Original Budget	Comparison to Budget	Contract Amount	Amount Paid	Contract Balance
Pecan Campus								
Library Additional Study Rooms	15%	December 2016	1. Construction Phase 2. Bidding in Progress	\$ 54,000.00	TBD	TBD	\$ -	TBD
Infrastructure for Relocation of Portable Buildings-Phase II	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 350,000.00	\$ (22,337.93)	\$ 372,337.93	\$ 372,337.93	\$ -
Student Services Building K Enrollment Center	20%	January 2017	1. Construction Phase 2. Construction in Progress	\$ 490,000.00	\$ 8,600	\$ 408,600	\$ -	\$ -
Arbor Brick Columns Repair and Replacement	5%	November 2016	1. Construction Phase 2. Construction in Progress	\$ 60,000.00	\$ 10,528.00	\$ 49,472.00	\$ 49,472.00	\$ -
Library Compact Shelving and Furniture	15%	December 2016	1. Construction Phase 2. Bidding in Progress	\$ 400,000.00	\$ 5,347.92	\$ 394,652.08	\$ 394,652.08	\$ -
Sand Volleyball Courts	10%	May 2017	1. Project Development 2. Design in Progress	\$ 50,000.00	TBD	TBD	\$ -	\$ -
Building A Sign Replacement	0%	December 2016	1. Project Development 2. Design in Progress	\$ 10,000.00	TBD	TBD	\$ -	TBD
Pecan Plaza GED Entrance and Office Area Improvements	100%	August 2016	1. Construction Phase 2. Construction Complete	\$ 70,000.00	\$ 60,375.38	\$ 9,624.62	\$ 9,624.62	\$ -
Pecan Plaza Police Department Emergency Generator	95%	October 2016	1. Design Phase 2. Contract Negotiation	\$ 400,000.00	TBD	TBD	\$ -	TBD
Pecan Plaza Parking Area for Police Vehicles	95%	October 2016	1. Design Phase 2. Design in Progress	\$ 25,000.00	\$ 212.00	\$ 24,788.00	\$ 10,661.80	\$ 14,126.20
Pecan Plaza Renovation-Music Practice Rooms	100%	July 2016	1. Construction Phase 2. Construction Complete	\$ 25,000.00	TBD	TBD	\$ -	TBD
Pecan Campus Total				\$ 1,934,000.00	\$ 62,725.37	\$ 1,259,474.63	\$ 836,748.43	\$ 14,126.20

Project	% Complete	Date to Complete	Current Activity	Original Budget	Comparison to Budget	Contract Amount	Amount Paid	Contract Balance
Mid Valley Campus								
Covered Walkway for Building G	10%	August 2017	1. Project Development 2. Design in Progress	\$ 71,000.00	TBD	TBD	\$ -	TBD
Mid Valley Campus Total				\$ 71,000.00	\$ -	\$ -	\$ -	\$ -
Technology Campus								
Building B Main Door and Frame Replacement	5%	December 2016	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	\$ 12,867.00	\$ 37,133.00	\$ -	\$ 37,133.00
GM Car Storage Area Upgrade	90%	July 2016	1. Construction Phase 2. Contract Negotiations	\$ 275,000.00	TBD	TBD	\$ -	TBD
Building C Conference Room Addition	5%	December 2016	1. Construction Phase 2. Construction in Progress	\$ 60,000.00	\$ (17,767.00)	\$ 77,767.00	\$ -	\$ 77,767.00
Ford Lab Exhaust System	5%	December 2016	1. Project Development 2. Design in Progress	\$ 100,000.00	TBD	TBD	\$ -	TBD
Building D Exterior Metal Siding Repairs	75%	October 2016	1. Project Development 2. Design in Progress	\$ 35,000.00	TBD	TBD	\$ -	TBD
Repair Concrete Floor Mechanical Room	30%	October 2016	1. Design Phase 2. Design in Progress	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
Building B Concrete Floor Repairs	90%	October 2016	1. Project Development 2. Design in Progress	\$ 400,000.00	TBD	TBD	\$ -	TBD
Building B Domestic/Fire Sprinkler Lines	25%	October 2016	1. Construction Phase 2. Contract Negotiations	\$ 700,000.00	TBD	TBD	\$ -	TBD
Technology Campus Total				\$ 1,622,000.00	\$ (3,900.00)	\$ 115,900.00	\$ -	\$ 115,900.00
Nursing and Allied Health Campus								
Thermal Plant	80%	October 2016	1. Construction Phase 2. Bidding in Progress	\$ 2,650,000.00	TBD	TBD	\$ -	TBD
Resurface Parking Lot 2	100%	July 2016	1. Construction Phase 2. Construction Complete	\$ 250,000.00	\$ 151,632.70	\$ 98,367.30	\$ 98,367.30	\$ -
Nursing and Allied Health Campus Total				\$ 2,900,000.00	\$ 151,632.70	\$ 98,367.30	\$ 98,367.30	\$ -
Starr County Campus								

Project	% Complete	Date to Complete	Current Activity	Original Budget	Comparison to Budget	Contract Amount	Amount Paid	Contract Balance
Bldg E & J Crisis Management Center with Generator	95%	October 2016	1. Design Phase 2. Contract Negotiation	\$ 40,000.00	TBD	TBD	\$ -	TBD
Bldg F Site Grading and Sidewalk Replacement	5%	October 2016	1. Design Phase 2. Contract Negotiation	\$ 6,000.00	TBD	TBD	\$ -	TBD
Starr County Campus Total				\$ 46,000.00	\$ -	\$ -	\$ -	\$ -
District Wide								
Automatic Doors Phase III	5%	November 2016	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	TBD	TBD	\$ -	TBD
Building to Building ADA Accessibility Improvements Phase	100%	September 2016	1. Construction Phase 2. Construction Complete	\$ 400,000.00	\$ (68,170.04)	\$ 468,170.04	\$ 468,170.04	\$ -
La Joya Monument Sign	100%	August 2016	1. Construction Phase 2. Bidding in Progress	TBD	TBD	TBD	TBD	TBD
Marker Boards Replacement	50%	October 2016	1. Design Phase 2. Design in Progress	\$ 200,000.00	TBD	TBD	TBD	TBD
Outdoor Furniture	0%	January 2017	1. Design Phase 2. Design in Progress	\$ 25,000.00	TBD	TBD	TBD	TBD
Directional Signage Updates	20%	October 2016	1. Construction Phase 2. Construction in Progress	\$ 50,000.00	TBD	TBD	TBD	TBD
Surveillance Cameras and Poles Campus Entrances	50%	January 2017	1. Construction Phase 2. Bidding in Progress	\$ 155,000.00	TBD	TBD	TBD	TBD
Walkway LED Lighting Upgrade	15%	July 2017	1. Design Phase 2. Bidding in Progress	\$ 35,000.00	TBD	TBD	TBD	TBD
District Wide Total				\$ 930,000.00	\$ (68,170.04)	\$ 468,170.04	\$ 468,170.04	\$ -
Non-Bond Construction Project Total				\$ 7,503,000.00	\$ 142,288.03	\$ 1,941,911.97	\$ 1,403,285.77	\$ 130,026.20
For FY 2016 - 2017, 24 non-bond projects are currently in progress, 6 have been completed and 40 pending start up - 70 Total								

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of September 2016. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **September 2016**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:

It is recommended that the Board of Trustees approve the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of September 2016.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610 and the financial reports submitted for the month of September 2016.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$25,000.00 to less than \$125,000.00
Released Prior to Board Approval for September 2016
- B. Release of Checks for \$125,000.00 and Above
Board of Trustees Approval Required for September 2016
- C. Release of Checks for \$125,000.00 and Above
Released Prior to Board Approval (Policy 5610) for September 2016
- D. Release of Construction Fund Checks for September 2016
- E. Quarterly Investment Report for September 2016
- F. Summary of Revenue for September 2016
- G. Summary of State Appropriations Income for September 2016
- H. Summary of Property Tax Income for September 2016
- I. Summary of Expenditures by Classification for September 2016
- J. Summary of Expenditures by Function for September 2016
- K. Summary of Auxiliary Fund Revenues and Expenditures for September 2016
- L. Summary of Grant Revenues and Expenditures, September 2016
- M. Summary of Bid Solicitations
- N. Check Register for September 2016

FINANCIAL REPORTS

The Financial Reports are included in your Board packet under separate cover.

Review and Action as Necessary Regarding the Settlement Offered by the Texas Higher Education Coordinating Board Regarding the Audit on Continuing Education Formula Funding

On October 20, 2016, the Texas Higher Education Coordinating Board voted to approve the following motion:

“I move that the Board authorize its council to offer a final settlement on the following specific terms pursuant to Texas Rule of Evidence 601: that the current amount of \$1,157,805 be withheld from payments to South Texas College during fiscal year 2017; and furthermore, that the amount of \$1,112,401 already paid to South Texas College not be recouped; and furthermore, that this offer be contingent upon final acceptance by the Board of South Texas College.”

This offer of a final settlement is presented for acceptance by the South Texas College Board of Trustees.

On July 26, 2016 the Board authorized the President to retain legal counsel regarding the Texas Higher Education Coordinating Board Audit. Reports and updates may be provided in Executive Session. Any action must be taken in Open Session.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize action as necessary regarding the final settlement offered by the Texas Higher Education Coordinating Board (THECB), that the current amount of \$1,157,805 be withheld from payments by the THECB to South Texas College during fiscal year 2017; and furthermore, that the amount of \$1,112,401 already paid to South Texas College not be recouped, as presented.

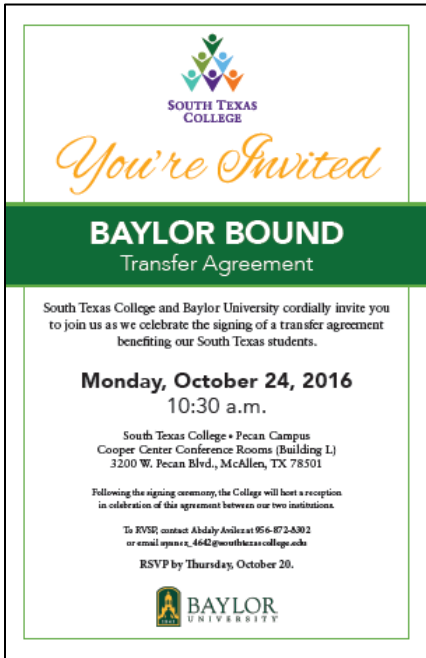
The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes action as necessary regarding the final settlement offered by the Texas Higher Education Coordinating Board (THECB), that the current amount of \$1,157,805 be withheld from payments by the THECB to South Texas College during fiscal year 2017; and furthermore, that the amount of \$1,112,401 already paid to South Texas College not be recouped, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

President's Report



In order to ease the process of transferring students and to foster academic relationships between the two institutions, South Texas College (“South Texas College”) and Baylor University (“Baylor”) held a **Transfer Agreement Signing Ceremony** on Monday, October 24, 2016, at the Cooper Center on the Pecan Campus. Baylor University and South Texas College are committed to expanding educational opportunities for the people of Texas. The citizens of Waco and Texas generally already benefit greatly from the presence of both Baylor University and South Texas College.

While Baylor University has received transfer students from South Texas College for years, both institutions desired to strengthen their ties by establishing a transfer agreement for the benefit of students and the state of Texas. The program is intended to serve South Texas College students who, upon meeting the criteria below, will transfer to Baylor University toward the goal of completing their undergraduate degree.



**A Tribute to Star
Supporters of Education
October 13, 2016**

**Corinthian Banquet &
Special Event Center**

South Texas College held the 11th Annual *A Night with the Stars* event on Thursday, October 13, 2016. I had the privilege of providing a warm welcome to the members of the South Texas College Board of Trustees, Mr. Roy de León, Board Chair, Mrs. Graciela Farias, Board Vice Chair, Ms. Rose Benavidez, Former Board Chair, Gary Gurwitz, Former Board Chair, and Mr. Paul R. Rodriguez, Former Board Secretary. I also welcomed all who support the College’s Valley Scholars Program, especially the evening’s honorees, the Mission Regional Medical Center, Kennetha Foster, Chief Nursing Officer, and the PSJA ISD, Dr. Narciso Garcia, Deputy Superintendent for Administration and Ms. Vera Boda, College Transitions Specialist Lead. Appreciation was extended to Dr. Anahid Petrosian, Interim Vice President for Academic Affairs, and Jessica Garcia, Valley Scholars Coordinator, for all of their efforts with this annual event, the STC Jazz Ensemble musicians, the very talented STC Culinary Arts Department for the creation of a delicious sweet table for all to enjoy, as well as to the dancers from the Rhythm Room for their beautiful performance. The evening was special as we joined to celebrate and recognize our Valley Scholars “the Brightest and Best” of the Valley, and to thank all in attendance for their continued strong support of the Program.

Students were invited to meet college representatives from their “dream schools,” at the **Fall 2016 College Fair**, which took place at the Mid Valley, Pecan, and Starr County Campuses on October 3, 4th and 5th, respectively.



FALL 2016 COLLEGE FAIR

Start Here; Go Anywhere

Meet face-to-face with representatives from several universities!

For more information about the upcoming College Fairs, call the University Relations, Transfer & Articulation Center at (956) 872-1990.

OCTOBER 3
Mid-Valley Campus, Bldg. G Atrium

OCTOBER 4
Pecan Campus, Bldg. H Student Lounge

OCTOBER 5
Starr County Campus, Bldg. H Cafeteria

All locations 10 am - 2 pm

The Annual **Fall Festivals** took place at all South Texas College Campuses.



FALL FESTIVAL
... entertainment for the whole family!
FREE ADMISSION - LIVE MUSIC - FUN

SOUTH TEXAS COLLEGE'S STUDENT ORGANIZATIONS INVITE YOU TO OUR FALL FESTIVALS

OCTOBER 20
STARR CO CAMPUS
Parking Lot #1
North Entrance
6:00 p.m. - 9:00 p.m.

OCTOBER 25
MID-VALLEY CAMPUS
Pavilion
Located between Bldg A & B
6:00 p.m. - 9:00 p.m.

OCTOBER 26
TECHNOLOGY CAMPUS
Parking Lots #1 & #5
(Facing the Ware Rd Side)
6:00 p.m. - 9:00 p.m.

OCTOBER 27
PECAN CAMPUS
Courtyard by Flag Poles
Between Bldg G & K
6:00 p.m. - 9:00 p.m.

CARNIVAL RIDES, GAMES & FOOD (\$1-\$3)
Costume Contests (all campuses) begin @ 7:30 p.m. - Adult & Kid Categories

OCTOBER 20 & 25-27, 2016

For more information contact (956) 872-3528

STC Student Activities and Wellness

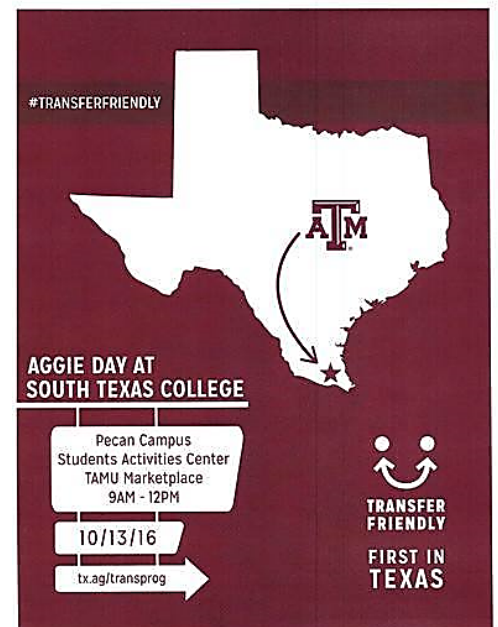


Join us for a fun filled evening open to both students and the community.
Admission is free and student organizations will be having booths
and tables set up for fundraising opportunities

2016 Fall Festival Celebration

Costume Contest, Rides!, Music!, Food!

South Texas College hosted **Aggie Day** on October 13th at the Pecan campus in McAllen. An admissions representative was on hand as well as representatives from the schools of: Agriculture, Architecture, Education, Engineering, Geosciences, Liberal Arts, Nursing, and Public Health & Science to meet with students.



#TRANSFERFRIENDLY

AGGIE DAY AT SOUTH TEXAS COLLEGE

Pecan Campus
Students Activities Center
TAMU Marketplace
9AM - 12PM

10/13/16

tx.ag/transprog

TRANSFER FRIENDLY
FIRST IN TEXAS

The Office of Student Rights and Responsibilities has offered assistance to South Texas College student clubs and organizations who may need help in resolving a conflict, developing successful partnerships, or in getting a head start on organization for the Spring 2017 Semester. Club and organization leaders are encouraged to call the Office of Student Rights and Responsibilities for a consultation.

Collaborative Problem-Solving Process:

- Discuss any issues, feelings and concerns.
- Examine concerns underling each person's position.
- Generating options to meet everyone's interests.
- Discuss how each options meets everyone's interest.
- Review steps to implement options, evaluation of options, how changes will be made.

Office of Student Rights & Responsibilities

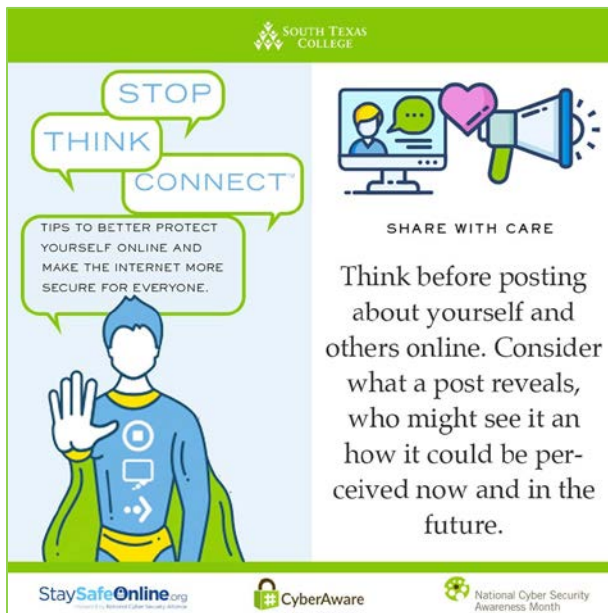
STUDENT AND ORGANIZATIONS

Need Help Organizing Your Club Calendar?
Need Help Planning Your Club Meetings?
Need Help With A Group Conflict?
A Facilitated Group Discussion May Be For You!

Time is one of our most valuable resources. How we chose to use it can mean the difference between a successful semester or one where we just get by. It is important for organizations and clubs to be organized and to manage internal conflict effectively.

If your organization or club needs help resolving a conflict, developing successful partnerships, or you are interested in getting a head start on organization for the Spring Semester, call or come by the Office of Student Rights and Responsibilities for a consultation.

<p>Collaborative Problem-Solving Process:</p> <ul style="list-style-type: none"> • Discuss any issues, feelings and concerns. • Examine concerns underling each person's position. • Generating options to meet everyone's interests. • Discuss how each options meets everyone's interest. • Review steps to implement options, evaluation of options, how changes will be made. 	<p>Contact Information:</p> <p>Office: Pecan Campus Building K2.1100 Phone: 956-872-2180 Email: orc@southtexascollege.edu Fax: 956-872-2500</p>
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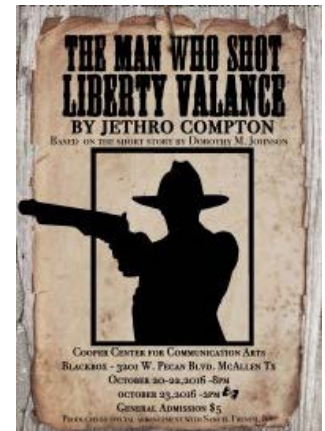
As part of **Cyber Awareness Month**, students, faculty and staff were encouraged to make a difference by “Keeping the Internet Safe & Secure.” It is a shared responsibility.

South Texas College Culinary Arts students showcased their creativity in a Cake Decorating II class. Here is a photo of one of their beautiful creations.



South Texas College's Theatre kicked off their seventh season this month with its production of Jethro Compton's adaptation of Dorothy M. Johnson's short story, **The Man Who Shot Liberty Valance**.

The production ran from Oct. 20-22 at 8 p.m., and included a matinee at 2PM. on Oct. 23. Performances took place at the College's Copper Center for Communication Arts Black Box Studio Theatre located on the Pecan Campus.



South Texas College held a *Hispanic Food Festival* on October 11th! Students proudly showcased their heritage with foods representative of different countries for all to enjoy.




South Texas College HVACR student, Jose Manuel De Leon, was awarded a \$2,000 scholarship by the Clifford H. "Ted" Rees, Jr. Scholarship Foundation. Jose was among 37 students across the nation, including four veterans, who collectively received more than \$63,000 to become technicians in the HVACR and water heating industry. The Rees Scholarship Foundation is a 501(c) (3) charitable foundation of the Air-Conditioning, Heating, and Refrigeration Institute (AHRI), and the Air Conditioning Contractors of America (ACCA). The Foundation was established to assist with the recruitment and competency of future HVACR and water heating technicians by awarding scholarships to qualified students enrolled in an institutionally accredited school. Eligible students must be preparing for a career in either residential or light commercial air conditioning, heating, or water heating, or commercial refrigeration. Since the Rees Scholarship Foundation was founded in 2003, it has awarded more than \$500,000 in scholarships to nearly 300 deserving students and instructors.





The Office of Career & Employer Services provided district-wide **Backpack to Briefcase Workshops**, which began September 20th and will continue to run through November 15, 2016.

Career and Employer Services Information Booths were available at all South Texas College campus October 3-28th:



**CAREER & EMPLOYER SERVICES
INFORMATION BOOTHS**

We welcome students to engage with our friendly staff and discover the employment resources the Office of Career and Employer Services has to offer. South Texas College students can register for our free online job portal which allows them to view our current job openings, upload or create a resume, review employment success videos, podcasts, tips and more. Additionally, students can inquire about our upcoming events, workshops and other recruitment efforts to maximize the successful employment of our students and graduates.

October Schedule

10/3/2016
STARR Campus
Bldg. E
10am - 2pm

10/4/2016
Pecan Campus
Bldg. H
10am - 2pm

10/17/2016
Technology Campus
Atrium
10am - 2pm

10/18/2016
Nursing & Allied Health
Campus
10am - 2pm

10/20/2016
Mid-Valley Campus
Bldg. F
10am - 2pm

CAREER & EMPLOYER
SERVICES

Technology Campus
Bldg. G Rm 116
(956) 872-6318

Pecan Campus
Bldg. K 2.924
(956) 872-2664

Backpack to Briefcase

Workshops for a Successful Career

Hosted by the Office of Career & Employer Services



Fall 2016 Schedule

Tuesday Sept. 20th Technology Campus Rm. C128 3:00 - 4:00pm

Tuesday Sept. 27th Pecan Campus Bldg. D Auditorium 6:00 - 7:00pm

Monday Oct. 5th Mid-Valley Campus Bldg. G Auditorium 2:30 - 3:30pm

Thursday Nov. 10th STARR Campus Bldg. E Auditorium 2:00 - 3:00pm

Thursday Nov. 15th NAH Campus CLE Lab 2.424 2:00 - 3:00pm

For more information or special accommodations please contact at (956) 872-6318




Burn2Earn at South Texas College invited faculty, staff and students to join them on Tuesday, October 11, 2016 for their second walk at the Pecan Campus Athletic Fields (Behind Bldg. M) from 11:30 am–12 noon for a brisk group walk. With the temperatures close to the 100s, the team made sure to provide water to all of the participants. Interested parties were reminded to wear comfortable walking shoes.



The University of Houston – Victoria is currently recruiting a Community College Faculty/Staff cohort for its **Master's degree in Adult and Higher Education**, which addresses the changing nature of higher education. The influx of adult learners into formal, informal, community, workplace and institutional education programs has sparked the need for skills, insights and knowledge of the field of adult and higher education. UHV has responded to this need by offering a Master's degree that prepares students to work in formal and non-formal education environments outside of the K-12 structure. This degree is offered completely online. Students select one of three concentrations. **The Higher Education track** is ideal for faculty, staff, advisors, student affairs professionals and administrators currently working in community colleges and other institutions of higher education who are seeking advancement or hoping to build their capacity for leadership that comes with having a master's degree.



Individuals pursuing the **Adult Education track** are generally educators who teach in community settings, health education, corporate training and development environments, or religious organizations. This program develops a valuable set of skills needed to accommodate the needs of and help overcome the barriers faced by adult learners.

The **Discipline/Instruction track** has been structured to help individuals who wish to teach at the undergraduate level gain both the content knowledge and the credentials they will likely need. Interested parties are asked to contact the UHV directly as follows:

Joann S. Olson, Ph.D.
Assistant Professor and Advisor
University of Houston-Victoria
234 University West, Victoria, TX 77901
Office: (361) 570-4214
Email: OlsonJ@uhv.edu

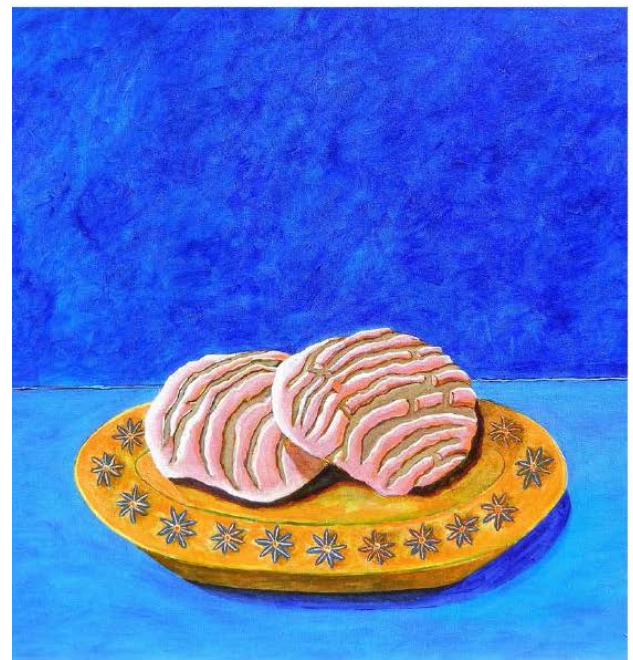
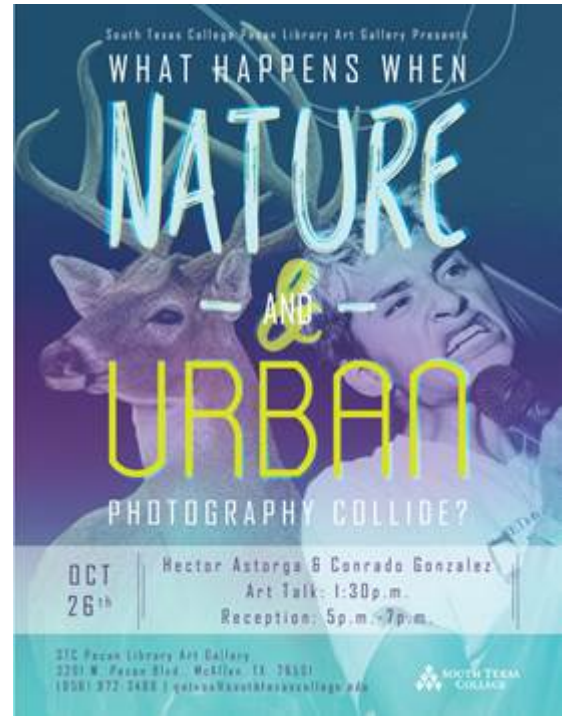
Margaret H. Rice, Ph.D.
Special Assistant to the Provost and
Visiting Assistant Professor
University of Houston-Victoria
271E University West, Victoria, TX
Office: (361) 570-4145
Email: RiceM@uhv.edu

Everyone was invited to attend the art talk with nature photographer, Hector Astorga, which took place on October 26th. A reception was held from 5-7 PM where refreshments were provided. Admission was free and open to the public.

The Pecan Campus Library extended an invitation to all students, faculty and staff to the art talk and reception held for visiting artists, Sylvia Benitez and Manny Chapa, on October 13, 2016 in the Rainbow Room. Their artwork is on display through December 2nd and October 15th, respectively.



PERSONAL TOPOGRAPHY
SYLVIA BENITEZ | AUG 29 - DEC 2
ART TALK: OCT. 13, 1 - 2 PM | PECAN LIBRARY RAINBOW ROOM



TEXTURES OF A MERIENDA
MANNY CHAPA | SEPT 15 - OCT 15
RECEPTION: OCT. 13, 5 - 7 PM | PECAN LIBRARY ART GALLERY

The 84th Texas Legislative Session, Senate Bill 11, also known as the Campus Carry law, will take effect at South Texas College on August 1, 2017. As required by the law, campus forums will be held to obtain recommendations from students, faculty, and staff for the designation of restricted gun free zones. The South Texas College Campus Carry Task Force will be conducting open forums at each college campus to provide information on the law, answer questions concerning the law, and receive your input on areas of the campus that should be designated as restricted gun free zones. Everyone is encouraged to attend the forums and be informed of this important new law.



Throughout the month of October the Office of Student Rights and Responsibilities conducted presentations regarding domestic violence at all South Texas College Campuses. Presenter is Mr. Josue De La Cruz, Student Conduct Specialist, Office of Student Rights and Responsibilities.

Domestic Violence

OCTOBER CAMPUS VISITS


NURSING ALLIED HEALTH CAMPUS
Monday, October 17th, 2016
Presentation 12:00 pm - 1:00pm
Room # 4206

STARR CAMPUS
Tuesday, October 18th, 2016
Presentation 12:00pm - 1:00pm
Auditorium

PECAN CAMPUS
Wednesday, October 19th, 2016
Presentation 9:00am - 10:00 am
Bld J Rm # J-1214

TECHNOLOGY CAMPUS
Wednesday, October 19th, 2016
Presentation 1:00pm-2:00pm
Auditorium

MID-VALLEY CAMPUS
Thursday, October 20th, 2016
Presentation 12:00 pm -1:00 pm
Bld G Rm # 191



OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES
PECAN CAMPUS, BLDG. K 2.1106
PHONE: 956-872-2180

OFFICE OF STUDENT RIGHTS AND RESPONSIBILITIES

Hear ye! Hear ye!

It is with great pleasure and distinction that I announce **OPEN HOUSE!**

Come one, come all! All are welcome!

- Come and inquire about the services offered by the Ombudsperson.
- Inquire about conduct and behavioral issues.
- Most importantly meet the friendly staff and share tales of triumph and victory!
- Coffee Service and Pastries

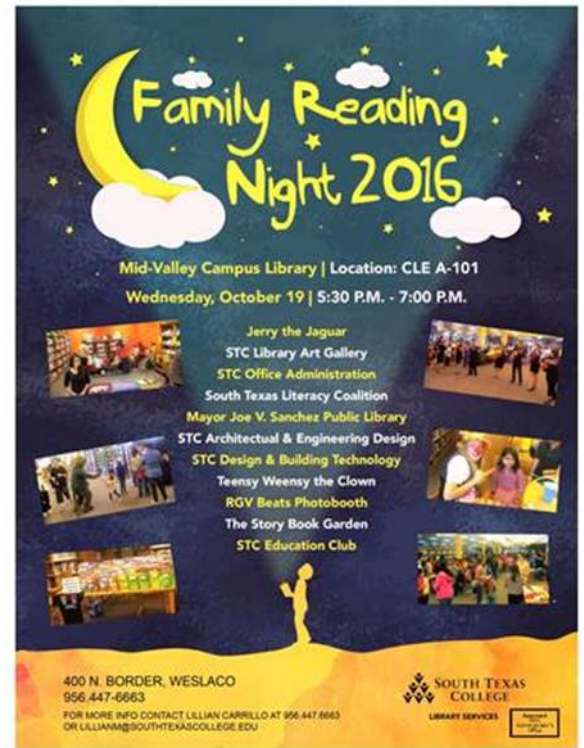


Date: October 10th - October 31st
Time: 8:00am - 5:00pm
Location: Pecan Campus Build K2.1106
Call: (956)872-2180

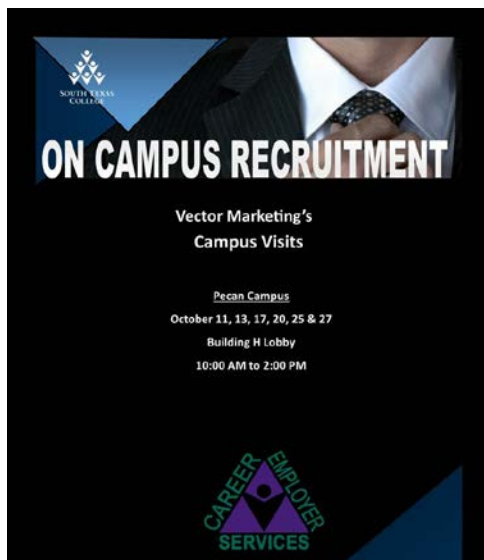


The Music Department presented a free concert at South Texas College featuring the Sammy Miller and the Congregation Band. The event took place at the Cooper Center on Wednesday, October 12th at 7 PM:

The Mid Valley Campus Library extended an invitation for everyone to join them on Wednesday, October 19, 2016 from 5:30pm-7:00pm for their annual Family Reading Night Event. The event was free and open to the community and was held as part of a more extensive event called Reading Week with the goal of encouraging reading and literacy within the community.



On campus recruitment events were held for **Vector Marketing** and **Inter National Bank** were held at the Pecan Campus:



Manufacturing Day was held on October 7th at the Technology Campus. Highlights included: What is manufacturing? Success Stories, Interactive Activities, CNC Marketing Demos, and tours of the manufacturing area at the Tech Campus.

All South Texas College Building Responders, faculty and staff were invited to the Cooper Center on the Pecan Campus for emergency response training.



- Participated on a conference call with Sarita Brown, President, *Excelencia* in Education, Washington, D.C., regarding her invite for South Texas College to join Excelencia in a new project; namely, **Accelerating Latino College Completion at Hispanic Serving Institutions (HSIs) by 2020**, to be referred to as (ALCC). The project will examine institutional practices and outcomes aimed at accelerating Latino student college completion. Supported by Lumina and the Great Lakes Higher Education Corporation, the project builds on more than twelve years of *Excelencia's* analysis of institutional leadership, practice and policies advancing Latino student success. Through this project, *Excelencia* will highlight South Texas College's leadership in this area, engage a team from South Texas College in an 18-month curated strategy producing insights and positive results for the College, and develop a model for other institutions to replicate as Hispanic Serving Institutions.
- Continue my efforts with the Texas Association of Community Colleges Coalition Members with discussions on legislation that is being proposed to the Lt. Governor, Senate and House Higher Education Committee, the coordination of testimony, key meetings, issues with legislators, all in preparation for the upcoming 85th Legislative Session.
- Travelled to Austin to attend the Texas Higher Education Coordinating Board Agency Operations meeting held October 19th and the full Board meeting on October 20, 2016. Joining me were Mr. Paul Rodriguez, South Texas College Board Member and Chair of the Board Finance Committee, Cobby Caputo, the College's Austin-based legal counsel, and Luis Moreno, Chief of Staff with the office of Senator Juan Hinojosa. The South Texas College Board of Trustees and administration believe the resolution we discussed at the August 30th meeting represents a reasonable compromise on the issues, and will do the least harm to our students.

After the Committee returned from Executive Session a motion was made at 4:30 PM wherein the Committee will recommend to the full Board that \$1,157,805 will be held from funding and that \$1,112,401 already paid to the College not be recouped. Subsequently, the full Board approved the resolution after a second extensive executive session.

- Together with key staff, met with Frank Almaraz, Chief Executive Officer, Workforce Solutions. Mr. Almaraz and I spoke at the Tri-Agency Summit in Austin and we agreed to meet to strengthen the relationship between the College and Workforce Solutions. As Workforce Solutions starts the implementation of the Workforce Innovation and Opportunity Act (WIOA), they want to ensure South Texas College is utilized as much as possible when it comes to training. There are several areas that WIOA is emphasizing, including career pathways and entrepreneurship. Traditionally, career pathways have been viewed as entry level, but Workforce Solutions should be able to bring their clients to the College at any point in their career pathway. Mr. Almaraz wanted to explore training opportunities that have not been traditionally thought of previously, in addition to traditional training. South Texas College staff were prepared to discuss opportunities to expand the already strong relationship between South Texas College and Workforce Solutions, and shared their thoughts on how both entities may improve access to services and financial benefits for clients and students.
- Attended the Texas Workforce Commission JET grant presentation to PSJA and provided remarks as the higher education partner with PSJA. This is one of the three grants that provides equipment needed to deliver high demand career training. I thanked Senator Hinojosa and Senator Lucio for recognizing the importance of starting high skill training in high school, for recognizing the importance of high schools and community colleges working together collaboratively, and leading the way to make this program possible, not only for PSJA and South Texas College, but 24 other community colleges and ISDs. I expressed my appreciation to PSJA and shared that it is an honor for South Texas College to be their higher education partner in this grant opportunity. Through this partnership students will prepare for high demand careers such as EMTs and Paramedics. The JET grant will fund the purchase and installation of simulation equipment. The intent is to create a replica of a fully functioning ambulance simulator. This equipment will provide students with real life experience, hands-on training experiences.
- Presented to the “Jaguar Academy” on Thursday, October 13. The Academy was created to provide intense orientation for new employees of the College. The Academy consisted of a group of 15 new Professional/Technical and Classified employees. The goal of my presentation with the new employees was to:

 - Introduce myself to them and encourage them to introduce themselves to me,
 - Connect with the comprehensive mission of our College and recognize they each have a vital role to play in fulfilling that mission,
 - Share how South Texas College serves our students and our community,



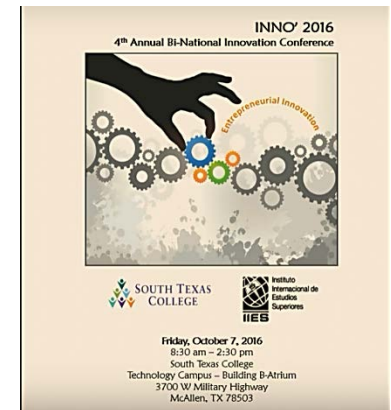
- Instill a sense of pride in the participants that they have the opportunity to work for such a world-class institution,
 - Set high expectations for excellent customer service, hard work and their commitments to South Texas College and the success of our students over the next two years.
- Together with Administrators, Directors/Coordinators, and faculty, participated in the Texas Board of Nursing Summary Conference on October 12th at the Nursing & Allied Health Campus, Room 101/102, to review findings and proposed recommendations and requirements with those in attendance. The purpose for their two-day visit was to:
- discuss information mailed to the education consultant prior to the visit, data from the most recent NEPIS, general areas of compliance with Board rules such as organization, resources, budget; recruitment of faculty and students; faculty assignments and workload; evaluation of faculty, students, and support staff; and clinical affiliations and clinical preceptorships;
 - review purpose of visit and planned activities for both nursing education programs;
 - observe a representative sample of classroom teaching/learning activities, including interactions between faculty and students;
 - discuss the curriculum, classroom and clinical learning experiences, student policies, educational resources, and services;
 - evaluate the adequacy of the educational facilities, including the library, nursing laboratory and other media resources in relation to the needs of the program;
 - review test blueprints and tests, faculty personnel files, and students' and graduates' records; and
 - discuss mission/philosophy and goals/objectives, curriculum, educational resources, faculty development, future plans, and evaluation activities.

The Vocational Nursing and Associate Degree Nursing programs underwent a two-day intensive survey visit from the Texas Board of Nursing. I am so proud of the team who pulled together for this crucial visit. As a result of their due diligence and commitment, both programs succeeded with no deficiencies. This achievement would not have been possible without the leadership of Dr. Anahid Petrosian, Interim VP for Academic Affairs, Dr. Jayson Valerio, Interim Dean, Nursing and Allied Health, Ms. Daphine Mora, Vocational Nursing Program Chair, Dr. Christie Candelaria, Associate Degree Program Chair, and most especially the dedication and commitment from all the VN and ADN nursing faculty, staff, and the students.

Both surveyors were highly impressed with the student support services from admissions, advising, simulation/nursing skills lab, counseling, library, CLE, custodians, financial aid, and security personnel, provided by South Texas College to all its students. I applaud all of their efforts!

- I provided a welcome at the 4th Annual Binational Innovation Conference held Friday, October 7, 2016, 8:30 am–3:00 pm at the South Texas College Technology Campus Atrium. The INNO conference is a collaborative effort between South Texas College and IIES (Instituto Internacional de Estudios Superiores in Reynosa). I extended a warm welcome and “bienvenidos” to Lic. Juan Rosendo Martinez Gomez, President (Rector) of (Instituto Internacional de Estudios Superiores) IIES and to approximately 40 of their students who were in attendance.

- The institution has been in existence for 26 years.
- IIES is both a college preparatory and institution of higher learning that provides educational programs in Reynosa, MX.
- We began collaborating with IIES in 2013 when we held our first conference that focused on innovation and economic development driven by the completion of the Baluarte Bridge.



This year’s conference addressed Entrepreneurial Innovation from the perspective of Cross-Border, Bi-National and Regional Entrepreneurial Innovation. Why Entrepreneurial Innovation?

- New cross-border economic opportunities.
- New ideas to start a business in our region.
- The region for new startup ventures.
- Entrepreneurial Innovation in Higher Education.
- Culture of Innovation helps students and communities succeed.

The program included great speakers and topics:

- The Economic Outlook of the Region (Ms. Amy Jordan – Business Economist, Federal Reserve Bank of Dallas)
- Entrepreneurial Innovation in Higher Education (Dr. John Sargent - Professor, International Business & Entrepreneurship, UTRGV)
- Cross Border Entrepreneurial Innovation (Mr. Joaquin Spamer – President, COBIFER)
- Bi-National Entrepreneurial Innovation (Dr. Carlos Marin, P.E. - President & CEO, Ambiotec Engineering Group)
- Regional Entrepreneurial Innovation (Mr. Steve Ahlenius – President & CEO, McAllen Chamber of Commerce)
- Innovative Practices LRGVDC (Mr. Ron Garza – Executive Director, LRGVDC)

A panel of local economic development representatives spoke about the economic opportunities available as a result of Entrepreneurial Innovation. They shared innovations occurring in their cities and across the region. Panelists included:

- McAllen EDC (Mr. Keith Patridge)
- Pharr City Manager (Mr. Juan Guerra)
- Edinburg EDC (Ms. Leticia Reyes)
- Workforce Solutions (Mr. Frank Almaraz)
- Hidalgo County (Mr. Bobby Villarreal)

Additionally, the conference included student workshops facilitated by South Texas College Instructors:

- Teo Sepulveda, Economics,
- Dr. Salvador Martinez, Economics,
- Dr. Kevin Peek, Economics, and
- Dr. Rosemond Moore, Business Administration



Kudos to Dean Mario Reyna, Business & Technology, Dr. Kevin Peek, who served as emcee, and all faculty and staff at the College for their contributions to making this another successful event.

- Participated in the two institutional planning sessions held on Thursday, September 29th @ 2:00 PM, and the second session on Thursday, October 6th @ 2:00 PM, in support of South Texas College's participation in the *Texas Pathways Project*. STC is one of 12 colleges that was recently selected to participate in the *Texas Pathways Project*. The Texas Pathways Model is an integrated, system-wide approach to student success based on intentionally designed, clear, coherent and structured educational experiences, informed by available evidence, that guide each student effectively and efficiently from the selection of their high school degree program to her/his point of postsecondary entry through to attainment of high-quality credentials and careers with value in the labor market. The College will be utilizing this model to determine how it can strengthen our own educational pathways.
- Provided a welcome at the Rio Grande Valley STEM Faculty Institute held at the McAllen Convention and Event Center on October 6. This Faculty Institute is our continued efforts with the Texas Regional STEM Degree Accelerator grant, which is focused on developing regional teams of education and workforce partners to increase the number of students who earn a STEM credential. I was honored to welcome Mr. John Melville with Collaborate Economics as well as a special welcome to our industry partners representing IT and Health Care.

For this grant, we have partnered with 11 school districts and IHEs from across the Valley. With funding from Educate Texas, we have committed to achieving some very challenging goals:

- Provide professional development and training to over 200 faculty,
- Serve 40,000 students, and
- Produce 13,000 Certificates, Associate degrees and Bachelor degrees in the next three years.

Faculty and employers will be critical to achieving these goals, as all too often educators and employers see their roles in isolation. As educators, we are preparing our students for meaningful careers in the workplace, and we cannot achieve that goal if we do not collaborate and have more open dialogue and understanding of the needs of employers. For the purposes of this grant, we are focusing on STEM graduates for the Health Care and IT and have asked faculty to commit to the completion of a five-day workshop. Major challenges in recruiting students to STEM fields, retaining them, graduating them, and even more challenging, will be aligning them with the needs of our employers. I am optimistic the RGV will be the star of this state-wide initiative.

- Together with Mr. Gary Gurwitz, South Texas College Board of Trustees, met with Mike Rhodes,

President/CEO, Rhodes Enterprises Inc., to discuss land available in the proximity of Tres Lagos A & M feeder campus. Tres Lagos is a new master-planned community with a vision for the future and a commitment to preserving the best qualities of traditional hometown neighborhoods. Using advanced technology to create a state-of-the-art living experience, Tres Lagos will be the most innovative and secure community in the Rio Grande Valley, located in north McAllen. This 2,571 acre master-planned community includes single-family homes, multi-family homes, commercial and retail space, health care facilities, and home to the new Texas A & M University Higher Education Center in McAllen.

- Participated in a conference call with Thomas Lichtenberger, President, Festo Didactic, Eatontown, NJ. The call was a following to our meeting held August 10, 2016 at the Technology Campus with Mr. Lichtenberger, Tony Oran and Octavio Rojas from Festo Didactic. After listening to their presentation on the *Future of Advanced Manufacturing Industry 4.0*, it became very apparent to me that Festo Didactic will be instrumental to the implementation in the southern United States, Mexico, and Central and South America. Following that meeting, I urged Mr. Lichtenberger to give serious consideration to my offer to designate FESTO as the namesake for the new facility being renovated by South Texas College adjacent to the current Technology Campus. While I realize a capital investment may require substantial corporate consideration, I was optimistic an investment of technology, training materials, and instructional technology would merit his firm's serious consideration.

The purpose for Mr. Lichtenberger's request for a conference call was to further discuss the namesake of the building.

- Met with Dr. Virginia Champion, Director of Grant Development, Management and Compliance to review grant opportunities under review, and to discuss any areas of concern.
- Met with Aaron Rios with Long Chilton, External Auditors. The purpose for the meeting was to review the upcoming financial audit and to discuss any concerns related to the financial study of the College. This was an opportunity for me to advise the auditors of any areas of concern and potential risks.
- On November 6-8, 2016, key South Texas College staff and I will participate in the Entering Student Success Institute (ESSI): *Redesigning the Entering Student Pathway* that will be held in San Antonio, TX. Dr. Fernando Chapa, Director of Institutional Effectiveness & Assessment, has been designated as the facilitator and has met with the South Texas College team to fill everyone in on the expectations for this Institute. As part of the institute the South Texas College team is required to complete some pre-homework. Dr. Chapa has compiled the data elements needed, we have met to discuss the data, have recorded notes and observations about the data, all in advance of the ESSI.
- Coordinated the agendas and back-up materials for two Facilities Committee Meetings, Education and Workforce Development, and Finance and Human Resources Committees, a Public Hearing on the Tax Rate, as well as the September 27, 2016 Regular Board meeting.

- Continue to meet with South Texas College's President's Cabinet to:
 - facilitate administrative planning on a weekly basis;
 - review and address issues of concern;
 - formulate strategic direction and problem solving; and
 - provide communication and feedback among the President and the Vice Presidents
 - finalize FY 2016-2017 revenue projections, budget, staffing plan, and operational plan

- Continue to meet with South Texas College's President's Administrative Staff. The purpose of the President's Administrative Staff is to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College.

- Continue to meet with the College's Vice Presidents, Administrators, Planning and Development Council, Coordinated Operations Council, and other Councils to address immediate concerns and issues facing the College. Topics covered from September 28 – October 27, 2016 included:
 - Review STARFISH Presentation
 - Discussion of Invitation to Participate in *Excelencia* in Education's Accelerating Latino College Completion at Hispanic Serving Institutions
 - Discussion of Revisions to Policy 4001: *Code of Professional Ethics for the Administration, Faculty and Staff*
 - Discussion of Status of Policy 3320: *Scholastic Academic Progress Standards*
 - Discussion of Audit of Faculty Personnel Files, Procedures and Policies
 - Discussion of the New Proposed Compliance Department and Program
 - Discussion of Next Steps to Finalize Traditional Enrollment Planning Assumptions
 - Discussion of Next Steps to DRAFT Preliminary Goals for Dual Enrollment
 - Critique and Feedback on College-Wide Professional and Organizational Development Day
 - Discussion of Campus Carry Task Force
 - Discussion of Professional Development Opportunity: Administrative Student Conduct Investigations
 - Discussion of SACS Concerns with Graduation Rate for Community Colleges
 - Discussion of Planning and Development Council Membership
 - Review and Discussion of Timeline for Testing Centers to Offer HESI Exam to STC Students
 - New Program Development Timeline and Checklist for Academic and Transfer Programs
 - Discussion of Status of Department of Labor (DOL) Overtime Rules Changes
 - Review and Discussion of Invitation to Apply for the Gates Foundation 'Frontier Set' Network & Grant
 - Discussion of Policy 6110: *Use of College Facilities*
 - Discussion of Policy 5700: *Official Travel of Employees*
 - Discussion of Travel Procedures
 - Discussion of Study of Faculty Credentials and Compliance with Policies and Procedures
 - Discussion of Traditional Enrollment Projections and Planning Assumptions

- Valley Scholar Program's Annual Scholarship Fundraiser: "A Night with the Stars" on Thursday, October 13th
- Review of JagNet Upgrade
- Discussion of Traditional Enrollment Projections and Planning Assumptions
- Discussion of Task Force to Recommend Provisions for Concealed Carry on all STC Campuses and Teaching Sites
 - Role
 - Membership
 - Process
 - Timeline
- Discussion of Coordinating Board Follow-up of Graduates from Fall 2014 to Summer 2015
- Discussion of Per Diem Increases for Meals to Match State Approved Per Diem
- Discussion of Wall Colors and Color Locations within New Classrooms
- Discussion of Proposed Policy Revisions:
 - 5130: *Fixed Assets*
 - 5135: *Disposal of Surplus Property*
 - 5320: *Preparation and Processing of Budget Changes*
- Discussion of Facility Usage Guidelines
- Review of Institutional Information Technology Projects Timeline
- Data Dive into South Texas College Data: Good, Bad, and Ugly
- Professional Development Presentation: The Neuroscience of Leadership and Change by Dr. Lee Grimes:
 - Dr. Grimes will review the Status, Certainty, Autonomy, Relatedness, and Fairness (SCARF) model. The SCARF® Model is a brain-based framework designed to enhance self and social awareness and improve the quality of daily interactions. The model provides a means of bringing conscious awareness to our approach when collaborating with and influencing others. It helps us recognize the core concerns of others (which they may not even understand themselves) and guides our choice of words and actions. Dr. Grimes will describe the main drivers of human social behavior, engage a discussion on where we have observed these drivers at work, and engage PAS members in group activities.

*Education and Workforce
Development Committee
Minutes
October 11, 2016*

**South Texas College
Board of Trustees
Education and Workforce Development Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, October 11, 2016 @ 2:30 p.m.**

MINUTES

The Education and Workforce Development Committee Meeting was held on Tuesday, October 11, 2016 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 2:39 p.m. with Mrs. Graciela Farias presiding.

Members present: Mrs. Graciela Farias, Dr. Alejo Salinas, Jr., and Mr. Gary Gurwitz

Other Trustees present: Mr. Paul R. Rodriguez

Members absent: Mr. Jesse Villarreal

Also present: Dr. Shirley A. Reed, Dr. David Plummer, Dr. Anahid Petrosian, Dr. Laura Sanchez, Mr. Pablo Cortez, and Mr. Andrew Fish

Approval of Minutes for Tuesday, September 13, 2016 Committee Meetings

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Minutes for the Education and Workforce Development Committee meetings of Tuesday, September 13, 2016 were approved as written. The motion carried.

Presentation on Regional Accreditation: *Preparing for the 5th Year Review*

Dr. Laura Sanchez, Associate Dean of Institutional Research and Effectiveness, presented on the upcoming Regional Accreditation 5th Year Review of South Texas College by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

In 2010, SACSCOC reaffirmed South Texas College's accreditation through 2021. As part of this reaffirmation, SACSCOC conducts a standard 5-year review of the institution to ensure accreditation standards are being met. The upcoming visit by SACSCOC is a normal part of the accreditation process.

Dr. Sanchez reviewed the purpose and significance of the accreditation process and its importance to South Texas College's students and communities.

Dr. Sanchez also reviewed the accreditation process and the principles of accreditation:

- Core Requirements
- Comprehensive Standards
- Federal Requirements
- Policy Compliance

Dr. Sanchez was joined by Mr. Pablo Cortez, Associate Professor of Developmental Math, and they discussed South Texas College's Quality Enhancement Plan (QEP), which called for an overhaul of the Developmental Math program at South Texas College, improving the teaching of developmental mathematics to help students become college-ready in fewer hours than before the QEP.

Dr. Sanchez and Mr. Cortez reviewed the QEP goals, the changes to and positive impact of the plan on student success, and the lessons learned from the QEP.

No action is requested.

Adjournment

There being no further business to discuss, the Education Workforce Development Committee Meeting of the South Texas College Board of Trustees adjourned at 3:27 p.m.

I certify that the foregoing are the true and correct Minutes of the October 11, 2016 Education and Workforce Development Committee of the South Texas College Board of Trustees.

Mrs. Graciela Farias
Presiding

*Facilities Committee
Minutes
October 11, 2016*

**South Texas College
Board of Trustees
Facilities Committee
Ann Richards Administration Building, Board Room
Pecan Campus, McAllen, Texas
Tuesday, October 11, 2016 @ 3:30 PM**

MINUTES

The Facilities Committee Meeting was held on Tuesday, October 11, 2016 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 3:30 p.m. with Mr. Gary Gurwitz presiding.

Members present: Mr. Gary Gurwitz, Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Mr. Jesse Villarreal, and Mr. Paul R. Rodriguez

Members absent: Ms. Rose Benavidez and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mr. Chuy Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Ricardo de la Garza, Mr. Cody Gregg, Mr. Khalil Abdullah, Mr. George McCaleb, Mr. Sam Saldana, Mr. Brian Fruge, Mr. Rolando Garcia, Mr. Bill Wilson, Mr. Trey Murray, Mr. Miguel Martinez, and Mr. Andrew Fish

Approval of Facilities Committee Meetings Minutes

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mrs. Graciela Farias, the following Minutes for the Facilities Committee meetings were approved as written:

1. September 13, 2016 Facilities Committee Meeting;
2. September 20, 2016 Facilities Committee Meeting; and
3. September 27, 2016 Facilities Committee Meeting.

The motion carried.

Update on Status of Board Request to Broaddus & Associates for the Project and Program Accountability and Status of 2013 Bond Construction Program

On July 13, 2016, Dr. Salinas wrote to Broaddus & Associates, the South Texas College 2013 Bond Construction Program Manager (CPM), requesting the delivery of project and program accountability reporting to the Board of Trustees. The letter outlined the Board's expectations of the CPM.

The following documents were requested from Broaddus & Associates two weeks prior to publication of the Facilities Committee packet, to allow administration and staff adequate time to review all documentation and to give Broaddus & Associates time to respond to their concerns. Broaddus & Associates provided the requested documentation on October 5, 2016, and it was included in the packet as presented.

Broaddus & Associates provided the following Budget Accountability Reporting documentation to the Facilities Committee:

- Construction Budget Summary spreadsheet;
- Program Budget Summary spreadsheet;

Broaddus & Associates also provided the following documents as part of their monthly 2013 Bond Construction update to the Facilities Committee:

- Update on the status of the 2013 Bond Construction Program;
- Chart of Project Progress; and
- Project Scorecards

In addition, Administration provided the Non-Bond Expenditures document regarding additional funds approved by the Board for the 2013 Bond Construction Program and projected budgeted expenditures.

During the discussion, the Committee raised concerns about the budget for the 2013 Bond Construction Program, noting that Broaddus & Associates has initially presented an approximately \$4,100,000 “worst case” budget deficit, and that amount has steadily increased, while additional Guaranteed Maximum Prices (GMPs) were being submitted above and beyond what had been initially considered the “worst case” GMP for those projects.

The Committee was specifically concerned that this funneled much of the burden of budget cuts on those projects that did not yet have a GMP submitted, which shifted the pressure to the Starr County Campus and, partially, the Mid Valley Campus. While Trustees had voiced these concerns early on, it was apparent that the final pending projects were indeed in such a position, with the Board required to assume unanticipated exposure to additional financial risk to complete the projects as designed.

Broaddus & Associates acknowledged that the budget deficit was concerning, but that the initial buyout savings were encouraging, and that they still expected to recoup sufficient savings and unexpended contingency funds to keep the projects within the 2013 Bond Construction Program budget.

No action was requested.

Review and Recommend Action on Updated Timeline for the Scheduled Guaranteed Maximum Prices (GMPs), Completion Dates, and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program were presented for review and discussion.

Purpose

The Board would be asked on October 25, 2016 to review and approve the updated scheduled timeline for the upcoming requests to approve the Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates for the 2013 Bond Construction program projects.

Background

On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only. At the May 24, 2016 Board meeting, an updated timeline which included completion dates and occupancy dates was approved and adopted.

Broaddus and Associates proposed further revisions to this timeline at the Facilities committee on August 9, 2016, but the proposal was rejected by the Committee and not presented to the Board. The timeline was rejected primarily due to concerns voiced by administration about the timeframe allotted for occupancy of facilities in time for the scheduled semester.

Broaddus and Associates is working to update the GMP schedule, completion dates, and occupancy dates which will be presented upon completion to the Facilities Committee for a recommendation to the Board for action as appropriate.

Broaddus and Associates provided an update of the construction timeline for the Pecan Campus North Academic Building.

The timeline included the following information, for each project in the 2013 Bond Construction Program:

- **Guaranteed Maximum Price (GMP)** indicates the deadline for Broaddus & Associates to submit and recommend Board approval of a GMP.
- **Temporary Certification of Occupancy** – this is the date at which furniture, fixtures, and equipment can be installed, but regular occupancy is not permitted.
- **Completion dates** - including substantial completion and final completion, establish deadlines for the design and construction teams to complete phases of the project.
- **Occupancy dates** - based upon completion dates, above, and indicate when students, faculty, and staff will be able to fully utilize the facilities.

Enclosed Documents

The packet included a timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates as provided by Broaddus and Associates.

Presenters

Representatives from Broaddus & Associates will be present at the Facilities Committee meeting to present the updated timeline for the scheduled Guaranteed Maximum Prices (GMPs), completion dates, and occupancy dates.

Broaddus & Associates presented a timeline with an updated schedule for the Pecan Campus North Academic Building project, and committed to completing a thorough evaluation of the remaining projects. Their updated timeline was expected for presentation to the Facilities Committee on Thursday, October 27, 2016.

No action was taken.

Review and Recommend Action on Guaranteed Maximum Price for the Non-Bond Nursing and Allied Health Campus Thermal Plant

A request for approval of a Guaranteed Maximum Price (GMP) for the Non-Bond Nursing and Allied Health Campus Thermal Plant was planned for the October 25, 2016 Board meeting.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted GMP was necessary for the CM@R to begin with the work to meet their overall construction schedule. Halff Associates submitted the 60% set construction documents with enough information regarding the construction work of the project.

Background

Halff Associates completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees. Approval of the GMP would allow for the construction to begin and was an effort for the CM@R to meet their overall construction schedule. The engineer provided the necessary construction documents to D. Wilson Construction Company which provided the GMP in the amount of \$3,171,715.

This was a non-bond project previously approved as a capital improvement project to develop a new thermal plant for the campus. This project would provide the chilled water

system and lines for the new 2013 Bond Nursing and Allied Health Campus Expansion building and the existing Nursing and Allied Health Campus buildings.

Partial Bond Funding

This thermal plant would serve existing facilities as well as the bond-funded campus expansion, and a portion of the plant construction costs would come from bond funds, as described below:

- Non-bond funds would be used for the new thermal plant, chilled water lines to the existing buildings, and replacement of HVAC units in the existing buildings.
- Bond funds would be used for the chilled water lines to the new expansion building and the purchase of chillers.

Non Bond Construction Cost Limitation (CCL)	\$2,630,000
Bond Funds CCL – Chilled Water Lines to New NAH Expansion Building	181,470
Total CCL	<u>\$2,811,470</u>

Budget Deficit Variance

The proposed GMP exceeded the total (non-bond and bond) CCL:

Total Proposed GMP	\$3,171,715
Total CCL	\$2,811,470
Budget Deficit Variance	<u>(\$360,245)</u>

Because the project was to be dually funded by non-bond and bond revenues, the budget deficit variance was prorated to each funding source, as described below:

Item Description	Bond Budget	Non - Bond Budget	Total
CCL	\$0	\$2,630,000	\$2,630,000
Lines to new building	\$181,470	\$0	181,470
Total CCL	\$181,470	\$2,630,00	\$2,811,470
Proposed GMP	\$230,788	\$2,940,927	\$3,171,715
Budget vs GMP Variance	(\$49,318)	(\$310,927)	(\$360,245)

Funding Source

The current proposed GMP for the Non-Bond Construction Nursing and Allied Health Campus Thermal Plant project was \$3,171,715, which included the total utilization of \$2,940,927 in non-bond funds and \$230,788 in bond funds.

- Funds were budgeted in the Non-Bond Construction budget for fiscal year 2016-2017. Additional funds were required from the Non Bond Construction budget in the amount of \$310,927 to cover the budget shortfall.
- Additional funds were required from the 2013 Bond Construction Program budget in the amount of \$49,318 to cover the budget shortfall.

This amount would be added to the College's report on projected non-bond expenditure commitment to fund current budget shortfalls.

Reviewers

The GMP was reviewed by Broaddus and Associates Cost Control Estimator Joseph Gonzalez, and concurred with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates and a description of the GMP submitted by D. Wilson Construction Company were included in the packet.

Presenters

Representatives from Broaddus and Associates, Halff Associates, and D. Wilson Construction Company attended the Facilities Committee meeting to present the proposed Guaranteed Maximum Price.

The Facilities Committee instructed Broaddus & Associates to work with the project engineers and the Construction Manager-at-Risk to determine whether there were any options to reduce the project cost. The Committee suggested they consider options and posed the example of leaving existing chiller equipment in place atop the existing Nursing & Allied Health Campus building. The CMR suggested that leaving old equipment atop the building would pose subsequent maintenance issues, but agreed to look for other options that might bring about project savings.

Broaddus & Associates was expected to present the GMP and any value engineering options to reduce the project cost at the October 27, 2016 Facilities Committee meeting, and the Committee would be asked to recommend Board action as appropriate.

No action was taken.

Review and Recommend Action on Guaranteed Maximum Price for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements

A request for approval of a Guaranteed Maximum Price (GMP) for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements was planned for the October 25, 2016 Board meeting.

Purpose

A Guaranteed Maximum Price is the method used by the Construction Manager-at-Risk (CM@R) to present their proposed construction cost to provide the Owner with a complete and functioning project.

Justification

The submitted GMP was necessary for the CM@R to begin with the work to meet their overall construction schedule. R. Gutierrez Engineering Corporation submitted the 60% set construction documents with enough information regarding the construction work of the project.

Background

R. Gutierrez Engineering Corporation completed the 60% set of construction documents for the project necessary for the CM@R to provide a complete GMP for review by the project team and approval by the College's Board of Trustees. Approval of the GMP would allow for the construction to begin and was an effort for the CM@R to meet their overall construction schedule. The engineer provided the necessary construction documents to D. Wilson Construction Company which provided the GMP in the amount of \$239,822.

This was a non-bond project previously approved as part of a capital improvement project to develop the new thermal plant for the campus. This project would provide parking and site work for the new thermal plant and its immediate surrounding area.

Construction Cost Limitation (CCL)	\$200,000
Less:	
Total Proposed GMP	<u>239,822</u>
Budget Deficit Variance	<u>(\$39,822)</u>

Funding Source

The current Construction Cost Limitation (CCL) for the Non-Bond Nursing and Allied Health Campus Thermal Plant Parking and Site Improvements project was \$200,000. Funds were budgeted in the Non-Bond Construction budget for fiscal year 2016-2017. Additional funds were required from the Non-Bond Construction budget in the amount of \$39,822 to cover the budget shortfall. This amount would be added to the College's projected non-bond expenditure commitment to fund current budget shortfalls

Reviewers

The GMP was reviewed by Broaddus and Associates Cost Control Estimator Joseph Gonzalez, and concurred with the pricing as presented in the Construction Manager-at-Risk's proposal.

Enclosed Documents

A memorandum from Broaddus and Associates and a description of the GMP submitted by D. Wilson Construction Company was provided in the packet.

Presenters

Representatives from Broaddus and Associates, R. Gutierrez Engineering Corporation, and D. Wilson Construction Company attended the Facilities Committee meeting to present the proposed Guaranteed Maximum Price.

With the Committee's request for a re-evaluation of additional review of the related Thermal Plant project, the Construction Manager-at-Risk recommended the Committee postpone any action on this item. Any design changes related to the Thermal Plant might impact the site improvements.

Broadus & Associates was asked to present the GMP and any value engineer options to reduce the project cost at the October 27, 2016 Facilities Committee meeting, and the Committee would be asked to recommend Board action as appropriate.

No action was taken.

Review and Recommend Action on Color Boards for the 2013 Bond Construction Projects

- 1. Mid Valley Campus Health Professions and Science**
- 2. Mid Valley Campus Student Services Expansion**

Approval of the colors and finishes for the 2013 Bond Construction projects will be requested at the October 25, 2016 Board meeting.

Background

The architects prepared color boards containing interior paint colors, wall finishes, flooring materials, millwork finishes, and wall tile for review by the Facilities Committee. The colors and finishes were reviewed with College staff and Broadus and Associates.

Enclosed Documents

Color boards and renderings were provided in the packet for the Committee's review.

Presenters

Representatives from ROFA, the design firm, attended the October 11, 2016 Facilities Committee meeting to present the color boards as follows:

- Mid Valley Campus Health Professions and Science – ROFA
- Mid Valley Campus Student Services Expansion – ROFA

In the renderings for the Mid Valley Campus Health Professions and Science Building, ROFA provided examples showing bright accent colors in classrooms, on the wall behind the teaching lectern and the classroom white board. Administration recommended neutral colors on this wall, as generally requested by faculty. The Facilities Committee accepted the recommendation, and asked the architect to revise the color scheme in classrooms.

The Facilities Committee also discussed the colors proposed for the restrooms in each building, and stated their preferences to the architect, who agreed to implement them.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Jesse Villarreal, the Facilities Committee recommended Board approval of the selection of revised colors and finishes for the 2013 Bond Construction Mid Valley Campus Health Professions and Science and Mid Valley Campus Student Services Expansion projects contingent upon revisions as discussed at the meeting. The motion carried.

Review and Recommend Action on Additional Services with Broaddus & Associates for Audio Visual/Information Technology Consultant Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant

Approval of additional services with Broaddus & Associates for Audio Visual/Information Technology (AV/IT) Consultant Services for the Non-Bond Nursing and Allied Health Campus Thermal Plant will be requested at the October 25, 2016 Board meeting.

Purpose

Authorization was requested to approve additional services with Broaddus & Associates for the use of an AV/IT consultant to design the audio visual/information technology infrastructure for the new thermal plant at the Nursing and Allied Health Campus.

Justification

The use of an AV/IT consultant would provide the proper design of the infrastructure and be consistent with the current designs for the 2013 Bond Construction Program projects.

Background

On December 16, 2014, the Board previously approved additional services to Broaddus & Associates for consultant services by WHJW, Inc. in the amount of \$595,000 to provide AV/IT design services for the entire 2013 Bond Construction Program. The new Nursing and Allied Health Campus Thermal Plant would require AV/IT infrastructure to operate and provide connectivity to the rest of the campus and the College district. The use of the same consultant would allow for equitable system designs and consistency in plans and specifications.

Additional Service	Original Amount Entire Bond Program (Bond Funded)	Current Proposal NAH Campus Thermal Plant (Non-Bond Funded)	Revised Total
WHJW, Inc.	\$595,000	\$8,850	\$603,850

Funding Source

Funds were available in the FY 2016 – 2017 Non-Bond Construction budget.

Enclosed Documents

A proposal dated September 2, 2016 from Broaddus and Associates in the amount of \$7,600 with additional reimbursable not to exceed \$1,250 for a combined total of \$8,850

was provided. Broaddus and Associates did not request a coordination fee for this additional service.

Presenters

Representatives from Broaddus & Associates attended the Facilities Committee meeting to address any questions related to the proposed consultant services.

The Facilities Committee asked for clarification of the AV/IT consultant services needed for this project. Broaddus & Associates replied that the new physical plant would incorporate technology used in the controls of physical plant operations, and this would require proper integration to the campus at large.

A Committee member also noted that the increase was a small percentage of the initial agreement with WHJW, and they were surprised that this small increase was requested.

Upon a motion by Mr. Jesse Villarreal and a second by Mrs. Graciela Farias, the Facilities Committee recommended Board approval of the proposed additional services with Broaddus & Associates in the amount of not to exceed \$8,850 for Audio Visual/Information Technology consultant services for the Non-Bond Nursing and Allied Health Campus Thermal Plant as presented. The motion carried, with three members in favor and one opposed.

Review and Recommend Action on Amendment to Mechanical Electrical Plumbing (MEP) Engineer Agreement for the 2013 Bond Construction Mid Valley Campus Thermal Plant

Approval to amend the existing engineering agreement with DBR Inc. to include the additional scope items designed will be requested at the October 25, 2016 Board meeting.

Purpose

Authorization was requested to amend the current engineering agreement with DBR Inc. to include the design of the additional scope at the 2013 Bond Construction Mid Valley Campus Thermal Plant.

Justification

The engineer needed to be compensated based on a percentage of the Construction Cost Limitation and adjusted once the final Guaranteed Maximum price was approved.

The current engineering agreement with DBR Inc. stated the following:
Reference Engineering Agreement

8.5 Basic Service Fee Compensation Adjustment

The basic fee lump sum compensation may be adjusted when authorized in writing by Owner and when the Construction Cost Limitation (CCL) increases more than 5% during any phase including acceptance of final GMP award amount. ..

The engineer's current fee was based on the construction cost limitation of \$3,800,000. On April 26, 2016, the GMP was approved in the amount of \$3,787,322 including approval of two alternates in the amount of \$718,947 to be paid out of non-bond funds, a combined total of \$4,506,269. On August 23, 2016, Board approved use of \$109,376 in buyout savings to reincorporate the deferred cooling tower. The revised GMP with the addition of the cooling tower was \$4,615,645. The engineer designed a project with an increased scope of work that was above and beyond the CCL.

Background

The current negotiated fee was based on a project scope of \$3,800,000 which was negotiated as a fixed fee of 7% for a total fee of \$266,000. The revised scope of work was \$5,329,845 based on the current GMP \$4,615,645 and the cost of the chillers at \$714,200. The fee was re-negotiated to 6.30% for a total revised fee of \$335,780.24

REVISED FEE SUMMARY						
MID VALLEY CAMPUS THERMAL PLANT						
DBR, Inc.	Project Cost	Fee Schedule Amount	Broaddus Offer	DBR, Inc. Counter	Recommended Fee	Fee Amount
Original CCL	\$3,800,000.00				7%	\$266,000.00
Base GMP	\$4,506,269.00					
Chillers	714,200.00					
Total Cost of Work	\$5,329,845.00	6.50%	6.25%	6.40%	6.30%	\$335,780.24

Breakdown of Fees

Revised Fee	\$335,780.24
Current Negotiated Fee	266,000.00
Additional Fee	<u>\$69,780.24</u>

Funding Source

Bond funds were budgeted in the Bond Construction budget for FY 2016-2017 and additional fund might be required from the Non-Bond Funds.

Presenters

Representatives from Broaddus & Associates attended the Facilities Committee meeting to respond to questions.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Jesse Villarreal, the Facilities Committee recommended Board approval to amend the current AE contract with DBR Inc. to a fixed fee of \$335,780.24 based on 6.30% of \$5,329,845. The motion carried.

Review and Recommend Action on Amendment to the Agreement for Additional Services with Furniture Consulting Firm for the Non-Bond Mid Valley Campus Library Renovations

Approval to amend the agreement for additional services with the furniture consulting firm for the Non-Bond Mid Valley Campus Library Renovations will be requested at the October 25, 2016 Board meeting.

Purpose

Authorization was requested to approve additional services with the furniture consulting firm for selection of furniture at the Non-Bond Mid Valley Campus Library Renovation project.

Justification

Selection of furniture for the library that was consistent with the current 2013 Bond Construction Program proposed furniture selections was necessary to provide uniformity and equity at the College's facilities.

Background

On December 15, 2015, the Board approved HPG Design Group, LLC to provide furniture consulting for the 2013 Bond Construction projects. The Non-Bond Mid Valley Campus Library Renovation project was not part of the scope of services included in the agreement. A proposal was provided by HPG Design Group, LLC to provide furniture consulting services for this project. Reimbursable expenses were not being requested.

The proposed additional services fees were as follows:

FEE SUMMARY				
DISTRICT WIDE FURNITURE CONSULTANT				
Consultant	Project	Fee Amount	Additional Service Proposed Fee	Fee Amount
HPG Design Group, LLC.	Original Bond Projects	\$237,090.00	\$-	\$237,090.00
	Mid Valley Campus Library Renovations	\$-	\$18,613.36	\$18,613.36
Total		\$237,090	\$18,613.36	\$255,703.36

Funding Source

Funds for these expenditures were budgeted in the Non-Bond Construction budget for FY 2016-2017, which increased the commitment of non-bond funds. Broaddus and Associates did not request a coordination fee for this additional service since this was a separate agreement between the College and HPG Design Group, LLC.

Reviewers

The proposal was reviewed by Broaddus and Associates and staff from the Facilities Planning and Construction department.

Enclosed Documents

A proposal from HPG Design Group, LLC. was included in the packet.

Presenters

Representatives from Broaddus & Associates attended the Facilities Committee meeting to address any questions.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Jesse Villarreal, the Facilities Committee recommended Board approval of the proposed amendment to the agreement for additional services with HPG Design Group, LLC. for furniture consulting services in the amount of \$18,613.36 for the Non-Bond Mid Valley Campus Library Renovation project as presented. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the committee.

This item was for the Committee's information and review, and no action was taken.

Adjournment

There being no further business to discuss, the Facilities Committee Meeting of the South Texas College Board of Trustees adjourned at 5:38 p.m.

I certify that the foregoing are the true and correct minutes of the October 11, 2016 Facilities Committee Meeting of the South Texas College Board of Trustees.

Mr. Gary Gurwitz, Chair

*Finance, Audit &
Human Resources
Committee Minutes
October 11, 2016*

**South Texas College
Board of Trustees
Finance, Audit, and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas
Tuesday, September 13, 2016 @ 5:30 p.m.**

Minutes

The Finance, Audit, and Human Resources Committee Meeting was held on Tuesday, October 11, 2016 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:46 p.m. with Mr. Paul R. Rodriguez, Committee Chair, presiding.

Members present: Mr. Paul R. Rodriguez and Dr. Alejo Salinas, Jr.

Other Trustees Present: Mrs. Graciela Farias

Members absent: Ms. Rose Benavidez and Mr. Roy de León

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Dr. Anahid Petrosian, Mr. Matthew Hebbard, Mrs. Becky Cavazos, Ms. Katarina Bugariu, Mrs. Brenda Jo Balderaz, Mr. Khalil Abdullah, Ms. Susan Anderson, and Mr. Andrew Fish

**Approval of September 13, 2016 Finance, Audit, and Human Resources
Committee Minutes**

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Minutes for the Finance, Audit, and Human Resources Committee Meeting of September 13, 2016 were approved as written. The motion carried.

Review and Recommend Action on Purchases and Renewals

The Finance, Audit, and Human Resources Committee was asked to recommend Board approval of the purchases and renewals as listed below:

A. Instructional Item

C. Technology Items

B. Non- Instructional Items

A. Instructional Item

- 1) **Training Mannequins (Purchase):** purchase training mannequins from **Laerdal Medical Corporation** (Wappingers Fall, NY), a sole source vendor, at a total amount of \$195,717.16;

B. Non – Instructional Items

- 2) **Furniture (Purchase):** purchase furniture from the National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA) and State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$122,639.12;

#	Vendor	Amount
A	Allsteel, Inc./ Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$3,789.80
B	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$762.13
C	ERG International/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$8,291.63
D	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$28,327.47
E	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$56,191.52
F	National Office Furniture/Gateway Printing and Office Supply, Inc. (Edinburg, TX)	\$25,276.57
	Total	\$122,639.12

- 3) **Catering Services (Renewal):** renew the catering services contracts for the period beginning November 21, 2016 through November 20, 2017, at an estimated amount of \$80,000.00 based on prior year expenditures. The vendors are as follows:

a	CB Cafes McAllen I, LLC./dba Corner Bakery Café (McAllen, TX)	b	Cornerstone Catering (Mission, TX)
c	Delgar Foods/dba Delia's (McAllen, TX)	d	Domine Catering, LLC. (McAllen, TX)
e	El Reno Investments, LLC./dba Subway 41178 (Mission, TX)	f	Esperanza on Fifth/dba Blimpie Weslaco (Weslaco, TX)
g	H&B Southern Investments/dba Don Pepe's Mexican Restaurant (McAllen, TX)	h	Jason's Deli (Corpus Christi, TX/McAllen, TX)
i	Pizza Properties, Inc./dba Peter Piper Pizza (El Paso, TX/McAllen, TX)	j	RGV Pizza Hut, LLC. (McAllen, TX)

- 4) **Institutional Membership – TACC (Renewal):** renew the institutional membership – TACC with the **Texas Association of Community Colleges** (TACC) (Austin, TX), a sole source vendor, for the period beginning September 1, 2016 through August 31, 2017, at an amount of \$79,157.00;
- 5) **Reprographic Services (Renewal):** renew the reprographic services contract with **RGV Reprographics, Inc.** (McAllen, TX), for the period beginning December 12, 2016 through December 11, 2017, at an estimated amount of \$200,000.00;

- 6) Testing and Balancing for HVAC Systems-On Call Services (Renewal):** renew the testing and balancing for HVAC systems-on call services contracts for the period beginning November 26, 2016 through November 25, 2017 with the following vendors:
- **Engineered Air Balance Co., Inc.** (San Antonio, TX)
 - **National Precisionaire, LLC.** (Houston, TX)

C. Technology

- 7) Microsoft Campus License Agreement (Renewal):** renew the Microsoft Campus License Agreement with **SHI Government Solutions** (Austin, TX), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning November 1, 2016 through October 31, 2017, at a total amount of \$109,699.68.

Recommend Action - The total for all purchases and renewal was \$787,212.96.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals as presented. The motion carried.

Review and Recommend Action on Revision of Policies

Approval on revision of policies will be requested at the October 25, 2016 Board meeting.

A. Revision

1. Revise Policy #5130: Fixed Assets

Request for the revision and renumbering of the policy was necessary as follows:

- Update the financial manager responsibilities and the method of verification
- Update the President and Board of Trustees approval amount levels for write-offs
- Clarify the write-off period needed to remove an asset from the fixed asset module

The current and proposed Fixed Assets Write-Off Levels were as follows:

Approval - Fixed Assets Write-Off Amount Levels				
Required Approval	Current		Proposed	
President	\$1,000 - \$2,999		\$1,000 - \$4,999	
President and Board of Trustees	\$3,000 and over		\$5,000 and over	
Dollar Amount and Number of Assets Based on FY 2016 Actuals				
Required Approval	Current		Proposed	
	Amount	# of Assets	Amount	# of Assets
President	\$288,266.04	164	\$ 466,418.79	210
President and Board of Trustees	\$1,316,933.65	101	\$1,138,780.90	55

2. Revise Policy #5135: Disposal of Surplus Property

Request for the revision and renumbering of the policy was necessary as follows:

- Update the President and Board of Trustees approval amount levels for disposal of surplus property

The current and proposed Disposal of Assets Levels were as follows:

Approval - Disposal of Assets Amount Levels				
Required Approval	Current		Proposed	
President	under \$1,000		Under \$5,000	
President and Board of Trustees	\$1,000 and over		\$5,000 and over	
Dollar Amount and Number of Assets Based on FY 2016 Actuals				
Required Approval	Current		Proposed	
	Amount	# of Assets	Amount	# of Assets
President – under \$1,000	N/A	9,007	N/A	9,007
President - \$1,000 - \$4,999			\$1,901,027.38	1,111
President and Board of Trustees	\$3,504,045.57	1,286	\$1,603,018.19	175

3. Revise Policy #5320: Preparation and Processing of Budget Changes

Request for the revision and renumbering of the policy was necessary as follows:

- To adjust the amount of a budget change requiring President approval from \$1,000 and over to \$5,000 and over for accounts in Unrestricted, Auxiliary, and Restricted Funds
- To set the amount of a budget change requiring President approval to \$10,000 and over for Plant Funds.
- To more clearly define the levels of approval needed for budget changes.
- To update general wording and budget terms on policy, which has not been revised by the Board of Trustees since 2001.
- A matrix of the changes to the Preparation and Processing of Budget Changes Policy follows in the packet for Committee's information and review.

Summary of the changes to Policy #5320: Preparation and Processing of Budget Changes regarding the required signatures for President approval was as follows:

Budget Categories	Required Signature - President Approval	
	Current	Proposed
Salaries Budgets		
Increases/Decreases	Required \$1,000 or above	Required \$5,000 and above
Benefits Budgets		
Increases/Decreases	Required \$1,000 or above	Required, and VP for FAS
Operating and Travel Budgets		
Increases/Decreases	Required \$1,000 or above	Required \$5,000 and above
Capital Budgets		
Increases/Decreases for Expenditure Reclassification Purposes	Required \$1,000 or above	Required \$5,000 and above
Decreases to Capital for Use of Other Than Intended Purpose	Required \$1,000 or above	Required, and VP for FAS
Plant Budgets		
Increases/Decreases	Required	Required \$10,000 and above

4. Revise Policy #5425: Ad Valorem Taxes

Request for the revision and renumbering of the policy was necessary as follows:

- Remove the specific types of exemptions and the associated amounts from the policy. This change will ensure that the policy will not require updating regardless of changes in property tax laws or board action.
- To update wording on policy, which has not been revised by the Board of Trustees since 2003.
- Background information
 - ⇒ State law provides for a variety of partial or total (absolute) exemptions from property appraised values used to determine property taxes. Taxing units are mandated by the state to offer certain (mandatory) exemptions and have the option to decide locally, upon board action, on whether or not to offer others.
 - ⇒ At the October 20, 2005, the Board of Trustees adopted, by order, a tax ceiling (freeze) on property owned by individuals age 65 or older or disabled. The taxes on the property owner's home cannot increase as long as he or she owns and lives it. The tax ceiling is set at the amount paid in the year that the property owner qualified for the age 65 or older or disabled exemption.

- ⇒ The Board of Trustees has not adopted any other optional exemptions. According to the Hidalgo County Tax Appraisal Office, the taxing unit must notify their office of any Board action regarding exemptions by December 31st in order for the exemption to take effect in the subsequent tax year.
- ⇒ The law requires the property owner to apply for an exemption in most circumstances. The Appraisal District Chief Appraisers are responsible for determining whether or not property qualifies for an exemption.

The revised policies were provided in the packet for the Committee's information and review. The additions to the policies were highlighted in yellow and the deletions were designated with a red strikeout.

The revised policies were reviewed by staff, the President's Cabinet, Coordinated Operations Council Staff, and/or by Legal Counsel.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the proposed revision of policies as presented and which supersedes any previously adopted Board policy.

Review and Recommend Action to Revise Policy #5120: Investment Policy and Investment Strategy Statement

Approval to revise Policy #5120: *Investment Policy* and Investment Strategy Statement will be requested at the October 25, 2016 Board meeting.

Purpose – The Public Funds Investment Act (PFIA), Chapter 2256.005 (e) and the College's Policy requires the governing body of an investing entity to review its Investment Policy and Investment Strategy Statement not less than annually. The governing body must adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and Investment Strategy Statement and that the written instrument so adopted shall record any changes made to either the Investment Policy or Investment Strategy Statement.

Justification – Revisions to Policy #5120: *Investment Policy* and Investment Strategy Statement were approved and authorized on October 27, 2015. The administration brings the Investment Policy and Investment Strategy Statement to the Board of Trustees annually, as required.

Background – The College's Investment Policy and Investment Strategy Statement was submitted and reviewed by the Government Treasurers' Organization of Texas (GTOT). In July 2016, the College was awarded the Certificate of Distinction by the Government Treasurers' Organization of Texas (GTOT) for the Investment Policy. This Certificate was for a two-year period ending August 31, 2018.

Reviewers – The Investment Policy and the Investment Strategy Statement were reviewed by South Texas College’s legal counsel, Valley View Consulting, LLC (Investment Advisor) and Long Chilton, LLP (external auditors).

The revisions recommended were necessary to strengthen and enhance understanding of the Investment Policy and Investment Strategy Statement. The revisions included numerous minor changes to wording in an effort to align with the investment strategy of the College, align with the Public Funds Investment Act, correct grammar and provide clarification.

The minor revisions included:

Investment Policy:

	Section	From	To
1	On page 1, Preface On page 13, Section III G 10 On page 1 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added “Statement”
2	On page 2, Section I A -to change wording as recommended by Investment Advisor		deleted “or”
3	On page 2, Section I A -to provide clarification as recommended by the Investment Advisor		added “or ‘PFIA’”
4	On page 3, Section II A -to change wording		deleted “also”, “the following”, and “until maturity”
5	On page 3, Section II A -to provide clarification		added “further”, “investment”, and “maturity”
6	On page 3, Section II A -to change wording	“investment types”	“classes of securities and a diversification strategy”
7	On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to change wording		deleted “one”
8	On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to change wording		added “type”
9	On page 7, Section III E 2 b) -to provide clarification		added “the”

10	On page 7, Section III E 2 c) -to change wording		deleted “shall”, “such”, and “as”
11	On page 7, Section III E 2 c) -to change wording		added “such that”
12	On page 8, Section III E 4 -to provide clarification		added “; and”
13	On page 8, Section III E 4 b) & d) -to change wording as recommended by the Investment Advisor		deleted “collateral”
14	On page 8, Section III E 4 b) & d) -to change wording as recommended by the Investment Advisor		added “securities that are”, “securities”, and “as collateral”
15	On page 8, Section III E 4 d) -to provide clarification		deleted “and”
16	On page 8, Section III E 4 d) -to provide clarification		added “the applicable level of”
17	On page 8, Section III E 4 e) -to provide clarification	“Officer”	“Officers”
18	On page 9, Section III E 6 On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added “eligible”
19	On page 9, Section III F -to provide clarification		deleted “its”
20	On page 10, Section III G 1 -to provide clarification as recommended by the Investment Advisor		added “To ensure qualified and capable investment management,”
21	On page 11, Section III G 1 -to change wording	“and”	“or”
22	On page 11, Section III G 4 -to provide clarification		deleted “(1-3)”
23	On page 12, Section III G 6 -to provide clarification		deleted “and”
24	On page 13, Section III G 10 -to change wording	“its”	“the”
25	On page 13, Section III G 10 -to change wording	“strategies”	“Strategy”
26	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		deleted “securities”
27	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		added “bank deposits”
28	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor	“through”	“over”

29	On page 2 of the Investment Strategy Statement -to provide clarification as recommended by the Investment Advisor		deleted “n equally weighted”
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In addition, several more significant revisions are being recommended to change the weighted average number of days to maturity, reduce the risk of conflict of updating in several locations throughout the Policy, revise the collateral amount required for Letters of Credit issued by the Federal Home Loan Bank, and clarify the type of eligible money market mutual funds. The significant revisions are being recommended by Valley View Consulting, LLC (Investment Advisor).

The more significant revisions included:

Investment Policy:

	Section	From	To
1	On page 3, Section II A -to reduce the risk of conflict of updating in several locations throughout the Policy as recommended by the Investment Advisor	“the types herein described: obligations of the United States and its Agencies and Instrumentalities, direct or guaranteed obligations of the State of Texas, obligations of states, agencies, counties, cities or other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm of not less than “A” or its equivalent, financial institution deposits which are secured by obligations described above and governed by a depository agreement, money market mutual funds regulated by the SEC, or eligible investment pools organized and operating in compliance with the Public Funds Investment Act.”	“only those authorized in Section III.A in accordance with the PFIA.”

2	<p>On page 3, Section II A -to reduce the risk of conflict of updating in several locations throughout the Policy as recommended by the Investment Advisor</p>	<p>“: U.S. Treasury Bills/Notes/Bonds 100%; U.S. Agencies and Instrumentalities 100%; States, Counties, Cities, and Other 25%; Financial Institution Deposits 100%; Money Market Mutual Funds 25%; and Eligible Investment Pools 50%.”</p>	<p>“In Section III.E.1,”</p>
3	<p>On page 3, Section II A On page 6, Section III E 2 a) On page 7, Section III E 2 b) On page 2 of the Investment Strategy Statement -to increase number of days to maturity as recommended by the Investment Advisor to coincide with industry standards</p>	<p>“270”</p>	<p>“365”</p>
4	<p>On page 4, Section III A 5 b) -to align with requirements by the PFIA as recommended by the Investment Advisor</p>		<p>added “or by Letters of Credit issued by the Federal Home Loan Bank with a value of 100% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance”</p>
5	<p>On page 4, Section III A 6 On page 6, Section III E 1 -to provide clarification as recommended by the Investment Advisor</p>		<p>added “G(g)overnment”</p>
6	<p>On page 8, Section III E 4 b) & d) -to align with requirements by the PFIA as recommended by the Investment Advisor</p>		<p>added “, or 100% for Letters of Credit issued by a Federal Home Loan Bank,”</p>

In addition, minor grammatical changes were made throughout the documents.

Enclosed Documents – The revised Policy was included in the packet for the Committee’s information and review. The additions to the Policy were in italics and highlighted in yellow and the deletions were designated with a red strikeout.

Ms. Susan Anderson with Valley View Consulting, LLC, reviewed the proposed revisions with the Committee and recommended approval as presented.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, attended the October 11, 2016 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the revisions to Policy #5120: Investment Policy and Investment Strategy Statement as presented and which supersedes any previously adopted Board Policy. The motion carried.

**Review and Recommend Action on Disposal/Recycle of
Technology and Electronic Items with an Original Value of
\$1,000 and Over**

Approval will be requested at the October 25, 2016 Board of Trustees meeting for dispose/recycle of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a state of Texas agency approved to properly recycle technology and electronic items is requested.

Purpose – The Fixed Asset/Inventory Department requested the disposal/recycling of technology and electronic items to be in compliance with the Environmental Protection Agency (EPA) regulations. TDCJ provides an environmentally sound way to dispose of surplus technology equipment.

Justification – As technology and electronic items become obsolete, out of warranty or not functioning, it is disposed of according to South Texas Board Policy #5135 Disposal of Surplus Property. TDCJ was the method of disposal to comply with all EPA regulations. They would clean data from all systems, recycle systems that can be repaired for inmate training or donation to schools and damaged systems would be properly disposed of.

The technology and electronic items were located at the South Texas College, Technology Campus, Receiving Department, 3700 West Military Hwy Building D., McAllen, Texas.

Reviewers – These items were inspected by the Instructional Technologies, Educational Technologies, and approved by the Interim Vice President for Information Services, Planning and Strategic Initiatives to be disposed after Board approval.

Enclosed Documents - A listing of the technology and electronic items to be disposed/recycled was provided in the packet for Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, Dr. David Plummer, Interim Vice President for Information Services, Planning and Strategic Initiatives, and Becky Cavazos, Director of Purchasing, attended the October 11, 2016 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the disposal/recycle of technology and electronic items with an original value of \$1,000 and over through the Texas Department of Criminal Justice (TDCJ), a State of Texas agency approved to properly recycle technology and electronic items as presented. The motion carried.

**Review and Recommend Action on Write-off of Obsolete
Fixed Assets and Capital Assets at \$3,000 and Over**

Approval to write-off obsolete fixed assets and capital assets at \$3,000 and over will be requested at the October 25, 2016 Board of Trustees meeting.

Purpose – The Fixed Asset/Inventory Department requested authorization to write-off obsolete fixed assets and capital assets at \$3,000 and over, for assets that were obsolete and reported as not found during the verification process for the last two fiscal years. These assets would be removed, as applicable, from the College's inventory system and general ledger at a total amount of \$51,871.79.

Justification – As per Policy #5130: Fixed Assets, the capital assets value and associated accumulated depreciation would be written-off from the College's capital asset ledger and the reduction would be reflected on the Comprehensive Annual Financial Report as of August 31, 2017.

Reviewers – These items were inspected by the College's Financial Managers and the Fixed Assets Department as of August 31, 2015.

Enclosed Documents - A listing of the fixed assets and capital assets valued at \$3,000 and over was provided in the packet for Committee's information and review.

Mary Elizondo, Vice President for Finance and Administrative Services, and Becky Cavazos, Director of Purchasing, attended the October 11, 2016 Finance, Audit, and Human Resources Committee meeting to address any questions by the committee.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval to write-off obsolete fixed assets and capital assets at \$3,000 and over as presented. The motion carried.

**Review and Recommend Action on Proposed Implementation of Flat
Tuition Rates for Resident Tuition-In-District, Resident Tuition-Out of
District, and Non-Resident Tuition for FY 2017 – 2018**

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services reviewed the proposed implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018.

Purpose – The College’s tuition rate schedule is approved by the Board of Trustees for each fiscal year as per Texas Education Code 54.051. The College’s current Tuition Rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition were tiered whereby the cost per credit hour decreases with the number of credit hours taken. As an example, the credit hour rate for 3 credit hours was \$88.00 and the credit hour rate for 15 credit hours was \$67.00. The administration proposed changing from a tiered tuition rate to a flat tuition rate structure.

Justification – The implementation of a flat tuition rate would result in two significant beneficial changes.

1. The current tiered schedule prevented the full automation of necessary changes in the College’s computer system, requiring tedious programming and manual processes to be performed. The implementation of flat tuition rates would reduce the need to perform manual processes.
2. Flat tuition rates would streamline processes, result in less errors occurring in the tuition table setup, and increase the level of compliance with the Texas Higher Education Coordinating Board refund rules.

Flat tuition rates would result in lower tuition rates for Resident-In-District and Resident-Out of District students taking less than nine (9) credit hours and for Non-Resident students taking less than six (6) credit hours.

A flat out-of-district tuition rate of \$80.00 per credit hour would be 14.3% above the proposed flat in-district tuition rate of \$70.00 per credit hour. The additional amount of \$10.00 per credit hour would cover the property tax revenue not received from out of district students.

Background – An analysis was prepared to determine a flat tuition rate that would generate the same amount of revenue being generated by the current tiered tuition schedule. The determined flat tuition rates by student classification are as follows:

Type	Original Rates	Flat Rates	Difference
Resident-In-District			
1-2 credit hours	\$ 100	\$ 70	\$ (30)
3 credit hours	88	70	(18)
4-5 credit hours	78	70	(8)
6-8 credit hours	73	70	(3)
9-11 credit hours	68	70	2
>11 credit hours	67	70	3

Resident-Out of District			
1-2 credit hours	\$ 125	\$ 80	\$ (45)
3 credit hours	103	80	(23)
4-5 credit hours	90	80	(10)
6-8 credit hours	84	80	(4)
9-11 credit hours	77	80	3
12-21 credit hours	76	80	4
>21 credit hours	76	80	4
Non-Resident-Out of State			
1 credit hour	\$ 225	\$ 200	\$ (25)
2 credit hours	225	200	(25)
3 credit hours	213	200	(13)
4-5 credit hours	203	200	(3)
6-8 credit hours	198	200	2
9-11 credit hours	193	200	7
12-21 credit hours	192	200	8
>21 credit hours	100	200	100

Reviewers – The flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 were reviewed by the President’s Cabinet.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the proposed implementation of flat tuition rates for Resident Tuition-In-District, Resident Tuition-Out of District, and Non-Resident Tuition for FY 2017 – 2018 as presented. The motion carried.

Discussion and Action as Necessary on Proposed New Faculty Positions for FY 2017 - 2018

Approval of the proposed new faculty positions for FY 2017 - 2018 will be requested at the October 25, 2016 Board of Trustees meeting.

Administration recommended the addition of forty (40) new faculty positions in FY 2017 - 2018. These new faculty positions were requested to keep abreast of enrollment growth in traditional and dual enrollment courses and to support the thirty (30) Early College High Schools.

These positions would be funded from the existing salary pool for full time temporary faculty, public school cost recovery funds, state appropriations, and student tuition and fees.

A listing of the proposed new faculty positions was provided in the packet for Committee’s information and review.

This request was made prior to the development of the FY 2017 – 2018 budget, so that the College could begin the recruiting process, which may take as long as six months.

Administration extensively reviewed the need for additional faculty positions for FY 2017 - 2018 and recommended approval of the new positions subject to the availability of funding and Board approval of the final budget.

Upon a motion by Dr. Alejo Salinas, Jr. and a second by Mr. Paul R. Rodriguez, the Finance, Audit, and Human Resources Committee recommended Board approval of the proposed new faculty positions for FY 2017 - 2018 as recommended and subject to the availability of funding and final budget approval as presented. The motion carried.

Review and Discussion of New Department of Labor Overtime Regulations and Proposed Implementation at South Texas College for December 1, 2016

The United States Department of Labor published the final rule, effective December 01, 2016, on the changes to the Fair Labor Standards Act (FLSA) overtime rules. The new regulation set a new salary minimum of \$47,476 for positions meeting the duties test to be eligible for exempt status. To be considered “exempt”, the employee must satisfy three tests (salary-level test; salary-basis test; duties test) that focus on how employee is paid and the type of job duties the employee performs. The employee is not entitled to overtime pay with exempt status. On the contrary, non-exempt employees are entitled to overtime pay.

To meet and comply with the new regulation, the Office of Human Resources met with Deans/Directors/Financial Managers to determine how the new regulation will impact the employee and recommend an action plan. The following recommendations were discussed, after reviewing the duties test for each position:

- Continue the employee with Exempt status and raise salary
- Change employee status to Non-exempt with monitored overtime

The Department of Labor regulations would establish the following measures effective December 1, 2016 for Exempt status positions:

- The salary threshold indicating exempt status eligibility would change from \$24,000 to \$47,476 minimum salary per year.
- Automatically update the minimum salary threshold every three years, based on wage growth over time.

The College’s proposed recommendations to comply with the Department of Labor regulations were as follows:

- Option 1 -- Reclassify Employees as Non-Exempt status (which would be subject to overtime pay of the not less than one-and-a-half times their hourly rate for any hours worked beyond 40 each week).
- Option 2 – Raise the salary minimum of exempt positions for those under the new minimum salary of \$47,476.

Below is the current Pay Grade classification table for “EXEMPT” positions and the proposed new table:

Grade	Minimum	Midpoint (Average)	Maximum		Proposed Minimum
Professional/Technical Exempt - A	\$28,000.00	\$38,500.00	\$49,000.00		Delete
Professional/Technical Exempt - B	\$30,000.00	\$41,250.00	\$52,500.00		Delete
Professional/Technical Exempt - C	\$36,000.00	\$49,500.00	\$63,000.00		Delete
Professional/Technical Exempt - D	\$39,000.00	\$53,625.00	\$68,250.00		Delete
Professional/Technical Exempt - E	\$45,000.00	\$61,875.00	\$78,750.00	*	A - \$47,476
Professional/Technical Exempt - F	\$55,000.00	\$75,625.00	\$96,250.00	*	B - \$55,000
Professional/Technical Exempt - G	\$60,000.00	\$82,500.00	\$105,000.00	*	C - \$60,000
* Midpoint and Maximum would remain the same.					

Pay Grades A thru E would be deleted and revised to new grades A thru C with a minimum salary of \$47,476.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, responded to questions from the Committee.

No action was required from the Committee. This item was presented for information and feedback from staff.

Review and Discussion of Position Vacancy Report for FY 2016 - 2017

The Staffing Plan Position Vacancy Report for FY 2016 - 2017 follows in the packet for the Committee’s information and review. Information was current as of October 6, 2016.

Dr. Shirley A. Reed, President, and Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, were available to respond to questions from the Committee.

The presentation of the data was modified to detail the status of each position.

1) Vacancies at Beginning of Fiscal Year 2016 - 2017

(EXHIBIT A - VACANT POSITIONS - NEW)

EXHIBIT B - VACANT POSITIONS - CONTINUING)

- Fiscal Year 2016 - 2017 started with 143 vacant Full Time Regular positions from the previous fiscal year, and the Board approved one hundred and sixty five (165) additional new positions for a total of 308 vacant Full Time Regular positions.

2) Positions Filled during Fiscal Year 2016 - 2017

(EXHIBIT C - HIRED)

- Twenty six (26) Full Time, Regular positions were filled as of October 6, 2016.

3) Position Turnover during Fiscal Year 2016 - 2017

(EXHIBIT D - RESIGNATIONS)

- There have been five (5) resignations, terminations, and/or retirement notices submitted for Full Time, Regular positions as of October 6, 2016.

Vacancies, Filled Positions, and Resignations FY 2016 - 2017					
	FY15 - 16 Vacant Positions	New Positions for FY 2016 - 2017			Total
		Non- Bond	Bond	Total	
Vacancies as of September 1, 2016	143	13	152	165	308
Filled as of Oct. 6, 2016	24	0	2	2	26
Total	119	13	150	163	282
Resignations as of Oct. 6, 2016	5	0	0	0	5
Vacancies Balance as of Oct. 6, 2016	124	13	150	163	287

Further details could be found in the Position Vacancy Report included within the packet.

The Position Vacancy Report for Fiscal Year 2016 - 2017 and Positions Filled and Vacated Report were presented for information and review by the Committee. No action was required from the Committee.

Discussion and Action as Necessary on Starr County Tax Resale Property and Resolution Authorizing Tax Resale

The law offices of Linebarger Goggan Blair & Sampson, LLP have requested consideration and possible action on the tax resale of the following properties:

a. Cause No. TS-13-41;

On struck off property as follows:

Tract 3, Lot 8, Block 11, City of Roma, Starr County, TX, Lot 10-0880-04, Account No. 0013237 (15000-01100-00800-000000).

Tract 2, Lot 1, Block1, City of Roma, Starr County, TX Lot 10-0010-04, Account No. 0013233 (15000-00100-00100-000000).

- b. The City of Roma has submitted a written bid to Linebarger Goggan Blair & Sampson, LLP with an amount to purchase the above properties.

Linebarger Goggan Blair & Sampson, LLP submitted the analysis of the bids received for the Board of Trustees' consideration. The total amount the College would receive was \$463.81.

Enclosed Documents - The Resolution Authorizing the Tax Resale and the Analysis of Bids Received for Tax Resale Properties, a written letter from the City of Roma listing the bids,

the legal description of each property and the municipal need of each property were provided in the packet for the Committee's information and review.

Mr. Gustavo Martinez from Linebarger Goggan Blair & Sampson, LLP attended the meeting to address questions by the committee.

The Finance, Audit, and Human Resources Committee was asked to recommend Board action. The representative from Linebarger informed them that action was still pending from the local school district and the County, and the Committee deferred any recommendation, wishing to let the Board act appropriately based upon the response by other taxing districts affected. No action was taken.

Adjournment

There being no further business to discuss, the Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 6:20 p.m.

I certify that the foregoing are the true and correct Minutes of the October 11, 2016 Finance, Audit, and Human Resources Committee Meeting of the South Texas College Board of Trustees.

Mr. Paul R. Rodriguez
Chair

Announcements

A. Next Meetings:

- Tuesday, November 8, 2016
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee

- Tuesday, November 22, 2016
 - 4:00 p.m. Facilities Committee
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will close November 24 – 27, 2016 in observance of the Thanksgiving Holiday.